



DIPLOMA CENTRE PROSPECTUS

AUTUMN 2018 – SPRING 2019



Prospectus coordinator: Rebecca Raftery
Design: Lisa Duffy

Photography: Cian Redmond Photography
Proofing assistant: Siobhán Phelan



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The Diploma Centre is delighted to have been awarded **‘Service Provider to the Legal Profession’** at the 2018 Irish Law Awards for the third consecutive year.

WELCOME



Dear colleagues,

Welcome to the *Diploma Centre Prospectus* for 2018/2019. We are delighted to open this new academic year with a range of courses that include both regular core fields of interest for solicitors, as well as new and innovative programmes that reflect specialist areas of practice in which our profession increasingly operates.

Dr Freda Grealy,
Solicitor,
Head of Diploma Centre,

f.grealy@lawsociety.ie

This year marks the 40th anniversary of the Society's move to Blackhall Place, a move that established a new education programme for the profession. We have taken the opportunity to showcase the building's history throughout this prospectus.

As ever, our commitment is to enhance the skills and career opportunities of solicitors in Ireland, and we strive to do this through a range of diverse courses that reflect value, relevance, and practicality. All our courses confer postgraduate qualifications and are available online, live, and on-demand – providing a dynamic platform of flexible, accessible learning.

New areas of endeavour are always a priority and, this autumn, we take great pleasure in introducing a number of new courses that reflect an evolving profession, including a Diploma in Advocacy Skills, Certificate in Agribusiness and Food Law, Certificate in Construction Dispute Mediation, and Certificate in Writing and Drafting Skills, all of which reflect the latest thinking and real-world insight into these specific areas of practice.

We are also actively supporting public legal education through a series of initiatives and engagement with solicitors, trainees, and the public. These include our popular Street Law Programmes, our 2018 Massive Open Online Course in Sports Law, and our new Certificate in Public Legal Education.

The Diploma Centre is delighted to have been awarded 'Service Provider to the Legal Profession' at the 2018 Irish Law Awards for the third consecutive year. The award celebrated the Diploma Centre's achievements during the year and focused on the quality of our service, extent of the delivery, client care, and value for money.

So much of what we do would not be possible without the ongoing support of experienced practitioners, and we would like to express our sincere gratitude for their insight, expertise, and commitment to extend their knowledge – in turn, allowing us to deliver a high-quality learning experience that helps open a window of opportunity, raise standards, and provide an engaging and rewarding experience for all.

On behalf of the Law Society of Ireland, I would like to thank you for your continued support and wish you every success in your future studies.

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2017 was a **record-breaking year** for the Diploma Centre, with **over 1,000 course participants**.

THE DIPLOMA TEAM



The Diploma Centre Team pictured with T P Kennedy (Director of Education) receiving the AIB Irish Law Award 2018 for Service Provider to the Legal Profession.

(Front row, l to r) Joanne Martin, Siobhán Phelan, Dr Freda Grealy (Head of Diploma Centre), Rebecca Raftery, Hazel Bradley and Aedín Twamley.

(Back row, l to r) Keith Kierans, Steve Collender, T P Kennedy (Director of Education), Rory O'Boyle, John Lunney, Cian Monahan and Ruth Tracey (not pictured are Deirdre Flynn and Claire O'Mahony).



CONTACT US

E diplomateam@lawsociety.ie
T 01 672 4802
W www.lawsociety.ie/diplomacentre



RECENT TRENDS

Over **100 participants** on our **Diploma in Aviation Leasing and Finance** and over **100 participants** on our **Certificate in Data Protection Practice**



In May we launched the 2018 **MOOC in Sports Law**, which has an impressive **2,500 online participants** from around the world



In February we welcomed **40 Transition Year students** from schools nationwide to Blackhall Place to take part in our annual **Solicitors of the Future** programme



As part of our Public Legal Education Projects this year, **42 trainee solicitors** graduated from our **Street Law Programme**

James Malton (1761-1803), *The King's Hospital or Blue-Coat School, Blackhall Place, Dublin, as Planned*, c.1798, ink and watercolour on paper.
© The National Gallery of Ireland.





BLACKHALL PLACE

A LEGACY OF EDUCATION

1671

King Charles II was petitioned for land on which a **charitable hospital and free school** could be built

The **original Blue Coat School** was built and lay to the **east of the present building**

It became known as the **Blue Coat School** because of the **boys' military-style blue uniform**

DIPLOMA IN TRUST AND ESTATE PLANNING

**Start date:**

Saturday 15 September 2018

**Delivery method:**

On-site Saturdays 10am to either 1.30pm or 3.30pm, with lectures webcast online

**Assessment:**

Two three-hour written examinations in May 2019 (40% each) and a written assignment (20%)

**Fee:**

€3,200



Siobhan Corbett (solicitor, Matheson)

"I found the trust and estate planning diploma to be very practical, dealing comprehensively with estate planning issues, as well as the associated tax implications and planning opportunities. The delivery was also excellent, the tutorials were very useful, and the flexibility provided by the online availability of lectures was invaluable."

Maeve Gleeson (solicitor, Arthur E MacMahon Solicitors)

"This is an excellent course for anybody advising on estate planning, wills, trusts, or probate. It brings together the legal, tax, and practical issues for each stage, from succession planning through lifetime transfers, wills, and administration of estates. The calibre of the lecturers was outstanding, with workshops led by specialist practitioners analysing the practical application of the law."

PROGRAMME OBJECTIVES

Practical in its approach, this course provides participants with real-life situations that practitioners face, and it gives real solutions to problems encountered. The course is designed to enable successful candidates to advise clients on all aspects of:

- The creation of wills,
- The operation of trusts,
- Associated tax implications, and
- Overall estate planning for clients.

PROGRAMME STRUCTURE

The diploma is based on the following module scheme and covers key themes as listed below:

Module 1: Course introduction

- Lifetime and estate planning,
- Basic legal principles,
- Basic tax principles.

Module 2: Introduction to taxation issues

- Application of tax principles,
- CGT, income tax, stamp duty, CAT,
- Double taxation agreements.

Module 3: Lifetime and estate planning

- Lifetime gifting and passing of value on death,
- Legal issues and tax implications of wealth planning structures,
- Financial planning.

Module 4: Trust drafting

- Requirements of a valid trust,
- Classification of trusts,
- Drafting an effective trust deed.

Module 5: Administration of trusts

- Office of trustee and trustee powers,
- Breach of trust,
- Tax issues in trusts.

Module 6: Will drafting

- Testamentary capacity,
- Solicitors' duty of care,
- Assisted decision-making.

Module 7: Administration of estates

- Applying for the grant,
- Litigation,
- Distribution of assets.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis.

- **Workshop 1:** Saturday 29 September 2018,
- **Workshop 2:** Saturday 13 October 2018,
- **Workshop 3:** Saturday 10 November 2018,
- **Workshop 4:** Saturday 24 November 2018,
- **Workshop 5:** Saturday 8 December 2018,
- **Workshop 6:** Saturday 12 January 2019,
- **Workshop 7:** Saturday 26 January 2019,
- **Workshop 8:** Saturday 16 February 2019,
- **Workshop 9:** Saturday 9 March 2019,
- **Workshop 10:** Saturday 30 March 2019,
- **Workshop 11:** Saturday 13 April 2019.

WHO SHOULD ATTEND? ENTRY LEVEL CRITERIA

The Law Society of Ireland and the Society of Trust and Estate Practitioners (STEP) offer this course jointly. The course is intended primarily for persons who have practical experience in the areas of wills, trusts, estate planning, probate, and the administration of estates within Ireland.

In order to participate on the course, you must have relevant work experience of at least one year in the areas covered on the course and one or more of the following qualifications: solicitor, barrister, certified accountant, chartered accountant, associate or fellow of the Irish Taxation Institute, associate of the Chartered Institute of Bankers (Trustee Diploma), associate of the Institute of Bankers in Ireland (Diploma in Wealth Management), member of the Irish Institute of Legal Executives, or another professional qualification deemed

equivalent by the Law Society and STEP.

Each application must be accompanied by the STEP affiliate application form, a letter setting out details of your relevant work experience, and a CV.

All participants must be approved as affiliate members before they begin the course. All course participants will automatically become student members of STEP Worldwide, and this is included in your course fee. Successful completion of the course provides a structured route to full membership of STEP and the use of the internationally recognised 'registered trust and estate practitioner' designation.

Please see STEP Ireland's website (www.step.ie) for full details of membership criteria.

FACULTY

Our lecturers are drawn from solicitors, barristers, financial, and other professionals with a variety of probate, tax, and financial backgrounds. All lecturers are members of STEP Ireland and are experienced practitioners in the area of wills, probate, trusts, tax, and estate planning generally.

The following will be lecturing on the course:



Donal Bradley,
Baker Tilly Hughes
Blake



Cormac Brennan,
O'Connell Brennan
Maxwells



Owen Burke,
Mullany Walsh
Maxwells



Declan Whittle BL



Amanda-Janye
Comyn, Philip Lee
Solicitors



John Costello,
Orpen Franks



Alison Crawford,
Joynt & Crawford



Allison Dey,
Allison Dey
Solicitors



John Donnelly BL



Karl Dowling BL



Catherine Duggan
BL



Gráinne Duggan
BL



John Gill,
Matheson



Patrick Harney,
Forsters



Carol Hogan,
O'Connell Brennan



Samantha Holton,
Keith Walsh
Solicitors



Áine Hynes, St
John Solicitors



Carol Jermyn,
Carol Jermyn & Co
Solicitors



Margaret Walsh,
Sheil Solicitors



Aileen Keogan,
Aileen Keogan
Solicitors



Maria Lakes,
Tracey Solicitors



Tina Quealy,
O'Connell Brennan



Miriam McColgan,
Doyle Fox &
Associates



Lydia McCormack,
Matheson,



Barry Kennelly,
Davy



Clare McGuinness,
Ronan Daly
Jermyn



Mary McKeever,
Eugene F Collins



Sandra Meade,
O'Hanlon Tax
Limited



Anne Stephenson,
Stephenson
Solicitors



Tracey O'Donnell,
Deloitte



Ingrid O'Gorman,
EY



Clodagh O'Hagan,
Mullany Walsh
Maxwells



Una Ryan, Grant
Thornton



Barry MacDonald,
MacDonald
Financial
Consultants,

DIPLOMA IN FINANCE LAW

**Start date:**

Tuesday 9 October 2018

**Delivery method:**

Blended learning: on-site Tuesdays 6pm to 8.30pm, with lectures webcast online and interactive on-site workshops

**Assessment:**

Three-hour closed-book written examination in April 2019

**Fee:**

€2,500

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- A comprehensive understanding of finance law and the legal regulations/directives that relate to specific financial services sectors in Ireland,
- A thorough understanding of the regulatory framework for the financial services industry in this jurisdiction and the ability to analyse recent developments in this area,
- A specialised knowledge of the banking industry and a detailed knowledge of the provisions of a range of banking documentation,
- Familiarity with a range of various industry sectors, including investment firms, investment funds, insurances/reinsurance and undertakings, and stockbroking,
- An overview of the effects of recent case law and legislative developments on financial services in Ireland.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This diploma provides participants with a comprehensive and in-depth understanding of the law in relation to the provision of financial services from a national and international perspective. This dynamic area is constantly subject to regulatory and statutory changes at both European and national level. The modules in this diploma will consider the current financial services market in Ireland and the regulatory framework in which it operates. The course also focuses on specific technical and legal aspects, including a review of the underlying principles and characteristics of banking and financial markets, perspectives on corporate finance, and the regulatory issues that relate to domestic and international capital markets.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Financial services market

- Legislative provisions,
- The Central Bank and regulation,
- Investment firms.

Module 2: Industry sectors

- Investment funds,
- Insurance,
- Pensions.

Module 3: Banking sectors and loan financing

- Regulation of banking in Ireland,
- Codes of practice,
- Corporate banking.

Module 4: Loan financing

- Loan Market Association,
- Equity financing,
- Recovery and restructuring.

Module 5: Capital markets

- Bond markets,
- International Swaps and Derivatives Association,
- Irish Stock Exchange.

Module 6: Capital markets and corporate governance

- Corporate governance,
- Money laundering,
- Insider dealing and market manipulation.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of finance law to common scenarios encountered in practice.

- Workshop 1: Tuesday 13 November 2018,
- Workshop 2: Tuesday 11 December 2018,
- Workshop 3: Tuesday 29 January 2019,
- Workshop 4: Tuesday 5 March 2019.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, trainee solicitors, paralegals, and other suitable professionals who wish to expand their knowledge of the financial services industry, with a view to moving into the area,
- Solicitors, those in the banking industry, and other suitable professionals seeking to gain a thorough understanding of the rules governing the regulation of banking and a detailed knowledge of banking documentation,
- Solicitors and other suitable professionals who wish to familiarise themselves with the funds industry in Ireland,

and

- Directors or relevant professionals who wish to familiarise themselves with compliance issues in relation to the financial services industry.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will be drawn from solicitors, barristers, accountants, and others with expertise in the field of finance law.

Previous lecturers have included:



Patrick Ambrose,
solicitor



Damien Barnaville,
LK Shields



Eimear Burbridge,
Walkers



Elaine Byrne,
Central Bank of
Ireland



Garret Byrne BL



Robert Cain,
Arthur Cox



Niall Campbell,
William Fry



Liam Collins,
Matheson



Ger Deering,
Financial Services
Ombudsman



Ailis Garvey,
Walkers



Libby Garvey,
Eugene F Collins



Grace Guy,
Pensions
Authority



Berni Hosty, A&L
Goodbody



William Johnston,
Arthur Cox



Daniel Lawlor,
Aquest



Kevin Lynch,
Arthur Cox



Aaron McGarry,
Maples and Calder



Paul McMahon,
Lavelle Solicitors



Sarah Maguire,
Dillon Eustace



Darren Maher,
Matheson



David Molloy,
Arthur Cox



Patrick Molloy,
Matheson



Trevor Murphy,
solicitor



Tara O'Callaghan,
Dillon Eustace



Eoin O'Connor,
Walkers



Gavin O'Flaherty,
Eversheds
Sutherland



Kerill
O'Shaughnessy,
Walkers



Sarah O'Sullivan,
Arthur Cox



Peter O'Toole, AIB



James Phelan,
William Fry



Paula Reid, A&L
Goodbody

DIPLOMA IN HEALTHCARE LAW

**Start date:**

Thursday 11 October 2018

**Delivery method:**

On-site Thursday 6.15pm to 8.35pm, with lectures webcast online and occasional Saturdays

**Assessment:**

This course is split into two parts, each accounting for 50% of the overall grade. Each part features online tasks (10%) and a 2,500-word written assignment (40%)

**Fee:**

€2,500

PROGRAMME OBJECTIVES

- Provide practitioners with a comprehensive understanding of healthcare law and practice,
- Highlight and critically analyse recent judicial decisions and legislative changes,
- Assess the impact of recent developments on practice and procedure,
- Analyse problem scenarios and provide advice with reference to case law, legislation and practice guidance,
- Understand obligations in respect of data protection and medical records.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This course focuses on medical negligence claims, areas of medical records and data protection, constitutional rights, and healthcare regulation. The learning experience will be enhanced by practical input from expert practitioners in their area and from leading contributors by way of workshops and case-study sessions. The course includes a moot court exercise, where participants will have a unique opportunity to run contested applications before a court chaired by a practising High Court judge. Another notable feature is a healthcare regulation workshop facilitated by representatives from all the major healthcare regulatory bodies.

This diploma is based on the following module scheme and covers key themes as listed below:

PART A**Module 1: Introduction to medico-legal claims handling**

- Practice and procedure, sample pleadings, and case management,
- Practical advices when acting for private hospitals,
- The State Claims Agency.

Module 2: Preparing for trial

- Instructing counsel,
- Healthcare precedent.

PART B**Module 3: Constitutional and civil rights**

- *Assisted Decision-Making (Capacity) Act 2015*,
- Guardianship,
- Mental health law,
- Inquests before the coroner,
- Birth issues,
- End-of-life issues.

Module 4: Record management

- E-healthcare,
- Data protection obligations,
- Freedom of information.

Module 5: Healthcare regulation

- Professional regulation – case studies,
- Statutory enquiries – practice and procedure,
- Inquests before the coroner.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of healthcare law to common scenarios encountered in practice.

- **Workshop 1:** Thursday 8 November 2018 – medico-legal case studies: small group, problem-based case studies that address medico-legal claims from the perspectives of both the plaintiff and defendant,
- **Workshop 2:** Thursday 29 November 2018 – mini-moot courts: students prepare, present, and receive feedback on mid-trial applications/rulings and applications,
- **Workshop 3:** Saturday 9 March 2019 – healthcare regulation: features an interactive panel of leading officials from healthcare regulatory bodies (a number of problem scenarios will also be worked through in group activities),
- **Workshop 4:** Saturday 9 March 2019 – practical case studies: based on Module 3 (constitutional and civil rights) and Module 4 (record management).

**Laura Matthews**

Solicitor, Hayes Solicitors

"I thoroughly enjoyed the Diploma in Healthcare Law. The course addressed a broad spectrum of relevant topics, providing analysis of the law and practice. The lectures were extremely engaging and we benefited from the knowledge and experience of leading practitioners who shared very valuable insights."

WHO SHOULD ATTEND?

- This course is suitable for solicitors, barristers and trainees, and will benefit those who would like to be in a position to advise current or future clients on healthcare-related legal issues,
- It will also appeal to those already in healthcare departments in private practice, or working in-house in regulatory bodies or other agencies,
- All attendees, irrespective of prior experience, will obtain a comprehensive and up-to-date overview of healthcare law and the related practice and procedure in this jurisdiction.

HOW TO APPLY

An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

The teaching faculty for this diploma comprises a fantastic array of healthcare law experts. Previous lecturers on our Certificate and Diploma in Healthcare Law have included:



Michael Boylan,
Michael Boylan
Litigation Law Firm



Liam Reidy SC



Aisling Gannon,
Eversheds



Mary Hough,
Hayes Solicitors



Áine Hynes, St
John Solicitors



Roger Murray,
Callan Tansey



Paul Anthony
McDermott SC



JP McDowell,
McDowell Purcell



Claire Millrine,
head of fitness to
practise and legal
affairs, CORU



Dr Simon Mills BL



Patricia Rickard-
Clarke, chair
of the National
Safeguarding
Committee for
Vulnerable Adults

DIPLOMA IN CONSTRUCTION LAW

**Start date:**

Saturday 13 October 2018

**Delivery method:**

Blended learning: on-site Wednesdays 6pm to 8.30pm, with lectures webcast online and a number of on-site interactive workshops on Saturdays

**Assessment:**

Three-hour closed-book written examination in April 2019 (75%) and continuous assessment (25%)

**Fee:**

€2,500



The Diploma Centre is a registered training provider with Engineers Ireland



Declan Callan, trainee solicitor

"This course has provided me with a greater insight and comprehension of construction law in Ireland. The curriculum is well structured and covers a broad range of topics relevant to the construction sector. The modules were well informed and delivered by experienced professionals. I attended this course while also attending my PPCII. While challenging, this course is most certainly manageable, and I would strongly recommend it to any legal or construction professional who wishes to obtain a greater knowledge of this ever growing specialist area of law."

