



Application for Transcript of PPC Results

A fee of €10 will apply per transcript (by euro bankdraft, cheque or postal order only payable to the Law Society of Ireland). **Please note that we do NOT accept CASH.** Any request for a transcript not accompanied by the application fee will not be processed. **Please allow up to 30 days for the processing of your application.**

Please complete this form in **BLOCK CAPITAL** letters. * Indicates a required field. This information is necessary for your application to be processed.

*NAME: _____ *DATE OF BIRTH _____

*TRAINEE NUMBER: _____

OR

* SOLICITOR NUMBER: _____

*ADDRESS TO WHICH TRANSCRIPT SHOULD BE SENT:

CONTACT TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

*COURSES ATTENDED (i.e. year of PPCI & PPCII or Professional & Advanced course attended):

(a) Professional Course/PPCI: _____

(b) Advanced Course/PPCII: _____

DATE ENTERED ON ROLL OF SOLICITORS: _____

*SIGNATURE: _____ DATE: _____

A transcript is an account of course examination results, i.e. a list of subjects, grade awarded per subject (where available), dates in attendance at the Law School (where possible) and date of admission on the Roll of Solicitors (if applicable). The Law Society cannot release details of individual examination results to any person other than the applicant. It is a legal requirement (under the Data Protection Act) that any third party obtains a letter of release, signed by the applicant, approving the issue of his/her examination results to a named third party. Examinations cannot be given over the telephone under any circumstance.

Please return the completed form and fee to: **Course Examinations Administration, Law Society of Ireland, Blackhall Place, Dublin 7, DX 79 Dublin.** Enquires to: courseexaminations@lawsociety.ie