

Reminder Letter

Criminal Justice (Legal Aid) (Tax Clearance Certificate) Regulations, 1999 (S.I. No. 135 of 1999)

Dear Sir /Madam,

I am directed by the Minister of Justice to refer to your membership of the Criminal Legal Aid Panel(s) for the panel year ending **30 NOV 2022**. - The above Regulations provide that a solicitor who wishes to have his/her name retained on the panel(s) beyond **30 NOV 2022** must submit to the Court Services a Tax Clearance Certificate (TCC) with an expiry date after **01 DEC 2022**.

In December 2015, Revenue introduced a new electronic - Tax Clearance Certificate (e-TC) processing system, which ended the issuing of paper Certificates. The new system in Revenue allows applicants to apply for their e-TC and to print their e-TC from the Revenue website.

N.B- In order to remain on the Panel in **2023** you must submit the e-TC and your application form to legalaidpanel@courts.ie after **1st December 2022**.

Your printed e-TC dated after **01-DEC 2022** should be emailed to:

Email - legalaidpanel@courts.ie

Legal Aid Panel Unit, Courts Service Centralised Office, Castlebar, Co Mayo

It is always the responsibility of the solicitor to ensure they are on the Criminal Legal Aid Panel. Please note that if you do not forward your printed e-TC dated after **01-DEC-2022** to the relevant Legal Aid Panel Unit, Centralised Office, your name will be removed from the Criminal Legal Aid Panel(s) with effect from **01-JAN-2023**. Furthermore, no fee under the Criminal Justice (Legal Aid) Regulations shall be payable to a solicitor who accepts assignment to a case if his or her name is not, at the time of assignment, on the relevant Solicitor's Panel. **Backdating of panel membership for previous years will not be entertained.**

You are reminded that where at all possible practitioners are requested to submit claims for payment, under the Criminal Legal Aid Scheme, within 24 months from the date on which legal aid is granted.

Yours faithfully,

Sarah Denn

An tSeirbhís Chúirteanna, Seirbheail Doicmead AE, Comhoifig na gCuirteanna, Teach na Cuirte, Caislean an Bharraigh, Co.Mhaigh Eo. The Courts Service, Centralised Office , The Courthouse, Castlebar, Co.Mayo.

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