

PRELIMINARY EXAMINATION

22 – 23 March 2017



PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

Please complete all sections of this form before submitting your application.

SURNAME _____

FIRST NAMES (S) _____

ADDRESS _____

EMAIL ADDRESS _____

TELEPHONE NO. _____

DATE OF BIRTH _____

Is this your first attempt at a Law Society Examination? Yes ☐ No ☐

Please state the number of previous attempts you have made at this examination.

DECLARATION

I declare that the information given in this application is true and accurate.

SIGNATURE _____ DATE _____

The final date for receipt of applications is **5.00 p.m. on Friday 17 February 2017.** Applications will not be accepted after this date. Incomplete applications, applications with incorrect fees or late applications will be returned.

Checklist (Please tick)

ALL APPLICANTS MUST PROVIDE THE FOLLOWING

1. Completed application form. ☐
2. Cheque/Postal Order/Bank draft made payable to:
The Law Society of Ireland. Examination fee: ~~€~~110. ☐

**PLEASE WRITE CANDIDATE NAME, IN BLOCK CAPITALS, ON THE BACK
OF YOUR PAYMENT - CHEQUE/BANK DRAFT/POSTAL ORDER.**

3. **Photo ID** – i.e. Copy Passport or Driving Licence ☐

The closing date for receipt of completed applications is **5.00 pm Friday 17 February 2017.**

Notes

- a. Candidates must be at least 21 years of age on or before 22 March 2017.
- b. **Adapted Arrangements for Candidates with Disabilities**
The Law School is committed to meeting the needs of candidates with disabilities. Candidates are asked to contact the Education Officer to discuss their specific needs as early as possible and not later than one month before the start of the examination. This timeframe will only be reviewed in exceptional circumstances. Candidates will be required to provide evidence of disability from a consultant/specialist or Educational Psychologist. A copy of the Society's disability policy and disability registration form can be found on our website (www.lawsociety.ie).
- c. **Results** Your results will be posted to the address given on your application form. You must provide written notification of any change of address. Results will **not** be given over the telephone.
- d. **Refunds:** - Examination fees CANNOT be transferred to another sitting of this examination. A refund of examination fees will only be given to candidates who produce medical evidence for non-attendance. No refund will be given if a candidate is present for the examination, regardless of whether any of the examination questions were attempted. All refunds will incur an administration charge of 20% of the exam entry fee. Requests for refunds must be received by **Friday 28 April 2017.**

Please return this form to: Preliminary Examination Administrator, Law Society of Ireland, Blackhall Place, Dublin 7.

WHAT HAPPENS NEXT?

You will be sent a letter acknowledging receipt of your application within two weeks of the closing date.

PRELIMINARY EXAMINATION

22 – 23 MARCH 2017

TIMETABLE

Candidates are asked to arrive at the examination centre at least 15 minutes before the start of each examination.

WEDNESDAY 22 MARCH 2017

9.30 am – 12.30 pm ENGLISH

THURSDAY 23 MARCH 2017

9.30 am – 12.30 pm IRISH GOVERNMENT & POLITICS

2.00 pm – 3.30 pm GENERAL KNOWLEDGE

While the Law Society aims to keep changes to published examination timetables to a minimum, the need to make such changes does occasionally arise. Please check our website (www.lawsociety.ie) closer to the date of your examination to confirm the dates, times and venues.