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- An in-depth knowledge and understanding of key topics in the fields of construction law and dispute resolution,
- Developed skills to evaluate and critically analyse how a contract is discharged and identify how a contract is performed and breached,
- Enhanced knowledge and skills in relation to contracts, contract administration, and the central documentation, and
- An understanding of dispute-resolution management and how alternative mechanisms such as adjudication and arbitration work.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This advanced-level diploma course aims to provide a comprehensive overview of the specialised discipline of construction law and practice in Ireland. The increasing complexity of construction law provides for a proliferation of contracts and conflict and dispute resolution mechanisms. This complexity has led to a demand for professionals with the skills to analyse, manage, and solve intricate problems that often arise on major projects.

This diploma takes a practical approach to the issues that arise from the multiparty nature of the construction process. Students will be introduced to the standard forms of construction contracts, with particular focus on the public works and RIAI contracts. There will be specialised introductory streams for lawyers and non-lawyers and specific modules on the tendering process and construction dispute resolution. Other prominent areas of study will include the *Construction Contracts Act 2013*, allocation of risk between the employer and the contractor, collateral warranties and bonds, specialists and subcontractors, and the *Building Control (Amendment) Regulations 2014*. Practical training through the use of case studies and workshops will be enhanced by consideration of the overall regulation of construction and the role of regulatory authorities, case law, and recent and future developments.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: An introduction to construction law

- Specialised stream for lawyers introducing the construction process,
- Specialised introductory stream for non-lawyers introducing the principles of the law of contract,
- An overview of the standard forms of contract,
- Specialists and subcontractors.

Module 2: Construction procurement – the tendering process

- An overview of the *Public Procurement Directive*,
- The tendering procedure,
- Remedies available to unsuccessful candidates.

Module 3: Construction contracts

- Responsibility for design in construction contracts,
- Lump-sum and quantities contracts,
- Supply chain: subcontracting,
- Change,
- Time and completion,
- Security and overall liability,
- Ordinary certification and payment.

Module 4: Construction dispute resolution

- Multiparty construction litigation,
- Conciliation and mediation,
- Dispute resolution through adjudication,
- Arbitration practice and procedure.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of construction law to common scenarios encountered in practice.

- **Workshop 1:** Saturday 1 December 2018 – construction procurement and standard form contracts,
- **Workshop 2:** Saturday 2 February 2019 – construction law case studies,
- **Workshop 3:** Saturday 2 February 2019 – construction contracts problem scenarios,
- **Workshop 4:** Saturday 9 March 2019 – interactive alternative dispute resolution scenarios,
- **Workshop 5:** Wednesday 13 March 2019 – examination preparation workshop.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors currently working in the area or those who would be interested in practising in this area,

- Dispute resolution solicitors and barristers looking to broaden their understanding of an area of law that generates a large amount of claims and litigation,
- Experienced construction professionals, including engineers, claims surveyors, and expert witnesses. The course is also recognised by Engineers Ireland for CPD purposes.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

The teaching faculty for this diploma will comprise a mixture of experienced practitioners and industry experts:



John Barry, Willis
Towers Watson



Eamonn Conlon,
A&L Goodbody



Martin Cooney,
Byrne Wallace



Anna-Marie
Curran, A&L
Goodbody



Fiona Forde BL



Bernard Gogarty,
Smyth & Son



Jarleth Heneghan,
William Fry



Anthony Hussey,
Hussey Fraser



Damien Keogh,
Damien Keogh
& Associates,
Solicitors



Deirdre Ni Fhloinn
BL



Niav O' Higgins,
Arthur Cox



Gerry O'Sullivan,
Mulcahy
McDonagh &
Partners

DIPLOMA IN JUDICIAL SKILLS AND DECISION-MAKING

**Start date:**

Wednesday 17 October 2018

**Delivery method:**

On-site Wednesdays and Saturdays, with lectures webcast online

**Assessment:**

One written assignment (60%) and continuous assessment (40%) based on participation and completion of workshop assignments

**Fee:**

€2,800

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- Strengthened their case-management and leadership skills,
- Attained an understanding of the skills needed to preside over various forums, including adjudicatory, tribunal, and board roles,
- Developed their awareness of the complexities of the decision-making process,
- Practised and honed their skills with respect to drafting written judgments, and
- Increased their knowledge regarding an array of issues that have a daily impact on adjudicatory forums in Ireland, including social diversity, equality, and vulnerable witnesses.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This diploma will provide participants with case-management leadership skills and practical training on how to run a case in any forum. It will also prepare participants for adjudicatory, tribunal, and board roles and will explore the skills needed to preside over various forums. Practical workshops on arriving at a determination and drafting judgments will be facilitated by means of case studies and role-play sessions. A module on mediation will discuss how the *Mediation Act 2017* will affect traditional court-based proceedings, with a particular focus on mediation in the commercial context and in family law. The diploma also features a distinct module on awareness and sensitivity training and dealing with vulnerable witnesses and clients.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: The exercise of judicial skills and decision-making

- Ethical considerations; types of judicial roles/quasi-judicial bodies,
- The application and recruitment process,
- Understanding and managing the trial process,
- Rules of evidence from the decision-maker's perspective.

Module 2: Mediation, managing proceedings, and administering justice

- Mediation overview from a judicial perspective,
- The effect of the *Mediation Act 2017*,
- Functions and duties of chairpersons of a board.

Module 3: Written judgments and decision-making skills

- Drafting written judgments,
- Proceedings involving litigants in person,
- Assessing credibility; assessing expert evidence.

Module 4: The social context of law

- Examination of cultural diversity in Ireland,
- Independence and accountability,
- Equality legislation and inclusion,
- Consistency in sentencing,
- Dealing with vulnerable clients or witnesses.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis.

- **Workshop 1:** Saturday 20 October 2018 – avoidance of bias and stereotyping workshop – a study in how to avoid irrational decision-making and unconscious bias encroaching when in high-pressured decision-making roles,
- **Workshop 2:** Saturday 10 November 2018 – mediation and family mediation role-play – development of such skills, tools, and strategies used by mediators; facilitating negotiation and agreement; managing intense emotions; identifying power imbalances; encouraging communication; and fostering healthy co-parenting relationships,
- **Workshop 3:** Wednesday 14 November 2018 – participatory workshop involving a mock WRC hearing (or another relevant forum) – role-play interactions with respect to a mock WRC hearing from the perspective of the relevant decision-maker. Participants will gain an insight into how to maintain order, manage proceedings, and administer justice effectively,

- **Workshop 4:** Saturday 24 November 2018 – participatory workshop involving a mock boardroom meeting – an interactive boardroom simulation that will highlight the need for effective boardroom management. Participants will gain an insight into cognitive bias and a deeper understanding of the importance of good boardroom behaviours,
- **Workshop 5:** Saturday 1 December 2018 – drafting written judgments workshop – interactive first-hand experience in drafting judgments, determinations, and decisions which will focus on summarising the facts and issues, discussing legal opinions, and concluding the judgment,
- **Workshop 6:** Saturday 8 December 2018 – skillset needed to properly carry out judicial and quasi-judicial roles – designed to develop in participants an awareness of issues relevant to procedural justice and competent judicial communication skills.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and other relevant professionals who wish to develop the skill-set necessary for adjudicatory, tribunal, and board roles, or the skills necessary to preside over various forums,
- Directors or other relevant professionals seeking to gain necessary training with regard to managing proceedings in a corporate environment.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers will be drawn from members of the judiciary in Ireland, both past and present, leading barristers and solicitors, and members of independent public bodies. Tutors will be drawn from experienced trainers in the relevant area, both from this jurisdiction and internationally, and from other legal practitioner experts.

Past speakers have included:



Mr Justice
Michael Peart,
Court of Appeal



Judge Colin Daly,
District Court
judge



Judge John
O'Connor, District
Court



Geraldine Clark,
Gleeson McGrath
Baldwin Solicitors



Paul Egan,
Mason Hayes &
Curran



Bob Semple,
consultant



Paul Anthony
McDermott SC



Dr Jennifer Carroll
MacNeill BL



John Kennedy BL



Stephen O'Hare,
Transgender
Equality Network
Ireland



Tina Bond, deputy
district judge on
the North East
Circuit, England
and Wales

DIPLOMA IN INSURANCE LAW

**Start date:**

Thursday 18 October 2018

**Delivery method:**

On-site Thursdays 6pm to 8.30pm, with lectures webcast online

**Assessment:**

Three-hour closed-book written examination in April 2019

**Fee:**

€2,500



The **Kennedys Prize** is awarded to the student achieving the highest academic grade in their course assessment



Kennedys

**PROGRAMME OBJECTIVES**

On completion of this training programme, participants will have:

- An understanding of the important legal issues relating to both personal and commercial insurance,
- A knowledge of insurance policy drafting and interpretation,
- An in-depth knowledge of personal injury and litigation claims, the court process, key issues in defending/litigating claims, and the lifecycle of a claim,
- An insight into the insurance regulatory environment,
- An ability to recognise when data protection issues arise in an insurance context,
- A greater understanding of liability insurance and other insurance, such as construction, marine, and aviation insurance,
- An insight into insurance fraud, and
- Up-to-date knowledge of new emerging insurances, such as cyber-risk insurance.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Ireland has become a major location for international insurance, with ten of the top 20 largest global insurance companies operating here. Particular strengths of the industry lie in the captive insurance and reinsurance areas. As well as huge growth in the industry, there has also been significant change, particularly in the regulatory environment, with the introduction of the *Solvency II Directive* in 2016.

This diploma will provide participants with an overview of the (re)insurance industry in Ireland and provide comprehensive coverage of all key issues relating to (re)insurance law and the litigation of insurance claims. The course will examine insurance concepts and underline the importance of understanding key insurance documentation. It will ensure that participants are aware of the important legal issues relating to both personal and commercial insurance and the legal issues pertaining to claims.

Leading experts will consider the main legal liability insurance areas, such as public liability, occupier liability, professional indemnity, and employer liability insurance. There will be a detailed examination of the court process, case management, and alternative dispute resolution. We will offer an insight into key issues, such as the reinsurance industry, insurance fraud, the MIBI, legal issues relating to intermediaries, assignments, and liquidations. The effects of new legislation on compliance in the industry will also be analysed – regulation (*Solvency II Directive*) and data protection (the introduction of GDPR). Finally, the applied insurance module will give an overview of construction, cyber-insurance, and other growth areas.

The Insurance Institute of Ireland has also awarded the course eight formal CPD hours.

The course can also be used by ACII/FCII holders as part of their Chartered Insurance Institute CPD scheme requirements, should they consider the content relevant to their development.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Introduction to insurance

- Overview of the Irish insurance market,
- Principles of insurance,
- The contract of insurance,
- Key insurance documentation,
- Insurance policy terms and conditions,
- Insurance policy drafting and interpretation,
- Ethics in insurance,
- Code of conduct.

Module 2: Insurance claims

- Personal insurance,
- Commercial insurance,
- Causation – proximate, sequential, concurrent,
- Notice, mitigation, limitation,
- Proof and measurement of loss,
- Double insurance, contribution.

Module 3: Litigation in insurance

- PIAB,
- Court process,
- Appeals process,
- Which parties to claim against,
- Key issues for litigating/ defending claims,
- Awards and costs,
- Alternative dispute resolution,
- Overview recent insurance cases,
- Complaints – Financial Services Ombudsman, Central Bank.

Module 4: Liability insurance

- Public liability,
- Occupier liability,
- Product liability,
- Professional indemnity,
- Employer liability,
- Directors' and officers' liability,
- Warranty and indemnity insurance.

Module 5: Regulation of insurance industry

- Insurance supervision – Central Bank,
- Regulation of intermediaries,
- *Solvency II*,
- *Consumer Protection Code*,
- Passporting,
- Enforcement.

Module 6: Data protection

- Legitimate processing of data,
- Retention of data,
- Personal data and sensitive personal data,
- Data access requests,
- Transferring data outside EU/EEA,
- Use of private investigators,
- The new *General Data Protection Regulation*.

Module 7: Reinsurance

- Reinsurance industry,
- Types of reinsurance contracts,
- Express/implied terms,
- Losses and claims,
- Proportional and non-proportional treaty.

Module 8: Key issues

- Intermediaries,
- Assignments,
- Insurance fraud,
- Conflict of law – jurisdictional issues,
- Establishment/liquidation issues.

Module 9: Applied insurance

- Construction insurance, including single projects,
- Cyber insurance,
- New insurances, and
- Employment practices liability.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of insurance law to common scenarios encountered in practice.

- Workshop 1: Thursday 22 November 2018,
- Workshop 2: Thursday 17 January 2019,
- Workshop 3: Thursday 7 March 2019.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees working in or aspiring to work in litigation or, more specifically, insurance litigation,
- Solicitors, barristers, and trainees advising on regulatory insurance issues, and
- Insurance professionals seeking to enhance their knowledge of the law relating to insurance with a view to advancing in the industry, such as practitioners in insurance and reinsurance entities, insurance claims handlers and claims assessors, and insurance brokers, agents and loss adjusters.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will be drawn from leading law firms specialising in insurance law, insurance and reinsurance companies, insurance brokers, captive insurance, and intermediaries from Ireland and Britain, and from the Central Bank of Ireland. Previous lecturers have included:



Marian Brennan,
Kennedy's



David Nolan SC



April McClements,
Matheson



Sarah Conroy,
Beale & Co



Daniel Scanlon,
Kennedy's



Lisa Dennehy,
Aviva Legal
Services



Malcolm Hughes,
OSG Group



Noreen Howard,
DAC Beachcroft



Colm O'Connor,
SCOR



Tracy Cruikshanks,
Central Bank of
Ireland



Mark Doyle, Willis
Towers Watson



William Burke,
AmTrust
International
Underwriters DAC

DIPLOMA IN SPORTS LAW

**Start date:**

Wednesday 24 October 2018

**Delivery method:**

Blended learning: on-site Wednesdays, 6pm to 8.30pm, with lectures webcast online and four interactive on-site workshops

**Assessment:**

Continuous assessment through online activities (10%) and a three-hour closed-book written examination in April 2019 (90%)

**Fee:**

€2,500

**Muireann Granville**

(solicitor, LK Shields)

"I found the Diploma in Sports Law to be incredibly informative and practical for not only those in legal practice, but also for a wide range of others working within the sports industry.

"The material was all highly relevant and up to date, with the online discussion board allowing for debate and further information on various topics. It was hugely beneficial for me as a solicitor in the sports law industry to learn from participants working in the sports industry. Attending the lectures was a great way to expand my contact base and hear viewpoints from those dealing with legal issues in the course of their everyday roles.

"The online delivery of the course was really useful, as it enabled me keep up with course materials online in my own time without interfering with my work responsibilities. There was an excellent mix of lecturers, including solicitors, barristers and academics, and those working in-house with sports bodies."

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- A comprehensive understanding of sports law,
- An ability to advise clients with confidence on a range of sports law issues,
- Acquired the skills to deal with sports law issues in practice,
- A thorough knowledge of the key legal issues associated with setting up and running a sports club,
- An in-depth understanding of the key issues to address when representing an amateur/professional sports person, and
- An excellent grasp of the technical areas of anti-doping, liability, and discipline in sport.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This diploma will provide participants with an insight into the dynamic area of sports law, both domestically and internationally. Modules will address practical issues that practitioners from the smallest to the largest firms can advise on.

The course begins with a look at the regulation and governance of the sport sector and identifies and discusses sporting governing bodies. It outlines how to set up a club and reviews the rules that need to be followed. The course also looks at club membership and the protection of both players and management. The issue of concussion and second-impact syndrome has become very topical, and we ask the question: how do clubs protect themselves and their players and members? An examination of the area of child protection is key to ensuring that young people are safeguarded in their participation in sport.

This diploma also provides a detailed examination of the commercialisation of sport, including sponsorship agreements, broadcasting, ticketing, and merchandising. Key issues such as corruption in sport, violence, gambling, and technology in sport will be considered, followed by an in-depth look at the WADA anti-doping code.

Finally, the course looks at disciplinary procedures, both internal and external, to include the use of alternative dispute resolution in sport. What disciplinary codes are or should be in place? What policies and procedures are in place to ensure these are adhered to and enforced?

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Governance and regulation

- Sporting bodies,
- Organisational structure; setting up a club,
- Rules and regulations,
- Taxation of sports organisations,
- Funding and grant applications; lottery licences,
- EU law and sport.

Module 2: Commercialisation of sport

- Sponsorship agreements,
- Ambush marketing,
- Broadcasting,
- Ticketing,
- Merchandising.

Module 3: Membership

- Player and management liability,
- Protection of players,
- Club policies and procedures,
- Social media policies,
- Equality and discrimination,
- Child protection,
- Data protection.

Module 4: Player rights

- IP and media rights,

- Image and player rights,
- Player contracts and rights protection.

Module 5: Key issues in sport

- Corruption in sport,
- Violence in sport,
- Concussion; second-impact syndrome,
- Gambling and manipulation of sports,
- Sport and technology.

Module 6: Anti-doping

- Application of the WADA code,
- Therapeutic-use exemption,
- Testing and exemptions,
- Sanctions.

Module 7: Disciplinary procedures

- Disciplinary codes,
- Internal disciplinary procedures,
- On-field offences,
- Dispute resolution bodies,
- Arbitration in sport,
- Court of Arbitration for Sport,
- Suspensions and appeals,
- Challenging decisions.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected

case-study problems and analysis, with an emphasis on the application of sports law to common scenarios encountered in practice.

- Workshop 1: Wednesday 5 December 2018,
- Workshop 2: Wednesday 30 January 2019,
- Workshop 3: Wednesday 6 March 2019,
- Workshop 4: Wednesday 13 March 2019.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees working in sports law, or aspiring to do so,
- Professionals with an interest in sports law,
- Professionals working in national/international sports governing bodies,
- Professionals currently working in the area of sports administration or coaching who wish to broaden the scope and depth of their sports law knowledge,
- Athletes who wish to add to their skill-set, and
- Individuals who volunteer with or are committee members of a sports club.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

The teaching faculty for this diploma comprises a fantastic array of sports law experts. Previous lecturers have included:



Susan Ahern BL



Dr Jack Anderson,
University of
Melbourne



Roisin Bennett,
Reddy Charlton
Solicitors



Dr Ian Blackshaw,
sports lawyer



David Casserly BL



Sean Cottrell,
CEO, Sport in Law



Louise Reilly BL



Fergal Crehan BL,
privacy consultant



Clare Daly, Ronan
Daly Jermyn



Páraic Duffy,
former director
general, GAA



Edward Evans,
Beauchamps



Stuart Gilhooly,
HJ Ward & Co
Solicitors



Yvonne Nolan,
World Rugby



Aidan Healy, DAC
Beachcroft



Benoît Keane,
Keane Legal,
Brussels



Liam Keane, Liam
Keane & Partners



Deirdre Kilroy,
Matheson



Ian Lynam,
Northridge Law



Elaine McGrath,
Reddy Charlton
Solicitors



Gary Rice, DAC
Beachcroft



Andrew Nixon,
Sheridans



Clíodhna Guy,
Irish Horseracing
Regulatory
Authority



Tim O'Connor BL



Gary O'Mahony,
O'Hara Dolan



Patrick Conliffe,
registered
football agent
(intermediary),
consulting
solicitor

DIPLOMA IN EDUCATION LAW

**Start date:**

Friday 2 November 2018

**Delivery method:**

Blended learning: block placement – four Friday and Saturday sessions, with lectures on-site and online (to coincide with periods of school leave)

**Assessment:**

Two 2,500-word written assignments (50% each)

**Fee:**

€2,500

**Audrey Cullen**

(INTO Legal and Industrial Relations)

"My objective in doing this course was to gain additional qualifications and enhance my skills as a member of the INTO Legal and Industrial Relations team. Lectures were practical, accessible, and in-depth, with excellent course notes. Highly knowledgeable lecturers delivered a blend of invaluable legal insight and first-hand experience in education. An inspirational and thought-provoking course that delved into political, statutory, and constitutional complexities in the mix of education, employment, and equality. What initially appeared a puzzle of legal issues progressed very smoothly to reveal the bigger picture in education law. I would recommend this course to anyone interested in the area of education."

