



# GUIDE TO COMPLETING FORM 6A

## LAW SOCIETY OF IRELAND

### [FORM 6A]

#### STATUTORY DECLARATION OF TRAINING SOLICITOR AS TO SERVICE BY TRAINEE SOLICITOR OF PERIOD OF IN-OFFICE TRAINING

I, **Name of Training Solicitor** of **Firm Address**  
..... in the City/County of ..... ("training solicitor")

**DO SOLEMNLY AND SINCERELY DECLARE** as follows:

1. That **Insert your Trainee's name here** (hereinafter referred to as the ("trainee solicitor") has been bound to me as a trainee solicitor by indentures of apprenticeship ("training contract") dated the **1** day of ..... 20.....\*/by assignment of indentures of apprenticeship ("training contract") dated the **2** day of ..... 20 .....\* to serve on a continuous and full-time basis as a trainee solicitor a two year period of in-office training\*/ to serve on a continuous and full-time basis as a trainee solicitor for **3** months, being the unexpired term of a two year period of in-office training\*, which period commenced on the **4** day of ..... 20.....("the commencement date").

2. Since the commencement date, the trainee solicitor has duly attended on a continuous and full-time basis and has now completed at least **5** months of such period of in-office training at my office at **Insert office name & address** in the City/County of .....(or elsewhere with my consent and, if it was required, the consent of the Society's Education Committee\*) for the purpose of doing work, receiving due instruction and obtaining experience in the practice of law and the practice and profession of a solicitor and has been absent only for certified medical reasons or statutory holidays, totalling not more than **6** working days (save for the following periods and for the following stated or apparent reasons ..... **7** \*).

3. I believe the trainee solicitor has, during the aforesaid period of in-office training, conscientiously endeavoured to do work, to take instruction and to obtain experience as appropriate in the practice of law and the practice and profession of a solicitor.

4. For my part, I have endeavoured (in conjunction with other partner(s) and employed solicitor(s) within the firm of which I am part\*) during the trainee solicitor's aforesaid period of in-office training to comply with my covenants and agreements with the trainee solicitor contained in the aforesaid training contract between us \*/in the aforesaid assignment of training contract\*.

5. I know of nothing which would suggest that the trainee solicitor is not a fit and proper person to be admitted as a solicitor.

6. The trainee solicitor has not, during the aforesaid period of in-office training, engaged with or in any other office, profession, business or employment other than as part of his/her employment within the firm as a trainee solicitor (other than engaging, with my prior consent and, if it was applicable, the prior consent of the Society, as follows ..... **8** \*).

[\*Delete if not applicable.]

2. If the indentures of Apprenticeship were assigned to you, please give the assignment of indentures date. This date can be found at the top of the registered Assignment deed that was returned to your trainee for safe keeping. This date has been emailed to your trainee.

4. Please insert your trainee's INDENTURE COMMENCEMENT DATE which is 14 days after your trainee's last exam on the PPC Hybrid. If your trainee did not commence in your office until after this date please insert the date their in-office training period commenced.

5. Insert the number of months your trainee WILL have been in the office between their Indenture Commencement Date and the date on which they commenced the 2023 PPCII Hybrid.

1. This is the date of the Indentures of Apprenticeship. The Indentures of Apprenticeship date can be found at the top of the registered Indenture deed that was returned to your trainee for safe keeping. This date has been emailed to your trainee.

3. This section needs to be completed if your trainee has assigned their indentures. Please refer to No. 2 of Form 5 - Assignment of Indentures of Apprenticeship.

6. Please state the total number of days your trainee has been absent from the office, including leave days and sick days.

7. Please give reasons for absences over 30 days.

8. Please insert secondment information if applicable.

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I make this **SOLEMN DECLARATION** conscientiously believing same to be true and by virtue of the provisions of the Statutory Declarations Act 1938 and for the satisfaction of the Society.

Declared before me a Commissioner for Oaths / Practising Solicitor\* by the Declarant who is personally known to me (or who is personally identified to me by ..... who is personally known to me\*) at ..... in the City / County of ..... this ..... day of ..... 20 .....

Signed .....  
Commissioner for Oaths/ Practising Solicitor\*

This section needs to be signed by another Practising Solicitor or by a Commissioner for Oaths.

This section needs to be signed by you, the Training Solicitor.

.....  
Signature of training solicitor/declarant