

Private & Confidential

22 January 2021

Re: Professional Practice Course II - Dublin 2021 ("PPC II")

Dear Trainee,

Your Professional Practice Course II is scheduled to commence on **12 April 2021**. It will run until **6 July 2021**. The course will consist of three compulsory modules - Professional Practice, Conduct & Management, Employment Law and Family Law. You will also be offered a choice of elective courses.

Owing to the ongoing health crisis, the PPC II will be primarily delivered online through a combination of recorded and live streamed content. We are planning a limited number of on-site sessions towards the end of the course if public health advice allows. These sessions would run during the day, adhering to social distancing guidelines. We are mindful that some may be travelling to Dublin and advance notice for such session will be provided. If you are cannot travel, you will not be expected to do so.

Eight electives will be offered this year. Seven of these will run during normal teaching hours and the eighth will be offered during evening hours. The eighth elective is a course in Advanced Legal Irish. This will enable you to take an examination in the Irish language leading to your inclusion in the Register of Irish speaking solicitors.

You will have to choose **three** electives. You are free to choose whichever electives you wish. The PPC II booklet contains a detailed syllabus and further information for each elective and will be available on Moodle from **Monday 25 January 2021**. On the Moodle homepage, click PPC II 2019 tab, then choose General Student Information and the booklet will be there. Please read the booklet carefully before making your choices.

You can be exempted a single elective (elective credit) if you have:

- A. Represented the Law School in a Moot Court or Skills Competition at international level. An application for credit on the basis of such participation must be approved by a Law School staff member.
- B. Completed a course of academic study before the PPC II but during your training period. Any course of legal education at Diploma or Masters level offered by an Irish University or by the Law Society will be recognised. Certain other courses are also recognised, such as the Institute of Tax examinations (level 2 or above). Application for such credit must be made with a certified copy of proof of successful completion of the relevant course.

- c. Have a legal article of 5,000 words or more published in a refereed legal journal during your period of training but before the commencement of the course. A copy of the relevant article must be submitted.

The **Credit Application** form will be available on Moodle by clicking the PPC II 2019 tab, and choosing General Student Information. Applications for a credit must be made in writing to me not later than **Friday 26 March 2021**. The activity for which you are claiming a credit must be completed before the commencement of the PPC II. The activity for which you apply for a credit will preclude you from choosing the corresponding elective; **ie** the Diploma in Commercial Conveyancing would preclude you from choosing Commercial & Complex Property Transactions. If you are unsure of your choices, please contact Lynda Sheane, l.sheane@lawsociety.ie.

The **Elective Form** will be available for completion on Moodle. When you log onto Moodle, click the PPC II 2019 tab, choose General Student Information and the choices form will be there from **2.00pm Monday 1 February 2021 until 5.00pm Monday 8 February 2021**. (For those who cannot remember their Law Society log in details, please use the following link: - www.lawsociety.ie/requestpassword). Please submit your forms via Moodle. The **Elective booklet** will be uploaded on **Monday 25 January 2021** for you to review before making your choices. An elective choice form is required for elective choices to be verified. If you have any problems logging on to the website, please contact Lynda Sheane, Electives Administrator in the Law School. Once you have chosen your electives you will not be able to alter your choice.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'T P Kennedy', enclosed within a thin black rectangular border.

T P Kennedy
Director of Education