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- An excellent understanding of the key employment law issues relevant to the school setting,
- An understanding of school structures and governance arrangements,
- A thorough knowledge of admissions policies and student conduct issues,
- Knowledge of the legal issues relating to special educational needs,
- Familiarity with key considerations regarding negligence and litigation management,
- A thorough knowledge of child protection issues, and
- An understanding of matters relevant to higher, further, and adult education.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Now in its third year, this highly regarded advanced-level diploma provides participants with a comprehensive understanding of the complex legal topics that arise when advising on education law matters. The practice of education law encompasses a diverse range of potential practice areas, including employment law, equality law, conflict resolution, corporate governance, child protection, and litigation. Added to this complexity of potential legal issues is the fact that, in order to provide effective and informed solutions, those advising in education law disputes also need to understand the governance and decision-making structures that apply within the particular school.

This course will begin with a general introduction to the often fascinating development of education law in Ireland, considering key constitutional and legislative provisions, before reflecting in more detail on the specific day-to-day issues that arise when advising on education law matters or, indeed, when acting as a decision-maker within a school.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Employment law in the school context – part 1

- Recruitment of staff; status of workers,
- The contract of employment and understanding CIDs,
- Grievance and disciplinary procedures,
- Termination of employment and unfair dismissals,
- The Teaching Council, registration, and 'fitness to teach' – part 5 of the *Teaching Council Acts 2001-2015*.

Module 2: Employment law in the school context – part 2

- Promotion of staff and appointment procedures for principals,
- Equality in the workplace,
- Managing bullying and harassment within schools,
- The application of the transfer of undertakings regulations in the school context.

Module 3: Admissions policies and student conduct

- Admission, enrolment policies, and equality provisions,
- Codes of behaviour and school disciplinary procedures,
- Peer-to-peer bullying and student use of social media,
- Managing parental complaints.

Module 4: School structures and governance

- Legislative framework – the *Education Act 1988* and amending legislation,
- Structure and role of boards of management,
- The role of principals and teachers,
- Financial management,
- The inspectorate.

Module 5: Negligence and litigation management

- The duty of care in the school context,
- The standard of care,
- When the duty of care arises and the 'boundaries' of the school,
- Sporting activities organised by schools,
- Teacher negligence and contributory negligence of children,

- Degree of supervision and student maturity,
- Liability of the school authority.

Module 6: Providing for special educational needs

- Constitutional considerations and legislative provisions,
- School policies and procedures for special educational needs,
- Roles and functions of boards of management and principals,
- The examination and assessment process,
- Equality law provisions, with a focus on disability discrimination.

Module 7: Compliance matters and miscellaneous provisions

- Freedom of information and data protection concerns relevant to schools,
- Child protection obligations and the role of the designated liaison person,
- The *Protected Disclosures Act 2014*,
- Participating in case conferences – best practice,
- Tusla reporting requirements,
- Health and safety provisions.

Module 8: Higher, further, and adult education

- Governance structures at third level,
- Student conduct issues,
- Issues relevant to international students,
- The examination process and managing plagiarism.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of education law to common scenarios encountered in practice.

- Workshop 1: Saturday 5 January 2019,
- Workshop 2: Saturday 23 February 2019,
- Workshop 3: Saturday 27 April 2019.

WHO SHOULD ATTEND?

This course is suitable for solicitors, barristers, and trainees who advise or wish to advise on education law matters, and key stakeholders and decision-makers within the education setting, including school principals, teachers, management organisations, trade unions, and staff associations.

The course is designed to be as accessible as possible, with key on-site sessions taking place during standard school holidays and all lectures webcast and accessible 'live' or in playback format.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will be drawn from experienced practitioners in the field of education law. Previous lecturers have included:



Eileen Flynn BL



Margaret Gorman,
Eversheds



Edel Kennedy,
Mason Hayes &
Curran



Catherine Kelly,
Mason Hayes &
Curran



Fergal Mawe, Law
Society of Ireland



Paul McDonald,
AJP McDonald,
Solicitors



Ian O'Herlihy,
Mason Hayes &
Curran



Seán O Longáin
BL



Liam Riordan,
Mason Hayes &
Curran



David Ruddy BL



Madeleine
Thornton, Emma
Coffey, Solicitors



Christine West,
Mason Hayes &
Curran

DIPLOMA IN MEDIATOR TRAINING

**Start date:**

Friday 9 November 2018

**Delivery method:**

Blended learning: pre-release of online lectures and three on-site interactive Friday and Saturday sessions

**Assessment:**

2,500-word written assignment (80%) together with continuous assessment through online activities (20%) and optional practical role-play assessment (see below)

**Fee:**

€3,000



LAW SOCIETY
OF IRELAND

**Ian Ryan**

(solicitor, traineeship executive, Law Society of Ireland)

"The practical nature of the Diploma in Mediator Training is its key benefit. In addition to the course being excellent, I also found the relevant mediation workshops, while challenging, to be quite enjoyable. The scenarios we dealt with were very realistic regarding the issues a mediator faces embarking on mediation between parties in dispute."

PROGRAMME OBJECTIVES

On completion of this training programme, participants will understand:

- Basic conflict theory,
- The law underpinning mediation and the theoretical foundation of the mediation process,
- The actual process of mediation itself and how to identify, at an early stage, whether a case is suitable for mediation,
- How to develop the core competencies necessary for mediating a dispute,
- How to use mediation skills and tools with fluidity and proficiency,
- The mediator's role and the inherent challenges of mediation process, and
- The challenges and opportunities to consider when establishing a mediation practice.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This diploma will provide an appreciation of the theoretical foundations of the mediation process and equip participants with the necessary skills to successfully mediate disputes in a number of settings. The course and the intensive interactive workshops are designed for those wishing to practice as trained mediators, and the diploma is accredited by the Mediators' Institute of Ireland (MII), subject to successful completion of the assessment (see below).

The course design adopts an innovative 'flipped learning' approach, whereby video lectures released in advance provide an in-depth review of the process of mediation and its increasing importance in the litigation landscape. We also examine the *Mediation Act 2017*, which entered into force in 2018, and its objective to promote mediation as a viable, effective, and efficient alternative to court proceedings, thereby reducing legal costs, speeding up the resolution of disputes, and relieving the stress involved in court proceedings.

Therefore, this course is designed to not only equip participants with the skills to act as a mediator, but also to consider fully how the practice of mediation will be affected by the new statutory framework. The act focuses on a number of different aspects of mediation:

- It introduces an obligation on solicitors and barristers to advise parties to disputes to consider using mediation as a means of resolving them,
- It provides that a court may, on its own initiative, invite the parties to consider mediation,
- It provides for the suspension of limitation periods to facilitate the mediation process,
- It addresses the confidentiality of the mediation process,
- It sets out how mediated settlement agreements can be made enforceable, and
- It permits the introduction of a code of practice for the conduct of mediation by qualified mediators.

Mediation role-plays form the primary focus of our participative and interactive on-site sessions, with contextual and theoretical knowledge issued online in advance of those sessions.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Theoretical foundations

- Understanding conflict,
- Types of mediation,
- Approaches to mediation.

Module 2: Mediation regulation

- Legislation and court rules,
- The *Mediation Act*,
- The impact of regulation on practice.

Module 3: Mediation practice

- Ethics and moral principles,
- Rules of conduct,
- Suitability for mediation.

Module 4: Mediation contexts

- Family mediation,
- Workplace mediation,
- Commercial mediation,
- Other mediation pathways.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis.

- Workshop 1: Friday 9 and Saturday 10 November 2018,
- Workshop 2: Friday 23 and Saturday 24 November 2018,
- Workshop 3: Friday 7 and Saturday 8 December 2018.

ASSESSMENT

The diploma will be assessed by a combination of continuous assessment and a final written assignment. Continuous assessment will account for 20% of the final mark, while the final assignment – based on a 2,500-word case study – will account for 80% of the overall diploma result.

WHO SHOULD ATTEND?

This course is suitable for solicitors, barristers, and trainees interested in the mediation process. The course will also appeal to suitably qualified non-legal professionals whose work requires them to engage in alternative dispute resolution mechanisms, whether that is in the workplace setting, family matters, or commercial disputes.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications

are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

MII ACCREDITATION

As part of the Diploma in Mediator Training, you have the option of achieving MII accreditation.

DELIVERY METHOD

Participants who complete the 60-hour training programme and successfully attain the diploma will be eligible to attend a mediation role-play assessment administered by the MII, the successful completion of which entitles participants to apply for membership of the MII. There is an additional charge payable to the MII in the amount of €250 in respect of this assessment. The date of the assessment is to be advised in late autumn and will take place within weeks of the final module.

ASSESSMENT

Recorded role-play assessment

FEE

€250

FACULTY

The course is facilitated by experienced mediation practitioners with extensive knowledge and insight of how the mediation process interacts with more traditional forms of dispute resolution. Previous faculty members have included:



Sabine Walsh,
Sabine Walsh
Mediation



Mary Rafferty,
Consensus
Mediation



Mary Miles, Miles
Mediation



Austin Kenny,
accredited
mediator



William Aylmer,
Aylmer & Co



Helen Kilroy,
McCann
FitzGerald



Gavin Woods,
Arthur Cox



Terence McCrann,
McCann
FitzGerald



Start date:

Thursday 15 November 2018



Delivery method:

On-site interactive skills sessions: Thursday 15 and Friday 16 November; Thursday 22, Friday 23 and Saturday 24 November 2018



Assessment:

Mixed method – a combination of advocacy skills assessment (60%), oral examination (20%), and a short written assignment (20%)



Fee:

€2,500



The **McDowell Purcell Advocacy Prize** is awarded to the student achieving the highest academic grade in their course assessment



BURSARY

With the support of the National Institute of Trial Advocacy (NITA), we are delighted to offer two bursaries on the Diploma in Advocacy Skills. Applications will be considered from solicitors who are involved in public interest litigation or who provide *pro bono* services and who would normally be self-funding a course of this nature. Please apply by Friday 12 October.

Applicants are required to:

- Complete a detailed application form,
- Submit a personal statement outlining the nature of their work and how the diploma will benefit their ongoing public service (max 750 words),
- Supply details of a referee.

For further information, visit www.lawsociety.ie/diplomacentre.

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- Developed their advocacy skills,
- Gained an understanding of applications that are made in the higher courts in key areas of practice in family, employment, and insolvency law,
- Acquired excellent insights to recent judicial decisions and legislative and procedural developments.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Advocacy skills and the making of applications before the courts form a fundamental part of the skill-set of solicitors engaged in all forms of litigation. This intensive diploma course is designed to provide practitioners with a general overview of the Circuit and High Court applications that are generally made by solicitors. It will provide access to materials and analysis of practice and procedure from a number of leading practitioners in the area of employment, family, and insolvency law, with a view to developing participants' skills and increasing their competency to serve clients.

Following on from a review of the substantive area of law, we will provide training and recommendations on the relevant approach from an advocacy point of view. Guidance will be provided on how to manage your professional and interpersonal skills with your client and also on how to manage a client's expectations. The contextualised approach to skills-training involves role-play and situated learning and provides practitioners with a deeper and layered learning experience, which is particularly important in skills-training. It aims to develop confidence in practitioners in their ability to perform in court and to get comfortable with their presentation skills, while providing a supportive forum in the workshop sessions to practise being 'on their feet'. The experiential and interactive methods form an integral part of the course design and offer an opportunity to participants to work in smaller groups, facilitated by an experienced National Institute of Trial Advocacy trainer and the subject-matter expert. All participants will be recorded and provided with an opportunity to review their performance individually with a tutor.

Sessions will also address rhetoric and its role in advocacy and the art of persuasion; communication skills; the importance of emotions, ethos and character of the advocate and the role of drafting vis-à-vis advocacy; etiquette and ethics; guidance on how to manage your professional and interpersonal skills with your client; and managing a client's expectations.

There are five on-site days in total, each with an emphasis on a particular area of law and dealing with practical advocacy applications that arise. Each day will cover a separate legal subject. The workshops are all based on 'learning by doing'.

Sessions will take place in the purpose-built state-of-the-art mock courtroom in the Green Hall and will run from 10am to 4.30pm on:

- Thursday 15 November 2018,
- Friday 16 November 2018,
- Thursday 22 November 2018,
- Friday 23 November 2018,
- Saturday 24 November 2018,
- Practical assessment: Saturday 24 November 2018.

Examples of insolvency law advocacy would arise in the following circumstances:

- Court liquidations – applying on a motion for consideration; applying for a motion for final directions,
- Ordinary liquidations – applying for the restriction of directors,
- Chancery Court – applying to court for short service of injunctions,
- Bankruptcy Court – applications to extend bankruptcy period; sale of family home; examination of bankruptcy and delivery of documents,
- Knowledge of the court rules on advocacy, including order 59 of the *Circuit Court Rules* and the *Rules of the Superior Courts*.

Examples of banking/enforcement litigation advocacy would arise in the following circumstances:

- Circuit Court – applications for possession,
- Master's Court: applications for summary judgment.

Examples of employment law advocacy would arise in the following circumstances:

- Workplace Relations Commission (WRC) – conducting formal hearings under all employment legislation (unfair dismissal, employment equality, fixed-term work claims, industrial relations etc),
- Labour Court – appeal hearings from all WRC matters, including all statutory employment law claims and industrial relations matters,
- Internal disciplinary hearings – represent employees (and sometimes employers) at internal employer hearings in disciplinary and other investigation situations.

Examples of family law advocacy would arise in relation to:

The general overview of Circuit and High Court applications as they relate to divorce and judicial separation; applications for substituted service; applications for service outside the jurisdiction; applications for judgment in default of appearance/defence; applications for order on terms agreed; case progression hearings before the county registrar; applications for pension adjustment orders. In addition, reference will be made to the importance of drafting and preparation of the court documents, including scheduling financial statements and statement of means, drafting affidavits, motions, preparing briefs, and the impact they have on advocacy.

ASSESSMENT

In terms of assessment, a mock court will be held, with solicitors assigned various roles – each will be given an opportunity to perform advocacy skills and make a particular application before the court. For the written assignment, participants will be asked to analyse and identify legal issues in a given factual scenario and explain likely legal outcomes (1,500 words).

There are three parts to the assessment:

- Advocacy skills assessment – 60%,
- 20-minute oral examination – 20%,
- Written assignment – 20%.

WHO SHOULD ATTEND?

This course is open to solicitors and trainees with an interest in developing their advocacy skills.

FACULTY

The teaching faculty for this diploma comprises an array of lawyers experienced in advocacy who can bring that invaluable practical experience to bear in the practical skills sessions and substantive lectures.



Michael Roake,
NITA

Michael Roake blends the skills of an accomplished practitioner with pertinent teaching experience. He trains judges and lawyers domestically and internationally in ethics, advocacy, professional skills, and human rights, and works well with diverse audiences. He recently returned as the country director for Syria with the American Bar Association's Rule of Law Initiative. He directed the National Institute of Trial Advocacy Pacific Regional Trial and Deposition Programs (1988-2013). He is admitted to practise in California, New Mexico, before several federal courts, and the US Tax Court. He retired from the Marine Corps as one of its only lawyer/combat aviators.

Lecturers include:



Susie Higgins,
McDowell Purcell



Noreen McGovern,
McDowell Purcell



Lisa McKenna,
McKenna & Co
Solicitors



Anne O'Connell,
Anne O'Connell,
Solicitors



Keith Walsh,
Keith Walsh,
Solicitors



Susan Webster,
Susan Webster
and Company,
Solicitors



Barry Walsh,
McDowell Purcell



Mark Woodcock,
McDowell Purcell



Joanne Cooney,
McDowell Purcell



JoAnne Roake,
NITA

The background of the left side of the image is a dark blue map of Dublin, showing streets and landmarks. Overlaid on this map are faint, historical documents. One document at the top features a coat of arms and the text 'The School of the Holy Trinity'. Another document in the middle mentions 'The School of the Holy Trinity' and 'The School of the Holy Trinity'. A third document at the bottom mentions 'The School of the Holy Trinity' and 'The School of the Holy Trinity'.

1769

Governors of the school and Lord Mayor Sir Thomas Blackhall initiated a movement for building a new school, as the building was deemed to be in danger of collapsing

1772

Thomas Ivory, master of the School of Architectural Drawing in the Dublin Society, was appointed **architect to the Blue Coat School**

16 JUNE

1773

The Lord Lieutenant **Simon Earl Harcourt** laid the **first stone of the new building**



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CERTIFICATE IN COMPANY SECRETARIAL LAW AND PRACTICE

**Start date:**

Tuesday 2 October 2018

**Delivery method:**

Blended learning – on-site Tuesdays 6pm to 8:30pm and webcast online, with on-site Saturday workshops

**Assessment:**

Three-hour written examination in January 2019

**Fee:**

€1,550



LAW SOCIETY
OF IRELAND



The Governance
Institute

PROGRAMME OBJECTIVES

On completion of this training programme, participants will:

- Identify the scope, role, and functions of the company secretary,
- Critically evaluate the role of company secretary as an advisor to the board,
- Understand the law and best practice in key functional matters (for example, meetings and share capital management),
- Ensure compliance with CRO filing requirements,
- Understand the company law framework in Ireland as governed by the *Companies Act 2014*.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Jointly awarded by the Law Society of Ireland and ICSA: The Governance Institute, this certificate offers a practical insight into company secretarial requirements in Ireland. The requirement in the *Companies Act 2014* obliging the directors of a company to appoint a suitably qualified individual to the position of company secretary has enhanced the company secretary's position as the principal legal administrative and compliance officer within a company. The duties and responsibilities of the company secretary vary depending on the industry in question and the type of company involved. With an increased focus on the need for effective governance in the current climate, the position has expanded in many companies, and the scope of the role has moved beyond corporate compliance to become a focal point for advice about governance, compliance, and the conduct of business.

This established course focuses on the procedural requirements of company secretarial practice and aims to provide participants with a comprehensive understanding of the company law framework and key corporate governance provisions under the *Companies Act*.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Company law, the secretary, the board and members

- The role and legal duties of the company secretary,
- The *Companies Act* – structure and key provisions,
- The company incorporation process.

Module 2: Corporate compliance

- Maintaining the statutory registers,
- Types of members' and directors' resolutions,
- Annual returns and financial statements,
- Corporate governance.

Module 3: Corporate compliance 2 – shares

- Summary approvals procedure,
- Share capital – allotment, variation, and transfer,
- Redemption and buyback.

Module 4: Corporate compliance 3 – wind-up

- Types of company wind-up,
- Strike-off and restoration.

Module 5: Public limited company

- An introduction to the company secretarial requirements of a PLC.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of company secretarial law to common scenarios encountered in practice.

- **Workshop 1:** Saturday 10 November 2018,
- **Workshop 2:** Saturday 1 December 2018,
- **Workshop 3:** Saturday 5 January 2019.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors who offer company secretarial services or who advise clients in this area,
- In-house lawyers,
- Those looking to develop their company secretarial skills and knowledge with a view to developing new opportunities and offering new services to existing clients,
- Company secretaries and their teams, and
- Suitably qualified corporate governance and compliance professionals looking to develop their legal knowledge and practical skills in this growing area.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

ICSA PROFESSIONAL SUBSCRIPTION

Enrolment on the course entitles students to take up an offer of a year's professional subscription of ICSA. The ICSA professional subscription is designed for company secretaries, legal counsels, lawyers, and everyone with responsibility for governance, risk and compliance in organisations of all sizes, including businesses, trusts and charities. It offers access to ICSA's supportive professional community, where you will find expertise, guidance and development advice.

BENEFITS OF PROFESSIONAL SUBSCRIPTION

- Access to the governance helpline,
- Ten issues of the industry-leading G&C magazine (full year),
- Access to the full suite of guidance notes,
- Regular technical briefing emails,
- Subscriber discounts on training and events (average 10%),
- Communications to attend Irish region-run members' events, of which CPD events are free.

FACULTY

Lecturers and tutors will be drawn from those with expertise in the field of company secretarial law. Previous lecturers have included:



Robert Potter
Cogan, Eugene F
Collins



Eleanor Daly,
FEXCO



Bob Semple,
consultant



Daibhi O' Leary,
Arthur Cox



Salvador Nash,
KPMG



John Darby,
Flynn O'Driscoll



Jonathan Lynch,
Byrne Wallace



Tessa White BL



Fiona Barry, PwC



Ruairi Cosgrove,
PwC



Tracy MacDevitt,
A&L Goodbody



Ray Hunt,
McCann
FitzGerald



Emma Hickey,
Arthur Cox



Conor Sweeney,
CLS Chartered
Secretaries



Conor Ryan,
Permanent TSB



Jillian O'Sullivan,
Grant Thornton

CERTIFICATE IN DATA PROTECTION PRACTICE

**Start date:**

Thursday 4 October 2018

**Delivery method:**

Blended learning – introductory lecture on-site and webcast online; thereafter, online lectures on Thursdays, with online workshops on Saturdays

**Assessment:**

2,500-word written assignment (70%) and continuous assessment through online activities (30%)

**Fee:**

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- A comprehensive understanding of the current data protection legislation and the principles of data protection,
- A thorough knowledge of Regulation 2016/679 (the GDPR),
- An excellent grasp of data protection practice, data governance and compliance,
- Up-to-date knowledge of the changing landscape relating to international transfers of data,
- Confidence to deal with practical data protection issues, such as data access requests, data security, and preventing data breaches, and
- The skills to protect their own personal data.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Data is now a valuable commodity. Modern technologies allow for huge volumes of data to be collected by companies on a daily basis. There are many legal responsibilities associated with collecting, retaining, and processing such data. Data protection laws act to balance an individual's right to privacy with a company's ability to use that data. It is essential that the use of data is regulated to prevent against abuses, while at the same time ensuring that companies can use data efficiently and effectively.

This certificate will offer an in-depth analysis of the current data protection framework, with particular focus on Regulation 2016/679 (the *General Data Protection Regulation*). The law in this area is straightforward; however, its application is less so, especially as the data protection landscape is rapidly changing. Participants will be brought through the application of the law by experienced data protection practitioners and privacy consultants from private practice, the public sector, and from large multinationals. This course will ensure that participants are equipped to deal with the new compliance issues that are ahead.

Course materials, including webcasts of lectures, will be released each week online. In addition, online participation will be required. There will be three interactive online workshops to enable participants to connect with expert contributors and to consolidate their knowledge. Participants are also afforded the opportunity to interact with the expert contributors online each week. Participants are invited to have an open-minded approach to learning and are encouraged to interact and share knowledge with colleagues, as engaging online is a central element of online courses.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Introduction to data protection law

- Origins of data protection law,
- Data protection concepts and principles,
- Overview of the data protection landscape.

Module 2: Data processing and sharing

- Legitimate processing,
- Data retention,
- Data access requests,
- Government data, public sector,
- Data protection v freedom of information,
- Litigation – legal professional privilege/discovery.

Module 3: Data processing and personal rights

- Removal, amendments, rectification,
- The right to be forgotten,
- Direct marketing,
- Automated decision-making,
- State surveillance.

Module 4: *General Data Protection Regulation*

- Overview of key changes,
- Impact of changes on processing, consent, outsourcing,
- Compliance and enforcement,
- Requirement to have a DPO,
- Changes referenced in each module throughout the certificate.



Lorraine Rooney,
general counsel, AXA Life

"The Certificate in Data Protection provides a deep yet practical understanding of data protection law and best practice. The flexibility of the online delivery is a game-changer, with no compromise on the quality of the lecturers, who are experts in their field. Highly recommended!"

Module 5: Data governance

- Role of the data protection officer,
- Data breaches,
- Powers of Commissioner for Data Protection,
- Privacy impact assessments.

Module 6: International data transfers

- Data transfer risks,
- *Schrems* case,
- Privacy Shield,
- Supervision, enforcement, offences.

Module 7: Data protection compliance

- CCTV,
- Direct marketing,
- Cookies, 'the Cloud',
- Outsourcing,
- Drones, biometrics, wearable technology.

Module 8: Data governance framework

- Best practice models,
- Information asset life cycle,
- Aligning data protection and data governance,
- Standard frameworks and ISOs,
- Measuring data protection compliance.

Module 9: Change management

- Context and rationale,
- Principles of change management,
- Data protection training.

Module 10: Data security and technology

- Physical security of data,
- Virtual security of data,
- Technical considerations.

Module 11: Ethics in data protection

- Ethical first principles,

- A framework for ethics in information management,
- Practical application.

Module 12: Data protection update

- Global view and the EU v US approach,
- Overview of recent data protection issues.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of data protection law to common scenarios encountered in practice.

- Workshop 1: Saturday 10 November 2018,
- Workshop 2: Saturday 8 December 2018,
- Workshop 3: Saturday 19 January 2019.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees who currently advise or aspire to advise on data protection issues,
- Data protection officers,
- Compliance officers,
- IT professionals,
- Professionals who are data controllers/processors and need to understand their legal obligations/duties,
- All professionals advising on/working in the area of data protection who need to update their knowledge on the GDPR,
- Suitably qualified professionals wishing to move into the area of data protection, and
- Individuals who have an interest in protecting their personal data.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

The teaching faculty for this certificate comprises a fantastic array of data protection experts. Previous lecturers have included:



Chris Bollard,
Matheson



Fergal Crehan BL



Olga Gaffney,
AMOSS Solicitors



Dr Denis Kelleher,
LinkedIn



Jeanne Kelly, LK
Shields



Fred Logue, FP
Logue Solicitors



Phil Lee,
Fieldfisher, Palo
Alto



Ian Long, Groupon
International



Simon McGarr,
McGarr Solicitors



Patricia McGovern,
DFMG Solicitors



Kate Colleary,
Frontier Privacy



Aoife Sexton,
Frontier Privacy



Emerald De Leeuw,
Eurocomply



Linda Ní Chullaidh,
An Post



Daragh O'Brien,
Castlebridge



Dr Katherine
O'Keefe,
Castlebridge



Richard O'Sullivan,
Global Shares Plc



Ruth O'Toole,
DAON



Emma Redmond,
ancestry.com



Kenneth Ruane,
An Garda
Síochána



Anna Morgan,
Office of the
Data Protection
Commissioner



Dr TJ McIntyre,
UCD and Digital
Rights Ireland



Julie Shackleton,
HBX, Harvard
Business School



Oisín Tobin,
Mason Hayes &
Curran



Dr Ian Walden,
Queen Mary
University, London

CERTIFICATE IN CONVEYANCING

**Start date:**

Tuesday 16 October 2018

**Delivery method:**

Blended learning – online lectures and two on-site workshops

**Assessment:**

2,500-word written assignment (70%) and continuous assessment through online activities (30%)

**Fee:**

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- A comprehensive understanding of the conveyancing process and the ability to draft documentation to highest standards in both residential and commercial transactions,
- Knowledge of recent legislative and procedural developments,
- The ability to lodge complex first registrations in the Land Registry,
- An understanding of the key banking law principles facing property lawyers,
- The ability to act and advise on either side of a property transaction within an insolvency process,
- A specialised knowledge of commercial leases, and
- An awareness of the tax implications of a property transaction.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This course is delivered via an innovative ‘flipped classroom’ approach that offers participants ultimate flexibility in how they approach their learning. This format sees lectures released in an online tranche, with participants provided a window of a number of weeks to view the recorded content and complete online learning activities in a self-paced manner. The online releases are bookended by two days of on-site workshops.

The certificate provides participants with a comprehensive overview and understanding of the issues currently relevant to conveyancing practitioners. Designed with a practical focus, it reviews best conveyancing practice by providing precedents and highlighting recent practice updates and legislative changes, and offers students the opportunity to learn through problem-based scenarios.

Participants will receive a copy of the Law Society *Conveyancing and Landlord and Tenant Law* manuals on registration.

The programme is based on the following module scheme and covers key themes as listed below:

Part A**Module 1: Key conveyancing fundamentals**

- The contract for sale,
- Pre-contract enquiries,
- Objections and requisitions on title,
- Drafting,
- Complex case study – buying a public house/restaurant.

Module 2: Development

- New houses and the combined contract for sale and building agreement,
- Schemes of development,
- The *Building Control (Amendment) Regulations 2014*,
- The *Multi-Unit Development Act 2011*; dealing with managed properties.

Module 3: Land Registry updates

- Conversion of possessory title, applications based on adverse possession,
- Applications for registration in cases of insolvency,
- Complex first registrations.

Part B**Module 1: Ethical issues**

- Undertakings,
- Conflicts,
- File management.

Module 2: Commercial lending

- Types of security/property finance,
- Completion, security, and enforcement,
- Complex case study – buying from a receiver.

Module 3: Taxation issues for conveyancers

- Local property tax update, household charge, and NPPR,
- VAT and CGT issues for conveyancers.



Niamh Ní Lúing (commercial property associate, Matheson)

“The course provided a solid basis in general conveyancing and leasing issues, from pre-contract enquiries through to registrations with the Property Registration Authority. The materials, which were provided both online and at the various workshops run throughout the course, are an invaluable resource and offer practical guidance on everyday conveyancing matters. The course is an excellent opportunity for those seeking to expand, refresh, or update their knowledge of conveyancing and leasing practice.”

WORKSHOPS

The online release of lectures is bookended by on-site workshops. Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of conveyancing law to common scenarios encountered in practice.

Workshop 1: Saturday 1 December 2018

- Case study: buying a licensed premises,
- Case study: practical planning advices for the conveyance,
- Drafting special conditions masterclass,
- Complex Land Registry applications.

Workshop 2: Saturday 19 January 2019

- Commercial leases masterclass,
- Taxation problem scenarios,
- Case study: buying from a receiver,
- Case study: key legal issues in sale/purchase of a mixed-use development.

WHO SHOULD ATTEND?

This course is reserved for solicitors and post-PPCI trainees:

- It will appeal to seasoned professionals who are looking for a comprehensive and up-to-date guide to the practical issues that they are currently facing,
- It will also appeal to newly qualified solicitors and trainees, as it will provide a strong grounding in conveyancing practice and the law regarding residential and commercial property – areas that remain the bedrock of many practices.

FACULTY

Lecturers and tutors will consist of practitioners with in-depth knowledge of conveyancing law. Previous lecturers have included:



Joe Thomas,
O'Reilly Thomas



Suzanne Bainton,
Liston & Company



Justine Carty,
ByrneWallace



Martin Coleman,
Dillon Eustace



Michael Clarke BL,
PRAI



Caroline Devlin,
Arthur Cox



Michael Walsh,
ByrneWallace



Deirdre Fox,
Deirdre Fox &
Associates



Michelle Linnane,
solicitor



Rachel Niall,
Hayes



Patrick Sweetman,
Matheson



Start date:

Saturday 20 October 2018



Delivery method:

Saturdays (on-site and online), with occasional supplementary lectures released online



Assessment:

2,500-word written assignment



Fee:

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- A comprehensive understanding of the legislative structures that apply to the agribusiness and food law sector in Ireland,
- An in-depth knowledge of the EU and Irish regulatory structures that apply,
- Knowledge of recent case law and procedural developments relevant to the agri-food sector,
- An ability to understand the business environments in which agri-food clients operate,
- A knowledge of the relevant commercial contract and personal injuries issues that arise in the agri-food sector,
- An appreciation of the pertinent land law issues that apply in the farming sector,
- A knowledge of the particular application of family law and inheritance law in the farming sector,
- An understanding of the key employment law issues that apply in agri-food sector.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

The agri-food sector is Ireland's largest indigenous industry, employing 8.4% of the working population. The value and volume of the agri-food sector exports has shown year on year increase and, as at 2016, accounted for €12.2 billion. Providing legal services to this fast-moving and dynamic sector requires not only a comprehensive understanding of the law, but also of the business environment that applies.

This certificate will provide you with the legal knowledge required to advise agri-food clients, together with a practical understanding of the business environments in which such clients operate. You will be provided with an insight into the legislative and regulatory structures that apply to the sector, together with an analysis of recent case law. The syllabus is designed to give comprehensive coverage of the 'farm-to-fork' related legal issues that apply in this vibrant part of our economy. The rules and regulations that apply to more specialised and growing areas of farming, such as organic food and farming, will be dealt with in later modules.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: The overall framework

- Evolution of farming and food law/regulation,
- Government agencies and bodies,
- EU and international policy,
- The Common Agricultural Policy,
- Food Harvest 2020 and Food Wise 2025,
- Agri-tax review.

Module 2: The regulatory framework

- Dry stock (beef, sheep and goats),
- Tillage (crops and horticulture),
- Poultry and fish,
- Rural development,
- Environmental regulation.

Module 3: Food regulation

- Traceability,
- Factory (animal processing),
- Packaging (retail),
- Food Safety Authority of Ireland,
- Food labelling,
- Meat labelling,
- Food technology.

Module 4: Organic food and farming

- Relevant regulations and statutory instruments,
- Rules on organic production and labelling of organic products,
- Rules on organic aquaculture animal and seaweed production,
- Importing products from outside the EU,
- Farmers' markets and direct farm sales.

Module 5: Enforcement and audit

- Department of Agriculture notices/prosecutions,
- Appeals to the Agriculture Appeals Office,
- Prosecutions by the Inland Fisheries,
- Environmental Protection Agency prosecutions,
- At farm level and processors,
- Retailors and exporters.

Module 6: Farming and the law (part 1)

- Commercial contract issues,
- Solar and windfarms,
- Collaborative farming models,
- Boundary disputes,
- Livestock disputes,
- Rights of way and trespass.

Module 7: Farming and the law (part 2)

- Succession planning and applicable reliefs,
- Succession planning and will drafting,
- Legal separation/divorce,
- Agri-tax,
- Employment law.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis.

- Workshop 1: Saturday 10 November 2018,
- Workshop 2: Saturday 8 December 2018,

- Workshop 3: Saturday 26 January 2019.

WHO SHOULD ATTEND?

This course will appeal to seasoned professionals who are looking for a comprehensive and up-to-date guide to the practical issues that arise when advising clients from the agribusiness and food sector. It will also appeal to:

- Farmers wishing to get a more in-depth knowledge of the legal and regulatory framework that applies,
- Those working with relevant lobbying and representative organisations,
- Those working in relevant government departments and state bodies,
- Those advising on the export of Irish produce,
- Advisors to the processing sector,
- Advisors and liaison officers to the cooperative sector.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will consist of practitioners and other sector experts with in-depth knowledge of the agri-food business.

CERTIFICATE IN COMMERCIAL CONTRACTS

**Start date:**

Saturday 20 October 2018

**Delivery method:**

Blended learning – on-site Saturday lecture and workshop sessions and online release of lectures

**Assessment:**

2,500-word written assignment (80%) and continuous assessment through online activities (20%)

**Fee:**

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have attained:

- A comprehensive understanding of specific areas of commercial contracts, to support the fundamental competences required by the commercial lawyer,
- Knowledge of the necessary skill-set required of the commercial practitioner, including drafting, structuring, and advising on a wide array of business arrangements across numerous industry sectors,
- An insight into recent judicial decisions and legislative and procedural developments,
- An ability to recognise when data protection issues arise in a commercial context, and
- A greater understanding of the role of the commercial practitioner.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This course provides an understanding of the fundamental competencies required by the commercial lawyer when drafting, reviewing, and negotiating commercial agreements. It includes guidance on the structure and format of commercial contracts and emphasises the importance of using clear and concise language when drafting such agreements. Experienced practitioners will provide drafting tips and best-practice recommendations on how best to ensure that your commercial contracts provide legal and commercial certainty. The course begins with generic drafting advice, examining standard boilerplate provisions, before considering issues pertinent to specific practice areas in more depth.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Drafting commercial agreements

- Standard contract structures; rules of interpretation; implied and express terms,
- Proficient drafting; terminology; business acumen; expectation management,
- Negotiating contracts and risk management; due diligence,
- Dispute resolution options; remedies and enforcement.

Module 2: Commercial agreements

- Supply agreements; key terms and legislative provisions,
- Agency and distribution agreements; role of the commercial agent; termination clauses,
- Outsourcing; service description; performance indicators.

Module 3: Technology and e-commerce

- E-commerce regulations,
- Website terms and conditions; website privacy statements,
- Software licensing; concept of licensing; limitation of liability,
- Intellectual property; copyright; patentability.

Module 4: Consumer law

- Core legislative provisions,
- Unfair practices,
- Core/non-core unfair terms.

Module 5: Data protection

- Data protection concepts; the role of the Data Protection Commissioner,
- Legitimate processing and retention of data,
- Data transfers, data subjects' rights, and notification requirements.

Module 6: Public procurement and tendering

- Works, services, or supply contracts,
- Procurement rules and procedures,
- Tender evaluation; selection criteria,
- Procurement strategy checklist.

**Stacey O'Neil**

(contract executive, BWG Foods)

"The flexibility of the online sessions was ideal to work around a full-time job. This, combined with the Saturday on-site sessions spaced out over the duration of the course, helped keep the momentum going that can often be lost when a course is delivered online only. I would recommend this course to anyone, with a legal background or not, who is looking to improve their skills in drafting, structuring and other practicalities of contract law."

WORKSHOPS

Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the participant's knowledge:

- **Workshop 1:** Saturday 24 November 2018 – practical application through case studies and drafting exercises of issues encountered in lectures relating to shared purchase agreements, supply agreements, agency and distribution agreements,
- **Workshop 2:** Saturday 12 January 2019 – practical application through case studies and drafting exercises of issues encountered in lectures relating to technology and e-commerce contracts, website terms and conditions, and data protection provisions.

WHO SHOULD ATTEND?

This course is suitable for:

- Public sector, private sector, and in-house solicitors who deal with commercial contracts on a daily basis,
- Trainee solicitors and students seeking to expand their knowledge of the commercial industry,
- Barristers who practise in the areas of commercial litigation, chancery and contract law, and
- Other suitably qualified professionals who are involved in negotiation and drafting commercial agreements.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will be drawn from solicitors, barristers, and others with expertise in negotiating and drafting commercial contracts. Previous lecturers have included:



Leonora B Doyle,
senior consultant
solicitor



Garret Flynn BL



Edel Hartog,
Mason Hayes &
Curran



Leo Moore, William
Fry



Olga Gaffney,
AMOSS Solicitors



Feilim O'Caoimh,
McDowell Purcell



John O'Keeffe,
John O'Keeffe &
Co, Solicitors



John Darby, Flynn
O'Driscoll



Eimear Lyons,
Mason Hayes &
Curran



Bryan McCarthy,
RDJ Solicitors



John Whelan, A&L
Goodbody



Anne Bateman,
Philip Lee
Solicitors



Shaun O'Shea,
Beauchamps



Anna Morgan,
Data Protection
Commissioner's
Office



Start date:

Tuesday 23 October 2018



Delivery method:

Blended learning – on-site and online lectures, with on-site workshops



Assessment:

2,500-word written assignment (80%) and continuous assessment (20%)



Fee:

€1,550



The Diploma Centre is a registered CPD training provider with **Engineers Ireland**

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have a practical understanding of:

- How and when to use mediation as a dispute resolution forum for construction disputes,
- The practical preparatory steps required for successful mediation in a construction dispute,
- The typical construction dispute mediation process,
- Court applications relevant to and supporting the construction dispute mediation process,
- Preparing the mediation statements, and
- Dealing with technical and expert evidence in construction dispute mediation, including dealing with expert and costs reports, Scott scheduling, remediation works proposals, and settlement in a construction dispute mediation context.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This course is specifically orientated towards parties who would like to learn more about mediation as a potential dispute resolution forum for construction disputes. The course will focus primarily on the practical preparatory steps required for a successful mediation and will bring participants through a typical mediation process, from when to decide to go to mediation, deciding on the mediator, directions and process meetings with the mediator, steps to be taken before the mediation, and what to do on the mediation day itself to ensure optimum chances of settlement.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: When and why go to mediation

- The advantages of mediation in a construction dispute,
- The timing of the mediation.

Module 2: Working with the mediator

- Deciding on the correct mediator for the dispute,
- Process calls or meetings with the mediator,
- What pre-mediation directions should be sought,
- Adhering to the mediator's pre-mediation directions.

Module 3: Information gathering

- The particulars and documentation required for a successful mediation and how to obtain them in advance of the mediation,
- Court applications relevant to and supporting the construction mediation process.

Module 4: Dealing with experts

- Arranging the exchange of expert reports,
- Arranging expert meetings and joint reports,
- In the case of construction disputes, considering how to approach Scott scheduling and prepare schemes of remediation,
- Quantum reports.

Module 5: Dealing with clients

- Handling clients' expectations in advance of the mediation,
- Instructions and authority,
- Who should attend the mediation.

Module 6: Preparing the mediation statement

- Liaising with clients and experts for the purposes of drafting the mediation statement,
- What should be contained in the mediation statement.

Module 7: An overview of the mediation

- What to expect on the day,
- Types of meetings/engagements undertaken during the day,
- Liability discussions, allocations, and settlement.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis.

- **Workshop 1:** Tuesday 20 November 2018 – the preliminary meeting and preparing the mediation statement,
- **Workshop 2:** Tuesday 22 January 2019 – mock construction dispute mediation.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees,
- Mediators, expert witnesses, and any other parties looking to gain specialist knowledge in the area of construction

mediation,

- Clients, client representatives, builders, contractors, engineers, architects, surveyors, management companies, insurers, and any other parties with an interest in construction dispute resolution.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

The teaching faculty for this certificate comprises an array of mediators, experts, and lawyers who are extremely experienced in construction dispute mediation and who can bring that invaluable practical experience to bear in lectures. Lecturers include:



Gavin Carty, Kent
Carty Solicitors



Rossa Fanning SC



Fiona Forde BL



Helen Kilroy,
McCann
FitzGerald
Solicitors



Aidan O'Connell,
AOCA Engineering
Consultants



James
O'Donoghue,
Bluett &
O'Donoghue
Architects



Kevin Rudden,
Garland
Consulting
Engineers

CERTIFICATE IN TRADEMARK LAW

**Start date:**

Thursday 8 November 2018

**Delivery method:**

Blended learning – online lectures Thursdays 6pm to 8.30pm, with three on-site workshops on Saturdays

**Assessment:**

2,500-word written assignment

**Fee:**

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- An understanding of the legal principles and legislation relating to trademarks,
- An ability to register trademark applications at Irish Patents Office, EUIPO, and WIPO,
- The tools to effectively manage an intellectual property portfolio,
- The confidence to deal with enforcing trademark rights and deal with infringement proceedings, and
- A sufficient grounding in trademarks to assist in preparations for the Irish trademark agent exams, which are offered by the Irish Patents Office.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This programme is designed to give students an insight into the law and practice of trademarks. It provides a practical approach to trademark law that aims to equip participants with the necessary skills to deal with issues that arise in practice.

Regulation 2015/2424 (the *CTM Regulation*) came into force in March 2016 and represents a substantive change to the EU trademark regime. This legislation will be examined in detail, exploring the changes and their practical impact throughout each module of the course. There will be a focus on the legal principles and practical procedures when registering a trademark at the Irish Patents Office, the European Intellectual Property Office (EUIPO), and the World Intellectual Property Office (WIPO), and on how to deal with objections and oppositions. We will examine managing a trademark portfolio and dealing with revocation, invalidity, and records.

The course also provides a detailed analysis of applicable procedures for enforcement of trademark rights, infringement and passing off, together with an examination of applicable defences. A module on advanced trademarks will guide students through the topical areas of online infringement, web-blocking orders, domain name infringement, and plain-packaging legislation.

This certificate also functions as a preparatory course for those intending to take the registered trademark agent exam that is offered by the Irish Patents Office.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Introduction to trademarks

- Concept of a trademark,
- Benefits of registration,
- Types of trademarks,
- PGIs, collective, certification, non-conventional,
- Filing systems.

Module 2: New *Community Trademark Regulation*

- Regulation 2015/2424 (23 March 2016),
- Main changes,
- Practical impact.

Module 3: Registering trademarks

- Pre-filing considerations, searches, and parameters,
- Classification of trademarks (*Nice, Vienna*),
- Application to Irish Patents Office,
- Application to EUIPO,
- Application to WIPO,
- Formality and maintenance procedures.

Module 4: Trademark registrability

- Refusal on absolute grounds,
- Acquired distinctiveness,
- Refusal on relative grounds,
- Official objections,
- Overcoming objections and refusals.

Module 5: Publication and oppositions

- Publication and its significance,
- Observations, differences at IPO, EUIPO, and WIPO,
- Oppositions practice and procedure,
- Irish v EUIPO approach to oppositions,
- Appeals,
- Registration.

Module 6: Revocation and invalidity

- Trademark use, including genuine use,
- Revocation; applicable grounds,
- Acquiescence and coexistence,
- Invalidity practice and procedure,
- Appeals.

Module 7: Infringement of trademarks

- Types of infringement,
- Defences,
- Remedies,
- Passing off,
- Litigation.

Module 8: Registrable transactions

- Assignments,
- Licences,
- Security interests,
- Agreements; recording transactions.

Module 9: Advanced trademarks

- Comparative advertising,
- Exhaustion of rights/parallel imports,
- Anti-counterfeiting,

- Online infringement/web-blocking orders,
- Domain name infringement; UDPR,
- Plain packaging legislation.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of trademark law to common scenarios encountered in practice.

- Workshop 1: Saturday 1 December 2018,
- Workshop 2: Saturday 12 January 2019,
- Workshop 3: Saturday 16 February 2019.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees who advise clients on trademarks in practice,
- IP professionals working in the law firms or intellectual property/trademark attorney firms who wish to expand their knowledge with a view to career advancement,
- Professionals managing IP portfolios, and
- Professionals who wish to prepare for the registered trademark agent exam offered by the Irish Patents Office.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will consist of solicitors, barristers, and intellectual property practitioners, all of whom are registered trademark agents and European trademark attorneys, who will provide in-depth analysis and practical advice. Previous lecturers have included:



Colette Brady,
William Fry



Maureen Daly,
Beauchamps
Solicitors



Glen Gibbons BL



Niamh Hall, FR
Kelly



Robin Hayes,
Whitney Moore
Solicitors



Dr Sally-
Anne Hinfey,
SurveyMonkey



Helen Johnson BL



Gerard Kelly,
Mason Hayes &
Curran



Shane Smyth, FR
Kelly



Patricia McGovern,
DFMG Solicitors



Elaine McGrath,
Reddy Charlton



Claire O'Mahony,
Law Society of
Ireland



Carol Plunkett,
William Fry



Start date:

Thursday 8 November 2018



Delivery method:

Blended learning –
Thursdays 6pm to 8.30pm,
with workshops on
occasional Saturdays



Assessment:

2,500-word written
assignment (80%) and
continuous assessment
(20%)



Fee:

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- The know-how to represent clients in immigration applications,
- A solid understanding of the corporate immigration process, including employment permits and immigrant investor schemes,
- A thorough knowledge of the process and requirements of relevant applications, ranging from visa applications to citizenship,
- An excellent grasp of the legal background and legal solutions available to immigration clients, and
- Acquired key insights to the processes and decision-making of state institutions and departments.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

This new certificate takes place over four months and is delivered by way of blended learning, where Thursday evening lectures are recorded and workshops are held on-site on Saturdays.

The increased scale of international migration (both economic and humanitarian) prompts many questions in terms of rights, processes, and the application law for those entering Ireland. This course introduces participants to the main concepts, theoretical issues, and current discussions in the field of migration law in Ireland. It reviews the processing of immigration applications, ranging from asylum-seekers to investors. We discuss the State's application processing regimes in these areas and the applicable laws and rights based approaches available to migrants.

The course also outlines the practical requirements of the various applications that migrants can make to the Irish National Immigration Service and Garda National Immigration Bureau in order to seek residence and working permission and give effect to their rights. It covers diverse forms of migration, such as regular, irregular, and forced migration, and will also look at the social and political context and economic, integration and equality issues for those migrants in Ireland.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Legal, social and political context

- Theories of migration and overview of contemporary migrations and refugee movements in the world,
- International migration and social justice issues,
- International legal framework (UN, ECHR, EU, other conventions),
- Legal framework in Ireland (effecting provisions and other laws),
- Social welfare and domestic violence.

Module 2: Entering, residing and remaining in the state

- Responsible State institutions and departments,
- Department of Justice – INIS and GNIB,
- Department of Foreign Affairs,
- Department of Business, Enterprise and Innovation,
- Other State bodies,
- Entering – non-visa required nationals and visa required nationals; the visa application process, to include visas for students, workers, family members; EU citizens; family-reunification applications,
- Residing – registering permission; applications to reside; EU law; permanent residence,
- Permission to remain – change of status application; humanitarian leave to remain; de facto partner application; Irish born child application,
- Citizenship – by birth (including foreign birth); by naturalisation.

Module 3: Asylum, subsidiary protection, and forced migration (including victims of trafficking)

- International protection under Irish law,
- Refugee status and subsidiary protection in Irish and EU law,
- Creditability assessment in international protection claims,
- State protection and internal protection alternative; appeals and time limits,
- Admission to the State,

- Relocation and resettlement; direct provision entitlements,
- The *Dublin Regulation*,
- Rights for protection applicants while within the process, including differing treatment of unaccompanied minors; family reunification and applicable timelines.

Module 4: Corporate immigration

- Employment permits system,
- Immigrant investor schemes,
- Business visas and atypical working scheme.

Module 5: Courts and litigation

- Judicial review and injunctions in asylum and immigration matters,
- Actual procedure, documents required, stamp duty, time limits, and practice directions,
- Deportation, removal, and repatriation,
- Criminal and other sanctions,
- Trafficking, people smuggling, and immigration fraud,
- The perspective of the Garda National Immigration Bureau.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on

the application of immigration law to common scenarios encountered in practice.

- **Workshop 1:** Saturday 2 February, 10am-3pm,
- **Workshop 2:** Saturday 16 February, 10am-3pm.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees working in immigration law, or aspiring to do so,
- Professionals working in NGOs,
- Human resource managers of immigration at multinational companies,
- Professionals working in corporate migration, or public service employees who work in the area of asylum and immigration.

HOW TO APPLY

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY

Lecturers and tutors will be drawn from lawyers, practitioners, and others with expertise in the field of asylum, immigration and human rights law:



Mary Henderson,
McGrath McGrane



Gwen McCool,
Burns Kelly
Corrigan Solicitors



Aileen Gittens,
McGrath McGrane,



Karen Berkeley,
Berkeley Solicitors



Sinead Lucey,
FLAC



Aoife McMahon
BL



Gerard McGrath,
McGrath McGrane



Julie O'Donnell,
Conor O'Briain
Solicitors



Patricia Brazil BL



Albert Llussa
Torra, Daly Lynch
Crowe Morris



Hilikka Becker,
International
Protection Appeals
Tribunal



Katie Mannion,
Immigrant Council
of Ireland



Angel Bello
Cortes, Fragomen



Start date:

5 October 2018



Delivery method:

On-site – full-day sessions on 5 and 6 October, 30 November, and 1 December



Assessment:

Continuous assessment and assignment



Fee:

€1,550



PROGRAMME OBJECTIVES

After completing this training programme, participants will be able to:

- Analyse how (and why) you and those around you write as you do,
- Increase your impact and chances of getting what you want by writing effectively and accurately, inspiring readers' confidence in you, and
- Choose the right language, look, and logic for different contexts.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Lawyers write every day: writing is the fundamental tool of our trade. We write advice, emails, letters, and updates to our internal and external clients; correspondence with other parties and lawyers and the courts; and transactional documents creating legal obligations. In a fast-changing professional environment, writing remains what we do and as, our main work product, the best chance we have to make an effective impression. When was the last time you considered how you write (and why)?

This inaugural course develops your writing as key to developing your professional success. From client-focused writing, to pitfalls in drafting legal documents, through highly engaging practical and interactive exercises – always in the context of legal writing and drafting – you will develop the knowledge and tools to make your writing more effective. As well as improving your client service, saving you and your colleagues' time, this helps manage risk to you and your firm.

Delivered by a qualified lawyer and experienced trainer who works with some of Ireland's leading firms, the course will challenge you in the best way and allow you to become a better writer and, therefore, lawyer.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: The business of writing

- Differentiating professional from academic writing – the communication 'radio',
- Focusing your writing and keeping it 'clean' by separating the writing process into stages,
- Structure, layout, and look,
- How to make readers think you are smarter.

Module 2: Mind your gaps

- Why grammar, punctuation, and spelling matter – managing risk, accuracy, and ambiguity,
- What has changed since you learned this?
- Parts of speech individually and when combined – focusing on common mistakes,
- Where punctuation changes the meaning, including a case on a comma,
- Spelling and words commonly confused.

Module 3: Context and tone

- Being a reader,
- Legal advice – why and how to structure it,
- Emails, letters, and updates,
- How do you sound professional? What makes you sound hesitant?

Module 4: Drafting legal documents

- Ambiguity and the client,
- Using precedents,
- Drafting from scratch,
- Principles of interpretation.

Module 5: Dangers in drafting

- Deceptively simple words – any/all, and/or,
- Lack of accuracy in standard clauses,
- Time periods.

WHO SHOULD ATTEND?

This course is suitable for lawyers at all levels, whether solicitor, barrister, or in-house. Previous participants have ranged from trainees to managing partners.

HOW TO APPLY

An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

FACULTY



Judith Raphaely,
Bright Exchanges

Lead tutor **Judith Raphaely** founded Bright Exchanges to help lawyers and other professionals by developing their everyday interactions. She is passionate about learning-by-doing – rather than seeing and remembering, or hearing and forgetting – and believes that small changes can make a big difference. Judith qualified at Freshfields, was admitted to the Roll in England, and later gained accreditation as a mediator. After practising internationally in corporate and commercial dispute resolution and working in-house, she specialised in training aspiring and qualified lawyers in practical and technical skills. Having worked with lawyers for over 20 years, Judith has excellent and practical sector knowledge, and she served on the committee of the Legal Education and Training Group.

King's Hospital



ELEVATION

The background of the entire page is a collage of historical documents and maps. On the left, there are fragments of handwritten letters, including 'Supra' and 'Under Contract'. On the right, there is a detailed historical map of a city grid, likely New York City, with labels for 'GRAND BOWLING LANE' and 'ST. JAMES' CHURCH'. The year '1783' is prominently displayed in the upper right section, and '1894' is displayed in the lower right section. Vertical lines separate the text blocks on the right side.

1783

The first boys moved into the
Blue Coat School

Ivory's designs for the building
included a magnificent steeple
that would stand 140 feet high.
However, due to lack of funds, it
was never to be completed

The schoolboys often used the
unfinished steeple as a secret
hideout

1894

The **incomplete tower was
removed** and replaced by the
present cupola, which was
erected to the design of
Robert J Sterling

CERTIFICATE IN AVIATION LEASING AND FINANCE

**Start date:**

Thursday 27 September 2018

**Delivery method:**

Blended learning – online lectures Thursdays 6pm to 8.30pm, with two on-site workshops

**Assessment:**

2,500-word written assignment (80%) and continuous assessment through online activities (20%)

**Fee:**

€1,550

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- An understanding of the key legal issues pertaining to the sale and lease of aircraft,
- An appreciation of the finance structures involved, how to finance an aviation transaction, and the funding available,
- An insight into the key regulatory issues pertaining to aviation,
- A knowledge of the legal issues relating to key aviation matters, such as engines, maintenance reserves, security, taxation, insurance, records, and repossession, and
- A familiarity with the key legal and financial documents and structures in aviation leasing and finance transactions.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Ireland is internationally recognised as the global hub for aviation leasing and finance, with each of the top ten global aircraft lessors enjoying a presence here. Half of the world's fleet of leased aircraft is owned, leased, or managed in Ireland. The major industry players have been attracted by Ireland's stable political regime, membership of the EU, favourable time zone, and talented workforce – not to mention our legal and regulatory advantages. In addition, Ireland's network of over 60 double tax treaties, combined with the absence of withholding tax on aircraft lease rentals and a corporate tax rate of 12.5%, makes Ireland a commercially attractive place to set up and run an aircraft leasing company. The aviation sector is a huge growth industry.

This certificate provides comprehensive coverage of the key aspects of the aviation leasing and finance industry. It aims to deliver an in-depth analysis of the core legal and practical issues that parties typically encounter in aircraft leasing and finance transactions. Participants will gain an overview of the key legal, financial, and technical issues, as well as an understanding of the broader regulation, tax, and insurance aspects relevant to aircraft leasing and finance.

This certificate also functions as a preparatory course for those intending to take the Diploma in Aviation Finance and Leasing, but who do not meet the entry requirements.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: The aviation industry

- Profile of the Irish aviation industry,
- Development of the industry,
- Reasons why Ireland is an aviation hub,
- Overview of tax and regulatory advantages.

Module 2: Aircraft leasing

- Types of aircraft leases,
- Key issues for lessors and lessees,
- Lease structures,
- Pre-lease investigation and structuring,
- Aircraft operating lease agreement,
- Main lease terms.

Module 3: Aviation financing

- Types of finance and security,
- Debt and structured finance,
- Use of Special Purpose Vehicles (SPVs),
- Mortgages, guarantees, charges, assignments,
- Structure and finance key documents.

Module 4: Key technical issues

- Aircraft delivery,
- Lease management,
- Maintenance reserve management,
- Maintenance claims,
- Lease transitions,
- Engine leasing – maintenance, records, security.

Module 5: Regulatory environment

- Role of the Irish Aviation Authority,
- International regulation ,
- The *Chicago Convention*, ICAO, IATA,
- The *Cape Town Convention*,
- *European Aviation Safety Agency Regulations*,
- EU Emissions Trading Scheme.

Module 6: Taxation and aviation

- Importance of Irish tax residence,
- Depreciation; capital allowances,
- Double taxation treaties,
- Access to 12.5% rate,
- Withholding tax.

Module 7: Insurance and aviation

- Relevant insurance principles,
- Airline aviation insurances,
- Lease insurance provisions,
- Lessor considerations,
- Claims management.

Module 8: Career panel event

The career panel offers participants an opportunity to get expert advice from industry professionals about gaining entry to the aviation industry or how to successfully move sectors within the industry. This event will take place both on-site and online.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of the law to common scenarios encountered in practice.

- Workshop 1: Thursday 25 October 2018,
- Workshop 2: Thursday 6 December 2018,
- Career panel event: Thursday 6 December 2018.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees who advise aviation clients or who wish to join the aviation sector,
- Professionals working in the aviation industry who wish to expand their knowledge with a view to career advancement or moving laterally to another discipline within the industry,
- Professionals working in aircraft leasing companies or airlines,
- Contract administrators and engineers,
- Professionals in financial institutions that fund the purchase of aircraft,
- Accountants, finance professionals, and tax consultants advising aviation clients, and
- Insurance professionals specialising in aviation insurance.

HOW TO APPLY

It is not necessary to have prior experience or knowledge of the aviation industry in order to apply for this certificate.

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €100. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie.

Those who have successfully completed the Certificate in Aviation Leasing and Finance will be eligible for a discount on their diploma application.

FACULTY

The teaching faculty for this certificate comprises a fantastic array of aviation leasing and finance experts.

Previous lecturers have included:



Donna Ager,
Maples and Calder



Catherine Duffy,
A&L Goodbody



Nikki Foley,
Matheson



Stuart Kennedy,
Matheson



Daniel Kiely,
BoComm Leasing



Kirk Malahy, DLI
Law



John McMahon,
aviation consultant



Yvonne
McWeeney,
Matheson



Deirdre Ni
Chearbhaill,
Avolon



Kieran Oliver,
Shannon Engine
Support



Marie O'Brien,
A&L Goodbody



Niamh O'Meara,
Milestone Aviation
Group



Patricia O'Shea,
Dublin Airport
Authority



Catherine Quinlan,
aviation consultant



Daniel Roberts,
Lobo Leasing
Limited



Brian Skehan,
Irish Aviation
Authority



Ronan Stewart,
Santos Dumont



Gerry Thornton,
Matheson



Mary Townsend,
A&L Goodbody

DIPLOMA IN AVIATION LEASING AND FINANCE (SPRING 2019)

**Start date:**

31 January 2019

**Delivery method:**

Blended learning – on-site and online Thursdays 6pm-8.30pm, with interactive Saturday workshops

**Assessment:**

Three-hour closed-book written examination

**Fee:**

€2,800

**Krzysztof Podkonski**

(asset finance, Maples and Calder)

"The Diploma in Aviation Leasing and Finance achieves the right balance between legal and commercial content to make it extremely practical. The course is delivered by respected legal practitioners and industry experts through a blend of live lectures, which are recorded and can be accessed at your convenience, and on-site workshops. I particularly enjoyed the workshops, which focus on the practical application of course material to case studies. They are a great way to revise and consolidate the material covered in the lectures.

"The course also offers great networking opportunities and gives you access to the knowledge and expertise of the world-renowned teaching faculty. I would strongly recommend the course to anyone looking to enter into the aviation industry, as well as professionals already working in it, who have a keen interest in gaining an in-depth knowledge of key legal aspects and considerations that arise in a typical aircraft leasing and financing transaction."

PROGRAMME OBJECTIVES

On completion of this training programme, participants will have:

- An excellent understanding of the key legal issues pertaining to the sale and lease of aircraft,
- A detailed understanding of the finance structures involved, how to finance an aviation transaction, and the funding available,
- A thorough knowledge of the key regulatory issues pertaining to aviation,
- An in-depth knowledge of the legal issues relating to key aviation matters, such as engines, maintenance reserves, security, taxation, insurance, records, and repossession,
- A familiarity with the key legal and financial documents and structures in aviation leasing and finance transactions,
- Confidence in dealing with aviation issues that arise in practice – be it from a lender, lessor, lessee, or airline.

PROGRAMME STRUCTURE AND APPROACH TO LEARNING

Ireland is internationally recognised as the global hub for aviation leasing and finance, with each of the top ten global aircraft lessors enjoying a presence here. Half of the world's fleet of leased aircraft is owned, leased, or managed in Ireland. The major industry players have been attracted by Ireland's stable political regime, membership of the EU, favourable time zone, and talented workforce, not to mention our legal and regulatory advantages. In addition, Ireland's network of over 60 double tax treaties, combined with the absence of withholding tax on aircraft lease rentals and a corporate tax rate of 12.5%, makes Ireland a commercially attractive place to set up and run an aircraft leasing company.

This advanced-level diploma provides comprehensive coverage of the key aspects of the aviation leasing and finance industry. It aims to deliver an in-depth analysis of the core legal and practical issues that parties typically encounter in aircraft leasing and finance transactions.

The programme is based on the following module scheme and covers key themes as listed below:

Module 1: Introduction to the aviation industry

- Origins of the aviation industry in Ireland,
- Profile of the aviation industry in 2018,
- Reasons for the development of Ireland as aviation hub,
- Analysis of main industry players in the sector,
- Overview of regulatory framework.

Module 2: Purchase and leasing of aircraft

- Reasons for investing in aircraft,
- Aircraft operating lease agreements and key clauses,
- Purchasing aircraft – the practical considerations,
- Relevant purchase documentation,
- Delivery of aircraft – acceptance certificates, relevant clauses,
- Trading aircraft.

Module 3: Aviation finance

- Commercial debt financing for aviation,
- Analysis of key capital markets structures,
- PDP financing from a leasing company and bank perspective,
- Analysis of typical expert credit agencies structure (ECA),
- Function of the Export-Import Bank (US) and Irish Stock Exchange,
- Typical security taken over aircraft.

Module 4: Regulatory environment

- Role of the Irish Aviation Authority,
- The *Chicago Convention*, ICAO, IATA,
- The *Cape Town Convention*,
- The International Registry of Mobile Assets,
- *European Aviation Safety Agency Regulations*,
- EU Emissions Trading Scheme,
- Registration and deregistration of aircraft.



Some of the contributors to the Aviation Leasing and Finance programme pictured at a recent Diploma Centre event.

Module 5: Taxation and aviation

- Importance of Irish tax residence,
- Tax opinions, legal opinions,
- Double taxation treaty network,
- Withholding tax,
- Section 110 companies.

Module 6: Insurance and aviation

- Airline aviation insurances and key clauses,
- Lease insurance provisions in aircraft operating leases,
- Lessor considerations,
- Claims management,
- Standard endorsement analysis.

Module 7: Applied leasing issues

- Jurisdictional issues,
- Redelivery of aircraft,
- Helicopters – leasing, registration,
- Engine leasing,
- Maintenance reserves,
- Aircraft records management,
- Corporate service providers.

Module 8: Repossession and recovery

- Repossession in practice,
- Key documentation, key clauses,
- Material adverse changes,
- Relevant default provisions,
- Termination notices,
- Applications to court,
- Enforcement – practical steps.

Module 9: Fleet planning

- Fleet planning by airlines,
- Strategies engaged,
- Case studies,
- Lessor positioning.

Module 10: Case law and future trends

- Irish and British aviation case law update,
- Future trends for aviation industry.

Module 11: Career panel event

This will afford students the opportunity to get expert advice from industry professionals about how to enter the aviation industry or how to successfully move sectors within the industry.

WORKSHOPS

Workshops are a key feature of this course. These are designed to be interactive and involve working in groups on selected case-study problems and analysis, with an emphasis on the application of the law to common scenarios encountered in practice.

WHO SHOULD ATTEND?

This course is suitable for:

- Solicitors, barristers, and trainees who advise aviation clients or who wish to enter the aviation sector,
- Professionals working in the aviation industry wishing to expand their knowledge with a view to career advancement or moving laterally to another discipline within the industry,
- Professionals working in aircraft leasing companies or airlines,
- Contract administrators and engineers,
- Professionals in financial institutions that fund the purchase of aircraft,
- Accountants, finance professionals, and tax consultants advising aviation clients, and
- Insurance professionals specialising in aviation insurance.

HOW TO APPLY

In order to apply, you must have a minimum of two years' full-time experience in the aviation industry or, alternatively, you must have successfully completed the Certificate in Aviation Leasing and Finance.

We welcome applications from others who are suitably qualified. Please explain your interest and set out any relevant experience in a cover letter and a brief CV. Such applications are subject to a supplemental fee of €200. An application form can be downloaded from our website. For any queries, contact diplomateam@lawsociety.ie. Those who have successfully completed the Certificate in Aviation Leasing and Finance will be eligible for a discount on their diploma application.

DIPLOMA IN AVIATION LEASING AND FINANCE (SPRING 2019)

FACULTY

The teaching faculty for this diploma comprises a fantastic array of world-renowned legal practitioners from Ireland, Britain, and the USA, along with leading aviation industry specialists. Lecturers and tutors are drawn from the leading law firms specialising in aviation law, aircraft leasing and management companies, airlines, the International Registry of Mobile Assets, asset management companies, insurance companies, the Dublin Aviation Authority, and the Irish Aviation Authority. Previous lecturers have included:



Donna Ager,
Maples & Calder



Julien Basset,
Apollo Aviation
Management



Paul Brady, Aer
Lingus



Paul Carrington,
Clifford Chance
LLP



William Coleman,
Holland & Knight
LLP



Rob Cowan,
Aviareto



Catherine
Deane, McCann
FitzGerald



Patrick Farrell,
Norton Rose
Fulbright



Nikki Foley,
Matheson



Dick Forsberg,
Avolon



Stuart Kennedy,
Matheson



David McGovern,
Walkers



Fabio Miceli,
Holland & Knight



Fergal Molony,
Capita Asset
Services IRL



Michael Murphy,
Capita Asset
Services IRL



Deirdre Ni
Chearbhaill,
Avolon



Marie O'Brien,
A&L Goodbody



Christine
O'Donovan, Mason
Hayes & Curran



Robert Normand,
Aon Ltd Aviation
London



Richard Walton,
Milbank, Tweed,
Handley & McCloy
LLP



Richard Goss,
Hogan Lovells
International LLP



Kieran Oliver,
Shannon Engine
Support



Niamh O'Meara,
Milestone Aviation
Group



Georgina
O'Riordan, McCann
FitzGerald



Ed Riley, Avolon



Robert Roy, Ex-Im
Bank



Ken Rush, Walkers



Gerard Scully, Irish
Stock Exchange



Mark Shtenko,
DVB Bank



Lucy Shtenko,
Watson Farley
Williams LLP



Brian Skehan,
Irish Aviation
Authority



Ronan Stewart,
Santos Dumont



Gerry Thornton,
Matheson



Mary Townsend,
A&L Goodbody



Jeff Veber, Vedder
Price



The East End

The East End of the Chapel of the New College

An aerial map of Dublin, Ireland, with a teal overlay. The map shows the city's layout, including streets, parks, and the River Liffey. The text is overlaid on the map.

|
1971
|

The building was acquired by the Law Society in 1971 and substantial renovations were completed, including the placement of the Evie Hone window in the chapel

Peter Prentice and **Moya Quinlan**, two distinguished presidents of the Society, chaired the premises committee at crucial stages of the project (Moya Quinlan's son, Michael Quinlan, is the current president of the Society)

|
1978
|

The building was opened as the **headquarters of the solicitors' profession**





Aerial view of Blackhall Place and the surrounding streets.
Taken from *New Lease of Life: The Law Society's Building at
Blackhall Place* by Séan O'Reilly and Nicholas K Robinson.
Original photo by Rex Roberts Studio

LLM ADVANCED LEGAL PRACTICE

**Start date:**

29 September 2018

**Delivery method:**

Distance learning

**Assessment:**

Dissertation of between 15,000 and 17,000 words

**Fee:**

€3,400 (total)

Our LLM Advanced Legal Practice is specifically designed for those who are qualified solicitors. Uniquely, the LLM provides you with the opportunity of using your solicitor qualification as a building block to achieve recognised academic qualifications. In summary, the award requires 180 credits and your solicitor qualification already provides 120 points towards this. A research-based dissertation then makes up the remaining 60 points required.

STRUCTURE

Building upon your solicitor qualification, the programme provides the ideal opportunity for professional development in a specialised area of law. Candidates undertake in-depth study of an agreed legal topic under individual tutor supervision. The programme starts with an induction day and is taught primarily through distance learning, with supervisors predominantly based in the Law Society. The programme lasts for up to two years with early exit points, a timescale designed to allow students flexibility to complete the LLM in keeping with their work commitments.

The programme focuses on legal research and coherent presentation of legal research in a written form. You will begin by attending a course induction day on-site in the Law Society, during which the Legal Research and Study Skills unit of the programme will be introduced. This unit is not assessed, but is designed to update your writing and research skills. For the remainder of the programme, you will complete a dissertation of between 15,000-17,000 words. The project is the sole assessed element of the programme. The topic of study is of your choosing, but generally must relate to an area of Irish law and there must be an appropriate tutor available to support you. The possibility also exists of you choosing a topic relating to international jurisdictions if there is internal expertise to supervise the topic.

AUDIENCE

Applicants must either be

- Qualified as a solicitor in this jurisdiction, or
- Enrolled on the PPC at the same time as they enrol to the LLM Advanced Legal Practice. Any student enrolled on the PPC at the same time as the LLM must satisfactorily complete the PPC before they can be awarded the LLM.

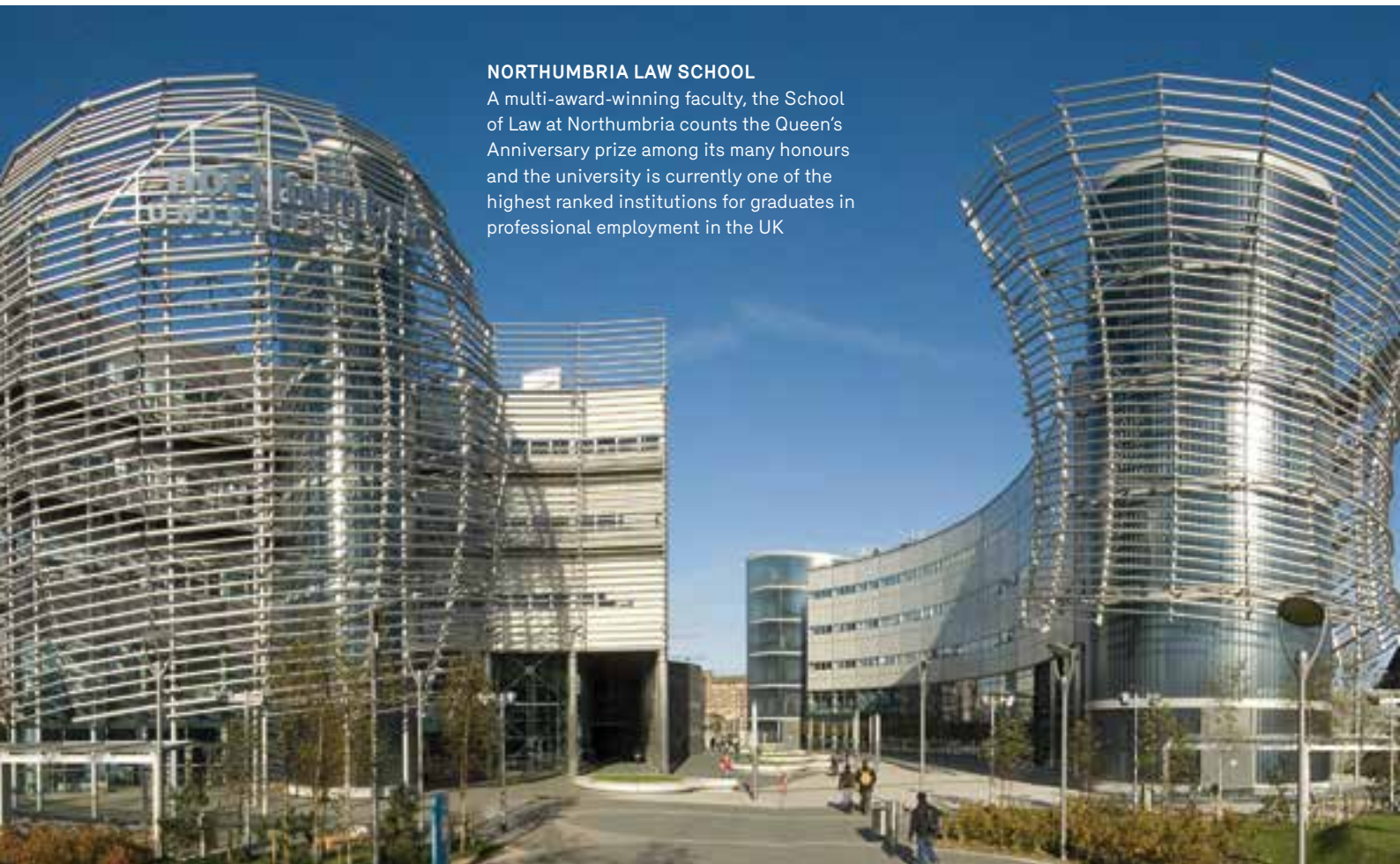
In partnership with



**Northumbria
University**
NEWCASTLE

NORTHUMBRIA LAW SCHOOL

A multi-award-winning faculty, the School of Law at Northumbria counts the Queen's Anniversary prize among its many honours and the university is currently one of the highest ranked institutions for graduates in professional employment in the UK





LLM EMPLOYMENT LAW IN PRACTICE

Our new LLM Employment Law in Practice is specifically designed for those who have completed our Diploma in Employment Law. Uniquely, the LLM provides you with the opportunity of using the Diploma in Employment Law as a building block to achieve a further recognised academic qualification. In summary, the award requires 180 credits and the Diploma in Employment Law already provides 120 points towards this. A research-based dissertation then makes up the remaining 60 points required.

STRUCTURE

Building upon the Diploma in Employment Law, the programme provides the ideal opportunity for professional development in a specialised area of employment law. Candidates undertake in-depth study of an agreed legal topic under individual tutor supervision. The programme is taught primarily through distance learning, with supervisors predominantly based in the Law Society. The programme lasts for one year, a timescale designed to allow students flexibility to complete the LLM in keeping with their work commitments.

The programme focuses on legal research and coherent presentation of legal research in a written form. You will begin by attending a course induction day on-site in the Law Society, during which the Legal Research and Study Skills unit of the programme will be introduced. This unit is not assessed, but is designed to update your writing and research skills. For the remainder of the programme, you will complete a dissertation of between 15,000-17,000 words. The project is the sole assessed element of the programme. The topic of study is of your choosing, but generally must relate to an area of Irish employment law and there must be an appropriate tutor available to support you. The possibility also exists of you choosing an employment law topic relating to international jurisdictions if there is internal expertise to supervise the topic.

AUDIENCE

Those who have completed the Diploma Centre's Diploma in Employment Law are eligible to apply for the LLM Employment Law in Practice.

**Start date:**

2 February 2019

**Delivery method:**

Distance learning

**Assessment:**

Dissertation of between 15,000 and 17,000 words

**Fee:**

€3,400

In partnership with



**Northumbria
University**
NEWCASTLE





SEPTEMBER
2000

The **Education Centre** is designed as a new four-storey over-basement building that provides **lecture and education facilities**

2015

The **Green Hall** project was completed and included new **teaching spaces and a mock courtroom**

2018

The **new academic walkway** leading from the **Education Centre to the Green Hall** was opened

DIPLOMA IN LAW

**Start date:**

Friday 7 September 2018

**Delivery method:**

Blended learning (onsite and online)

**Assessment:**

Continuous assessment and written examination

**Fee:**

€4,400

The Diploma in Law from the Law Society of Ireland has been created for those seeking a greater knowledge of the law, professionals who would like to gain new skills and, in turn, add value to their current roles, and graduates keen to acquire new expertise and who are thinking of commencing the solicitor qualification.

COURSE STRUCTURE

An intensive postgraduate diploma spread over eight modules, this course is designed for those who require an introduction to the discipline of law in a number of core areas. This course is unique, in that it integrates academic theory with the practice of law. Lectures are held weekly on a Wednesday evening from 6pm to 8.30pm, with a monthly block release weekend on a Friday and Saturday. The Saturday workshop sessions form an integral part of the course design and are intended to consolidate what is learned in lectures. They offer an opportunity to participants to work in smaller groups, facilitated by experienced practitioners working through relevant problem-based case studies. Each module will also comprise a skills session tailored to the particular topic, and there will be additional specific workshops on legal writing and examination techniques.

Semester 1 (September – January)

Module 1: Constitutional law,

Module 2: Criminal law,

Module 3: Contract law,

Module 4: Tort.

Semester 2 (February – May)

Module 5: Company law,

Module 6: EU law,

Module 7: Property law,

Module 8: Equity or employment law.

ASSESSMENT

All modules are assessed through a mix of continuous assessment (written assignments and online tasks) and a written examination. Examinations are held at the end of each semester. Semester 1 examinations take place in January and Semester 2 examinations are held in June. Students are allowed to bring unmarked copies of permitted legislative sources into the exam in a number of modules.

HOW TO APPLY

This course is open to non-law graduates from any discipline or suitable non-graduates with a demonstrable level of work experience in the area of law. Students have the option to study the programme over one or two academic years via blended learning.

To download an application form and view information on the entry requirements, please visit our website, www.lawsociety.ie/diplomalaw. Alternatively, contact the programme leader, John Lunney, on 01 881 5722 or email diplomlaw@lawsociety.ie.

FACULTY

Our module tutors are experienced practitioners and are well placed to provide instruction in the various substantive topics of law, with the added benefit of being able to relate to the real-life practice of law when required.



Mr Justice Patrick McMahon speaking to the Diploma in Law class



HEAR FROM OUR DIPLOMA IN LAW STUDENTS



Michael McHale,
Diploma in Law graduate, Arthur Cox Foundation prizewinner

"I've had an interest in law for a while, stemming from my days as a journalist. Whenever possible I attended lectures, but when I couldn't make a Wednesday night class, it was great to have the option to catch up on the Hub. The module essays were a great way to expand my learning, and the Law Society's library and online facilities were of huge benefit for these assignments. It was also great getting to know my classmates. As we all came from different backgrounds, we would often approach group assignments and workshops in different ways, which made things more interesting."



Avril McCrann
Diploma in Law graduate

"I was a social science graduate from University College Dublin. I wanted to pursue a career in law. I saw the diploma as the perfect opportunity, as it offered the core legal subjects. I found the course enjoyable and engaging. It has given me the knowledge to go on and sit my FE1 exams. I would highly recommend a course run by the Diploma Centre to others."



Brian Kelleher
Diploma in Law graduate, Arthur Cox Foundation prizewinner

"I enrolled in the Diploma in Law to increase my knowledge of the law and to help me in my current role in an insurance claims department. The course is challenging, fast paced and intense. However, the delivery of the course is very amenable to people working with the online educational Hub hugely beneficial for those not able to make the weekly lectures. The lecturers are knowledgeable and experts in their modules. Expect to be busy and challenged. Embrace the course, as there are huge rewards and satisfaction to be gained from completion."



Mary Keevans
Diploma in Law graduate

"I work as a chief nurse officer in the Irish Prison Service, where I manage the delivery of healthcare for persons deprived of their liberty. I wanted a firm knowledge of the law to develop my professional competencies, especially regarding human and constitutional rights, medical ethics, and clinical risk management. I found the Diploma in Law enhanced my personal and professional development tremendously. It proved to be a wise choice of many alternatives. I would highly recommend a Law Society Diploma course to anyone interested in enhancing their personal and professional development."

DIPLOMA CENTRE SPRING 2019

Our spring programme
commences from
January 2019.

To register your interest in these
courses and to be contacted once
applications open, please visit
www.lawsociety.ie/diplomacentre



DIPLOMA IN AVIATION LEASING AND FINANCE

Ireland is internationally recognised as the global hub for aviation leasing and finance, with each of the top ten global aircraft lessors enjoying a presence here. Half of the world's fleet of leased aircraft is owned, leased or managed in Ireland. The major industry players have been attracted by Ireland's stable political regime, membership of the EU, favourable time zone, talented workforce, not to mention our legal and regulatory advantages. In addition, Ireland's network of over 60 double tax treaties, combined with the absence of withholding tax on aircraft lease rentals and a corporate tax rate of 12.5%, makes Ireland a commercially attractive place to set up and run an aircraft leasing company. This advanced level diploma provides comprehensive coverage of the key aspects of the aviation leasing and finance industry. It aims to deliver an in-depth analysis of the core legal and practical issues that parties typically encounter in aircraft leasing and finance transactions. The teaching faculty for this diploma comprises a fantastic array of world-renowned legal practitioners from Ireland, the UK and the USA, along with leading aviation industry specialists.

DIPLOMA IN EMPLOYMENT LAW

Framed by the *Workplace Relations Act 2015*, this well-established and highly regarded postgraduate diploma provides a comprehensive understanding of employment law, covering all aspects of the employer/employee relationship from recruitment through to termination. Relying on contributions from leading practitioners, stakeholders, and decision-makers in the area, we highlight how new developments are likely to affect your practice. For example, we will focus on recent practice and procedural developments arising out of the Workplace Relations Reform Programme. The ultimate aim of the diploma is to provide practitioners with a comprehensive understanding of employment law and practice in this jurisdiction.

CERTIFICATE IN CHARITY LAW TRUSTEESHIP AND GOVERNANCE

A collaboration between the Law Society of Ireland and the Wheel (the support and representative body connecting community and voluntary organisations and charities across Ireland), this popular course provides practitioners and those working in the charity, community and voluntary sector with an overview of the law and best practice in the relevant areas. The sector has faced many challenges in recent times and credibility needs to be restored. The establishment of the Charities Regulator and developments on the horizon in terms of funding and competitive tendering herald changes that need to be taken on board to shape the future of this sector in Ireland. The course will have a very practical emphasis and will equip both practitioners advising organisations and those working within the sector with the necessary knowledge and skills to maintain integrity and uphold standards.

CERTIFICATE IN DATA PROTECTION PRACTICE

Data is now a valuable commodity. Modern technologies allow for huge volumes of data to be collected by companies on a daily basis. There are many legal responsibilities associated with collecting, retaining and processing such data. Data protection laws act to balance an individual's right to privacy with a company's ability to use that data. It is essential that the use of data is regulated to prevent against abuses, while at the same time ensuring that companies can use data efficiently and effectively. This certificate will offer an in-depth analysis of the current data protection framework with particular focus on Regulation 2016/679 (the *General Data Protection Regulation*). The law in this area is straightforward; however, its application is less so, especially as the data protection landscape is rapidly changing. Participants will be brought through the application of the law by experienced data protection practitioners and privacy consultants from private practice, the public sector and from large multinationals. This course will ensure that participants are equipped to deal with the new compliance issues that are ahead.

CERTIFICATE IN STRATEGIC DEVELOPMENT FOR THE IN-HOUSE LAWYER

The phenomenal growth in in-house legal service provision demonstrates the value in having legal services managed in-house. As in-house lawyers increasingly become 'trusted advisors' for their organisations, the need to be able to communicate and operate effectively within a non-traditional legal environment is essential. The certificate essentially focuses on the 'business of doing legal business' and takes a practical approach: during the course, you will work on a plan of action to enable you

and your in-house practice to increase your foothold within the organisation, to improve service delivery in an existing practice area, or to diversify into a new one. Deploying validated legal, commercial, and strategic nous to address the challenges faced by modern organisations, whether private practice law firms, commercial entities, not-for profit, or public sector organisations, you will develop and present a plan of action that is coherent and complements your in-house practice's existing expertise.

CERTIFICATE IN COMMERCIAL CONTRACTS

This course provides an understanding of the fundamental competencies required by the commercial lawyer when drafting, reviewing, and negotiating commercial agreements. It includes guidance on the structure and format of commercial contracts and emphasises the importance of using clear and concise language when drafting such agreements. Experienced practitioners provide drafting tips and best practice recommendations on how best to ensure that your commercial contracts provide legal and commercial certainty. The course begins with generic drafting advice, examining standard boilerplate provisions, before considering issues pertinent to specific practice areas in more depth.

CERTIFICATE IN ADVANCED NEGOTIATION

This course is designed to provide participants with the practical ability to build and hone the skills that are most effective in real-life negotiations. A central element of the skills developed will be to become familiar with the tips and tricks of experienced negotiators. Learning how to deal with pressures, game playing, and how to tackle common dilemmas in every day negotiations is a key goal. A range of complex issues in negotiation are also investigated. This course focuses on maximising skills and strategy in negotiation. Learning through practice ensures that participants achieve the best possible results from any business negotiation.

CERTIFICATE IN JUVENILE JUSTICE, LITIGATION AND ADVOCACY

This certificate aims to provide an understanding of the Irish youth justice system and to encourage students to promote children's human rights, constitutional rights and international law. The course will cover litigation practice and procedure in the Children Court, Circuit Court and the Central Criminal Court and will particular focus on the *Children Act 2001*. The lecturers include some of Ireland's leading experts in youth justice law, sharing their knowledge and expertise with students. The course will assist students in effective legal representation in this highly specialised area of law so that they can take appropriate legal action to prevent disadvantage, discrimination or exclusion of some of the most vulnerable children in our society. In order to deepen the learning experience and understand how to communicate and engage effectively with children, students will have an opportunity to observe and participate in various role-play scenarios involving court proceedings, and to practice and hone communication and advocacy skills that are particularly pertinent when representing young persons.

CERTIFICATE IN DECISION-MAKING CAPACITY AND SUPPORT

The purpose of this certificate is to ensure that practitioners are fully conversant with the requirements of the *Assisted Decision-Making (Capacity) Act 2015*, with particular emphasis on supporting decision-making and a detailed analysis of the various codes and guidelines required under the 2015 act. This certificate is timely, as progress towards fuller implementation of the 2015 act is well underway, with, for example, the appointment of the Director of Decision Support Services having been completed, the commencement of specific sections of the 2015 act being provided for on an incremental basis, and work on the various codes and guidelines at an advanced stage.

CERTIFICATE IN COMPANY SECRETARIAL LAW AND PRACTICE

Jointly awarded by the Law Society of Ireland and ICSA: The Governance Institute, this certificate offers a practical insight into company secretarial requirements in Ireland. The requirement in the *Companies Act 2014* obligating the directors of a company to appoint a suitably qualified individual to the position of company secretary has enhanced the company secretary's position as the principal legal administrative and compliance officer within a company. The duties and responsibilities of the company secretary vary depending on the industry in question and the type of company involved. With an increased focus on the need for effective governance in the current climate, the position has expanded in many companies, and the scope of the role has moved beyond corporate compliance to become a focal point for advice about governance, compliance, and the conduct of business. This established course focuses on the procedural requirements of company secretarial practice and aims to provide participants with a comprehensive understanding of the company law framework and key corporate governance provisions under the *Companies Act*.

CERTIFICATE IN BUSINESS AND INNOVATION LAW (NEW)

This new course is designed for entrepreneurs and business owners, with a particular focus on the legal and commercial needs of start-ups and SMEs. Experienced lawyers and industry experts will provide an overview on areas such as business formation and legal structures. Risk management and compliance issues, including employment law and data protection, will also be considered in detail. Business expansion innovation will be a key focus throughout the course. A specific module will consider the variety of funding options in the market and the legal and commercial consequences of raising capital through such mechanisms as Enterprise Ireland (local enterprise funding), venture capital, private equity, peer-to-peer (and other sources). The course aims to provide an understanding of the aspects of law that most impact the day-to-day running of a business and will cover practical topics including guidance on the management of intellectual property rights and the essentials of entering commercial contracts. This innovative course will enhance the skillset of entrepreneurs and business people, providing them with a practical approach to the law in business and a familiarity with the processes and procedures that govern how businesses operate in Ireland today.



CONFERRAL CEREMONIES

Each year in November, we celebrate the commitment made by those who undertake our diploma courses, with our Diploma Centre conferral ceremonies.

Congratulations to all our conferees on their achievement and a big thank-you to our lecturers and distinguished guests – as always, we are indebted to our lecturers and tutors for sharing their time and expertise throughout the year.



1 Diploma in Trust and Estate Planning, class of 2017

2 Ms Justice Ni Raifeartaigh and Ian Ryan, prizewinner, Diploma in Mediator Training

3 Diploma in Technology and IP Law, class of 2017

4 Diploma in Judicial Skills and Decision-Making, class of 2017

5 Padraic O'Duffy and Muireann Granvile, prizewinner, Diploma in Sports Law

6 Siobhán Corbett, prizewinner, Diploma in Trust and Estate Planning

7 Diploma in Insurance Law, class of 2017

8 Diploma in International Investment Funds, class of 2017

9 Diploma in Finance Law, class of 2017





10 Maeve Gleeson, prizewinner, Diploma in Trust and Estate Planning

11 Diploma in Healthcare Law, class of 2017

12 Laura Matthews prizewinner, Diploma in Healthcare Law with Ms Justice O'Hanlon

13 Diploma in Aviation Leasing and Finance, class of 2017

14 Diploma in Education Law, class of 2017

15 Diploma in Law, class of 2017

16 Diploma in Mediator Training, class of 2017

17 Diploma in Corporate Law and Governance, class of 2017

18 Joanna McHugh, prizewinner, Diploma in In-House Practice

19 Diploma in Sports Law, class of 2017

20 LLM Advanced Legal Practice, class of 2017

21 Certificate in Public Legal Education, class of 2017





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LECTURER FOCUS

At the Diploma Centre, we strive to provide a diverse range of advanced-level postgraduate courses, where the content is created and delivered by leading experts and experienced practitioners. We have implemented a collaborative approach to syllabus design and delivery, drawing on the knowledge, support, and goodwill of a hugely extensive and experienced associate faculty. We would like to thank all our lecturers and tutors for their valued contribution.

Here are some profiles of a small number of the faculty on our current Diploma Centre courses.



Nikki Foley,
professional support lawyer, Matheson

Nikki joined Matheson in 2011 as a professional support lawyer.

She trained and qualified as a solicitor in Clifford Chance LLP in London and was based in the firm's Tokyo office for over two years. She then worked in-house as senior legal counsel at Airbus in France, before returning to Dublin to work at A&L Goodbody and subsequently Matheson. She has been the course consultant on both the Diploma and Certificate in Aviation Leasing & Finance since 2012.



Christine West,
senior associate, Mason Hayes & Curran

Christine is a senior associate in the education unit of the Employment Law and Benefits Department at Mason Hayes & Curran. She is experienced in advising a wide range of educational institutions on a range of issues, both non-contentious and contentious, arising out of their legal obligations under employment, data protection, freedom of information, health and safety, and equality legislation. Christine is part of the faculty delivering our Diploma in Education Law



John Darby,
consultant, Flynn O'Driscoll

John advises both domestic and international companies in all aspects of corporate and commercial law, across the full life-cycle of businesses and in diverse sectors that include retail, media, hospitality, healthcare, financial services and entertainment.

He frequently speaks at seminars and other forums on a wide range of corporate and commercial topics, including business acquisition and disposal, shareholders' arrangements, corporate governance and directors' duties. John is part of the faculty delivering our Certificate in Commercial Contracts.



Mary Miles,
solicitor and accredited mediator

Mary practised as a solicitor in both general practice and with the Legal Aid Board before training as a mediator. She has years of experience working with separating couples and families and is a strong advocate of mediation as an alternative to court. In addition to working with separating couples and families, Mary is also qualified to mediate both workplace and community based disputes. Mary is a certified member of the Mediator's Institute of Ireland and practices mediation full time. In addition to running her own practice, Mary also works with the Guardian Children's Project in Arklow and Community Law and Mediation in Dublin. Mary is part of the faculty delivering our Diploma in Mediator Training.



Phil Lee,
partner, Fieldfisher, Palo Alto

Phil Lee is a partner in Fieldfisher's leading privacy and information law group and heads up the firm's US office in Palo Alto, California. Phil's role is to strengthen relationships with US clients and contacts and to provide European legal support during their working day. Phil's specialisms are in data privacy, digital media, and disruptive technologies. In particular, he advises regularly on large global data transfer projects, internal information governance and accountability structures, and data protection risk management in the context of EU inward investment. Outside of data privacy, Phil advises on a wide range of EU digital media, consumer protection, and technology-related issues. Phil is part of the faculty delivering our Certificate in Data Protection Practice.



Yvonne Nolan,
legal counsel, World Rugby

Yvonne joined World Rugby – the world governing body of Rugby Union – in 2013. As legal counsel, her role involves advising on, negotiating, and drafting commercial agreements and advising on governance, discipline, anti-doping and regulatory matters. Prior to joining World Rugby, Yvonne worked at McCann FitzGerald, where she advised on commercial disputes and cross-border litigation. Yvonne is part of the faculty delivering our Diploma in Sports Law.



Carol Hogan,
senior associate, O'Connell Brennan

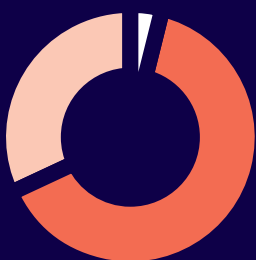
Carol studied at University College Cork and University College Dublin. She trained with KPMG, qualifying as a chartered accountant in 2002 and subsequently with McCann FitzGerald, qualifying as a solicitor in 2005. She worked as a solicitor with McCann FitzGerald and as a senior associate solicitor in the private client department of William Fry before joining O'Connell Brennan in 2014. She is also an associate of the Irish Tax Institute and a chartered tax adviser and a member of the Society of Trust and Estate Practitioners Ireland. Carol is part of the faculty delivering our Diploma in Trust and Estate Planning.



DIPLOMA CENTRE STUDENT STATISTICS 2017



GENDER
Female 55% | Male 45%



LOCATION
Dublin 64% | National 32%
International 4%



YEARS QUALIFIED
<5 years 30% | 5-10 years 31%
>10 years 39%



“We increase awareness of the law by **teaching about our legal system**, how **law relates to society**, and how to **exercise legal rights and responsibilities**.”

DIPLOMA CENTRE INITIATIVES

During the academic year, we host a range of additional alumni activities, ranging from online seminars, public legal education initiatives, and networking events, to our annual CPD conference. Our course participants are invited to take part in these free events, which provide the opportunity for peer-to-peer learning, networking and the development of new skills.

Further information on events running this academic year can be found on our website, www.lawsociety.ie/diplomacentre.



PUBLIC LEGAL EDUCATION

Our Public Legal Education project operates through a series of free initiatives for solicitors, trainees, and the public. We increase awareness of the law by teaching about our legal system, how law relates to society, and how to exercise legal rights and responsibilities.

Street Law Schools

Starting in 2013 and run every year since then, we place trainee solicitors in DEIS schools, prisons, and community settings to teach about the law. The programme promotes legal literacy, equality, access to law, and uses interactive experiential teaching methods that enhance participant's effectiveness in understanding legal concepts.

The Street Law Clinic invites PPC1 trainee solicitors to volunteer every year at the beginning of their training in autumn. We partner with colleagues from Georgetown University and conduct a weekend training workshop for participating trainee solicitors. Over 40 selected volunteer trainees subsequently work in pairs and teach a two-month course to transition year students at a partnering school.

*Left: PPC trainees at the Street Law Orientation weekend
Below: Hands up for Street Law!*



Prison Law

Since 2013, we have placed trainee solicitors in a prison setting to teach about the law. We facilitate a programme in Wheatfield Prison, in partnership with the charity Solas and their Compass Programme for prisoners, and also attend Mountjoy Prison to work with prisoners to raise their awareness and understanding of the law in areas such as human rights, employment law, refugee rights and discrimination.

Solicitors of the Future

Launched in 2015, this transition year work-experience programme is open to schools around the country and offers students an insight into the role of a solicitor in practice. We show how the law can be relevant to the daily lives of participants and promote awareness of the legal processes, constitutional principles, and values that underpin the rule of law in Ireland. The activity-based programme takes place over a week in the Law Society each February and features a visit to the Criminal Courts of Justice, a tour of a large commercial firm, expert-led workshops, guest speakers, courtroom activities, a careers seminar and a mock trial. Congratulations to all the students that completed the programme. Our next programme will take place at the Law Society in spring 2019.

Solicitors in the Community

Each year, we run a free Certificate in Public Legal Education, which empowers solicitors to run their own public legal education programmes in their communities. Initial training takes place at the Street Law Orientation weekend, this 21-23 September. The programme runs for approximately six months. Upon successful completion of the programme, participants will be awarded a Certificate in Public Legal Education and will also be recognised as a Law Society of Ireland approved Street Law Trainer.

You can learn more about all of the above initiatives at www.lawsociety.ie/ple or by contacting the head of the Diploma Centre, Dr Freda Grealy, at f.grealy@lawsociety.ie.



Above: Street Law Prison class of 2017 -2018

MOOC in Sports Law

A massive open online course (MOOC) is a free online course that is open to all and specifically designed for large numbers to participate. To date, the Diploma Centre's MOOCs have attracted over 10,000 participants from over 54 countries since 2014.

The benefits are:

- Free online course,
- Open to everyone,
- Five weeks duration,
- Contributions from leading lawyers and industry experts,
- Short video interviews and presentations,
- Quizzes and online activities,
- CPD hours available.

We offered our fifth MOOC in May of this year. It attracted a broad range of participants, over 2,500 from 30 countries around the world. The course (on sports law) was delivered online over five weeks. It provided the inside track on the most topical areas across the sporting world. We would like to thank all our MOOC contributors who gave so generously of their time and expertise.

We will also be running a new MOOC in 2019. Keep an eye on our website and social media channels for more information early next year – www.lawsociety.ie/ple.



Top and bottom right: John Tracey and Páraic Duffy speak to students on the Sports Law course
Above: MOOC filming of Aoife Sexton



DIPLOMA CENTRE CONTINUING PROFESSIONAL DEVELOPMENT

Added value for solicitors: CPD Scheme and CPD Conference.

We have designed our courses to enable you to satisfy as much of your CPD requirement for each of the 2018 and 2019 CPD cycles as possible. Time spent attending lectures and workshops in person or completing these via e-learning (that is, by lecture capture) as part of your diploma/certificate course can be claimed towards your annual CPD requirement. Any modules/sessions carried out in 2018 will count towards the 2018 CPD requirement, and those carried out in 2019 will apply to the 2019 CPD requirement.

The Diploma Centre team will host our annual CPD conference on 17 November 2018. This complimentary event is a dedicated management and professional development skills and regulatory matters session. Further information can be found on our website, www.lawsociety.ie/diplomacentre.

The number of hours of CPD that you may claim in relation to your diploma/certificate course will depend on the way in which you access each of the individual sessions. For further information, visit the CPD scheme pages of the Law Society website and download the CPD 2018 booklet.

If you have a CPD query that is not related to our courses, please contact the CPD Scheme Unit at cpdscheme@lawsociety.ie.

The CPD Scheme Unit is here to assist you every step of the way in ensuring you can plan your ongoing training needs to better suit your practice area and personal requirements. No two solicitors have identical training needs, and so your CPD will be individual to you. CPD Unit staff are here to assist you with all your queries on the CPD scheme and how to adapt it to your own individual requirements.



ALUMNI EVENINGS

From time to time, we host alumni evenings for past and present Diploma Centre course participants. These evenings (which run from 6pm-7:30pm) are a great way to network with your colleagues and get a sense of our upcoming courses. You will also benefit from one hour of CPD M&PD.

For further information and to register for a free ticket, please visit www.lawsociety.ie/diplomacentre.

The CPD Scheme Unit is here to **assist you every step of the way** in ensuring you can plan your ongoing training needs to better **suit your practice area and personal requirements.**



Sarah Sreenan,

In-house lawyer, Eir Sports, speaking about her Diploma Centre CPD experience:

"The Diploma in Sports Law not only combined the academic study of sports law but also included a practical dimension, with case studies in a number of modules. The course attracted lawyers and non-legal professionals from various sectors of sport, and this gave rise to well-informed discussions and the exchange of diverse viewpoints throughout. Having completed the diploma, I now have a comprehensive understanding of the relationship between law and the business of sport, which has helped me in my role as an in-house lawyer in the area of sports broadcasting. The flexibility of e-learning meant that I did not miss out on a lecture when I could not attend the Law Society in person. In addition, the course made it easy to obtain the CPD points necessary to satisfy my CPD requirements for the year through attendance at lectures and via e-learning. I also attended and enjoyed the free CPD bonus conference in November and gained my regulatory and management points."

DIPLOMA CENTRE LEARNING APPROACH



DIPLOMA HUB

The Diploma Hub is a virtual learning management system, but is effectively a 'one stop shop' website for your course. The site is designed to keep you informed about all aspects of the course you are attending and will contain links to the lecture capture feature. The site acts as a repository for course schedule information, course materials, and as a point of access to lecture casts (if applicable). The Hub also operates as an effective learning tool, with discussion forum and learning resource features that deepen learning for participants. Access to the Diploma Hub is only for the duration of your particular diploma or certificate course and will be withdrawn upon course completion. At the start of your course, there will be an introductory lecture, during which you will be shown how to use and access this site. All course participants are given a log-in and password at course commencement.

How to login to Diploma Hub

- Go to <https://lawschool.lawsociety.ie>.
- Enter your username and password. You will be advised of your unique numerical username when you commence the course. The initial password is set to 'changeme'.
- You will be prompted to change your password to something secure that you will remember.



MOBILE PROFESSIONAL LEARNING PROJECT

We understand that accessibility is one of the key factors in providing professional continuing development courses for busy practitioners, many of whom are working full time. We strive to provide practitioners with a variety of means to access our courses and content. The development of our mobile professional learning project facilitates a student-centred approach to learning and places control in the hands of the participant. In real terms, this means that you can access your course on a smartphone, iPad, or PC, and watch the lecture capture and engage online. The project combines a number of technological initiatives involving the use of blended learning and a customised lecture capture facility designed specifically to cater for the particular learning needs of solicitors, trainees, and busy professionals.



BLENDED LEARNING

The Diploma Centre's blended-learning model for solicitors is unique in Ireland, in that all of the courses are 'lecture captured'. Our customised design for the lecture capture facility means that participants can watch the lectures live from their home or office or play them back on demand at a time that is most suitable. Lectures are captured using Panopto – the leading online platform for businesses and universities, which offers an array of state-of-the-art learning features. On the lecture video, students can make time stamped notes that are then saved to their account for each time they revisit the lecture capture. An on-demand search feature provides the ability to search the completed lecture capture to look for content displayed within PowerPoint presentations, while audio processing allows users to search for key words spoken by the lecturer.

On-site workshops, in the form of small tutorial-style sessions, are embedded at intervals throughout the course to consolidate the information provided in the lectures, and they require students to work through problem-based case-study type questions. Because these sessions are not recorded, participants come together on-site, and this plays an important role in the overall blended-learning course design, which supports networking and peer-to-peer learning.



PODCASTS

All lectures are available to download as a podcast, allowing you to listen to the audio at your convenience – for example, in the car, out walking, or while gardening. In addition, our lecture casting system includes an option to download the lecture videos.



LIBRARY

Diploma Centre students have access to the Law Society Library for the duration of their course. They are entitled to borrow three books at a time for a period of seven days. E-books are also available from the library. The books must be from the multiple copy collection only. Fines will be charged at €6 per day for overdue items.

The library opening hours are Monday to Thursday (9am to 6pm) and Friday (9am to 5pm). If you have a library query, contact the library at 01 672 4843/4 or email libraryenquire@lawsociety.ie.



ADAPTED ARRANGEMENTS

If you require any special arrangements with regard to attending any of the lectures, please contact the Diploma Team as early as possible, and no later than one month before the commencement of the course, with full details of your particular needs: diplomateam@lawsociety.ie.

Adapted exam arrangements should be discussed in advance, and no later than eight weeks before the exam, with the Diploma examinations team (diplomaexams@lawsociety.ie). Emergency requests may be considered after this date with appropriate documentation.



CREDIT FOR PPCII ELECTIVES

Diploma Centre courses will give participants credit for one PPCII elective. Trainees relying on a specific diploma topic may be precluded from attending a PPCII elective that is broadly similar in content. The course of academic study must take place during the training period, which means after your indenture date and before your PPCII.

Applications for such credit must be made with a certified copy of proof of successful completion of the relevant examination/assessment. Examination results may take 12 weeks to issue after an examination has taken place, but we try to expedite results for PPCII trainees. Trainees will note that, although the pitch of diploma courses is at a more advanced level than PPCII courses, there may be unavoidable overlap in some course content.



ASSESSMENT

The Diploma Centre promotes an 'assessment for learning' approach and employs a combination of formative and summative assessment in its certificate and diploma courses. Certificates may be assessed by means of continuous assessment, a final written assignment, or a combination of both. Diplomas may be assessed by way of a three-hour closed-book examination, a series of written assignments, or a combination thereof, together with a continuous assessment element. Please note that the exact methods of assessment may vary, depending on the course. Results are communicated approximately 12 weeks after the examination or final assignment has taken place. Results are communicated on the basis of an award of a diploma or a certificate (50% and above) or fail (49% and below) only.

Students must sit an examination(s) the first time it is offered in order to be eligible to sit a repeat examination. There is, however, no guarantee that repeat examinations will be offered in all subjects. If a student is ill and cannot attend the first sitting of an examination, a medical certificate must be submitted to the Diploma examinations team. If you fail the first examination, your result at any subsequent sitting will be capped at the passing grade, namely 50%.

NB: Where the final mark for a course is awarded through a combination of a continuous assessment elements (tasks and/or quizzes) and a final exam, please note that students are permitted to re-sit the exam portion only in the case of a fail or deferral. The marks already obtained from continuous assessment portion of the course will carry forward and cannot be re-taken. The fee to repeat an examination is €250.

DIPLOMA CENTRE

HOW TO APPLY

Each course has an application deadline that is stated on the course webpage. This is usually one week prior to course commencement. Places are available on a first-come, first-served basis. In order to secure a place on a course, we must first receive a completed application form and payment in full.

We strongly encourage you to apply for courses as early as possible to avoid disappointment. Unfortunately, we are not in a position to hold spaces on courses without payment.

Solicitor members (*non-lawyers please see next section*)

Bank transfer

- Download and complete the application form,
- Email the form to diplomateam@lawsociety.ie or post the form to Diploma Centre, Law Society of Ireland, Blackhall Place, Dublin 7; DX79,
- Fees can be paid through your bank by electronic fund transfer with your name as the payment reference. Please note that if payment is made without reference to the student's name or paid to a different bank account within the Law Society, this will result in a significant delay in registering the student, delaying them receiving access to the course.

Our bank account details are:

- Bank of Ireland,
- Account name: Law Society of Ireland, no 4 A/C,
- Account no: 16304279,
- Branch code: 90-00-17,
- IBAN: IE09BOFI90001716304279,
- BIC: BOFIE2D.

If a discount applies to your application (see specific criteria below), prior to the completion of the bank transfer, please contact a member of the Diploma Team at diplomateam@lawsociety.ie for confirmation of the relevant discount.

Online

- Members must first login to the Law Society website,
- Click on the 'book now' button on the course webpage and follow the instructions,
- If a discount applies to your application (see specific criteria below), prior to completing the online payment, please contact a member of the Diploma Team at diplomateam@lawsociety.ie for confirmation of the relevant discount and to receive the appropriate discount code.

Post

- Download and complete the application form,
 - Return the form with full payment (cheque/bank draft only) to Diploma Centre, Law Society of Ireland, Blackhall Place, Dublin 7; DX79,
 - If a discount applies to your application (see specific criteria below), prior to the completion of the cheque/bank transfer, please contact a member of the Diploma Team at diplomateam@lawsociety.ie for confirmation of the relevant discount.
-

Invoices

If an invoice is required to discharge fees, please notify the Diploma Team when submitting your application form to ensure that payment will be received before the course commences. Prior to requesting an invoice, confirm if your organisation requires a PO (purchase order) number and to whom the invoice should be addressed.

Discounts

- Loyalty discount – where an applicant has attended two fee-paying Diploma Centre courses, they are entitled to a 10% discount on subsequent Diploma Centre courses,
 - Trainee discount – a 10% discount is available for solicitor trainees,
 - Group discount – when a firm is paying for three or more solicitors to attend the same diploma course, there is a 10% discount on each application (all such applications must be submitted together),
 - Unemployed discount – a 20% discount is available for unemployed solicitors.
-

Below: Education law class with Ian O'Herlihy, Mason Hayes & Curran





Non-lawyers

Many of our courses welcome suitably qualified non-lawyers to attend. To apply, you need to submit your completed application form, together with a brief curriculum vitae and cover letter to diplomateam@lawsociety.ie for approval.

Your cover letter should provide a brief statement of the background to your application and your specific interest in the chosen course.

We will advise you as soon as possible as to the status of your application. In certain cases, we may arrange to meet you for a brief interview or talk to you over the phone.

Non-lawyer applications are subject to a supplemental fee, which amounts to a supplement of €200 in respect of diploma applications and €100 in respect of certificate applications. Please note this is not an application fee and is only payable upon approval. Payments can be made by cheque or EFT, as above for lawyers. For online payments, you will need to create a login profile on lawsociety.ie and then email webmaster@lawsociety.ie and request access to pay for a Diploma Centre course. Your contact details on your profile should match those on your application form.

Confirmation of payment

On receipt of your application form and payment, your place on the course will be confirmed. An email setting out full course details will issue just prior to the commencement of the course.

Note: Course places are subject to availability and are allocated on a first-paid basis. If you require further assistance, please contact Diploma Centre applications at 01 6724893 or by email: diplomateam@lawsociety.ie.

TERMS AND CONDITIONS

For further information on the application process, discounts, attending our courses, examinations, and assessments please visit www.lawsociety.ie/diplomacentre.

The Law Society of Ireland's Diploma Centre reserves the right to change the courses being offered, and course prices may be subject to change. Every effort has been made to ensure that the information contained in these pages is accurate and up to date as of time of publication. We cannot guarantee that places will be available for any particular course. In the unlikely event that the Diploma Centre needs to cancel or reschedule a course, all fees are fully refundable.

Course participant cancellations will only be accepted if submitted in writing no later than two weeks before the start of the course. Refunds may be subject to an administration charge. Fees will not be refunded once the course has started. Course fees are non-transferable.

Care has been given to confirm the accuracy of the information presented in this prospectus, on the Diploma Centre web pages, in personal communications, during course modules, and in all written materials. However, the Diploma Centre is not responsible for errors or omissions and makes no warranty, express or implied, with respect to the contents of the material delivered. The Diploma Centre cannot be held responsible for any consequences from the application of the information contained on the website or in the lectures, manuals, printed materials, and other communication and training provided.

We reserve the right to change the above terms and conditions.

Above left: Diploma in Law graduates attending their Diploma in Law conferral ceremony

Below: Eleanor Daly, FEXCO, speaking to the company secretarial law class



NOTES

NOTES



PHOENIX PARK
FROM CHAPPEL 12200

THE HOUSE SQUARE

BARRACK

MEADOWS

LONG

R T O P

DEWILTING HORSES.

CHORUSMASTER to their
the Lady & I repeat Prince

THEIR EXCELLENCIES Robert Viscount Jocelyn
Lord High Chancellor James Earl of Kildare and
Bridgen Earl of Bessborough Lords
Justices General and Chief Justices of Ireland
Plan is most humbly described by their Excellencies
most Dutiful and most Obedient humble
Servant John Roque



Blackhall Place
Dublin 7

T +353 1 672 4802
F +353 1 672 4803

E diplomateam@lawsociety.ie
W www.lawsociety.ie/diplomas