

**BYE-LAWS
OF
THE LAW SOCIETY OF IRELAND
(as amended)**

**BYE-LAWS
OF
THE LAW
SOCIETY OF IRELAND**

Approved by the Council on the 7th day of April, 1989 and ordained and made at a General Meeting of Members of the Society held at the Europa Hotel, Killarney, Co. Kerry, on Friday, 5th May, 1989

And as amended at a General Meeting of Members of the Society held at the Connemara Coast Hotel, Furbo, Co. Galway, on Thursday, 20th May, 1993

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 4th May, 1995

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 25th July, 1996

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 14th November, 1996

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 6th November, 1997

And as amended at a General Meeting of Members of the Society held at the Law Society on Wednesday, 23rd September, 1998

And as amended at a General Meeting of Members of the Society held at the Law Society on Wednesday, 4th November, 1998

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 11th November, 1999

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 9th November 2000

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 7th November 2002

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 11th November 2004

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 6th November 2008

And as amended at a General Meeting of Members of the Society held at the Law Society on Thursday, 2nd November 2017

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BYE-LAW 1

DEFINITIONS

(1) In these Bye-laws-

“the 1954 Act” means the Solicitors Act, 1954 (No.36 of 1954).

“the 1960 Act” means the Solicitors (Amendment) Act, 1960 (No.37 of 1960).

“the 1994 Act” means the Solicitors (Amendment) Act, 1994 (No.27 of 1994).

“the accounts of the Society” means the annual audited accounts of the Society for the calendar year ending 31st December, prepared pursuant to Bye-law 3(1).

“annual election” means the election conducted by the Society each year, pursuant to Bye-Law 6, for the election (subject to Bye-law 6(13), if applicable) of either fifteen or sixteen ordinary members of the Council and, where the context so admits, includes the whole process of conducting the annual election from the nomination of candidates up to and including the final declaration of the results of the ballot of members of the Society at the annual general meeting next following the counting of the votes received by each candidate.

“annual general meeting” means the general meeting of the Society held each year in the month of November, pursuant to Bye-law 4(1).

“annual membership subscription” means the amount or amounts determined from time to time by the Council of the Society pursuant to Bye-law 2(2) of these Bye-laws.

“the annual report” means the report of the Council, the President, the Director General and the chairman of the committees of the Council and committees of the Society, on relevant aspects of the work and activities of the Council and of the Society during the immediately preceding twelve month period, sent to each member of the Society each year prior to the annual general meeting.

“auditors” means the holders for the time being of the office of auditors to the Society elected (or re-elected) at each annual general meeting, pursuant to Bye-law 3(5).

“the Blackhall Place premises” means the premises owned by the Society and located at Blackhall Place, Dublin and which premises are the headquarters and principal place of business of the Society.

“Bye-law”, in the singular or plural, whether or not followed by a specific reference, means these Bye-laws.

“close of poll date”, in the case of an annual election or a provincial election, means the date appointed by the Council, pursuant to Bye-law 6(6)(a)(ii), by which duly completed voting papers must be received at the Blackhall Place premises.

“a committee of the Council” means a committee appointed by the Council, pursuant to section 73 of the 1954 Act, as amended by section 27 of the 1960 Act and section 7 of the 1994 Act, to which the Council delegates, with or without restrictions, the exercise of any functions of the Council.

“a committee of the Society” means a committee appointed by the Council, pursuant to section 73 of the 1954 Act, as amended by section 27 of the 1960 Act and section 7 of the 1994 Act, to which the Council delegates, with or without restrictions, the exercise of any functions of the Society which are performable by the Council.

“the Council” means the Council of the Society, composed as set forth in Bye-law 6(1), which, as provided for in the Solicitors Acts, 1954 to 1994, and the Charter dated 5th April 1852 and the Supplemental Charter dated 14th December 1888 and in accordance with the Bye-laws and Regulations of the Council, performs certain functions, including the functions vested in the Society by or under the Solicitors Acts, 1954 to 1994; and “outgoing Council” and “incoming Council” mean, respectively, the Council ceasing to hold office and the Council commencing to hold office at a particular annual general meeting; and references to the Council in relation to the carrying out of functions pursuant to the Bye-laws means the carrying out of such functions at a meeting of the Council convened pursuant to the Regulations of the Council.

“the Director General” means the person for the time being appointed by the Council pursuant to Bye-law 8(1).

“eligible member of the Society”, in relation to a provincial election, means a member of the Society whose practice address is situated within, as appropriate for the particular provincial election, either the province of Munster, the province of Leinster (excluding the County and the City of Dublin), the province of Connaught, or the province of Ulster (insofar as it is within the State); provided that where a member of the Society has two or more practice addresses and it becomes relevant to a provincial election to decide which one of those two or more practice addresses is the address of the principal place of business of that member of the Society, the scrutineers, after such enquiry as the scrutineers deem reasonable and appropriate, shall be entitled to so decide; and, thereupon, the address of such principal place of business so decided upon by the scrutineers shall be deemed to be the sole practice address of that member of the Society for all purposes in relation to a provincial election.

“extraordinary member of the Council” means a member of the Society or other person who has been nominated and appointed, pursuant to Bye-law 6(3), to be a member of the Council.

“the Gazette” means the periodical, called the “Gazette”, published by the Society.

“general meeting” means, in its context, either an annual general meeting or a special general meeting, including an adjourned annual general meeting or a special general meeting.

“he” and cognate words denoting the masculine, when used in these Bye-laws, shall also include “she” and other cognate words denoting the feminine.

“Junior Vice-President” means the holder for the time being of the office of Junior Vice-President of the Council and also designated Junior Vice-President of the Law Society of Ireland, elected pursuant to Bye-law 7(3).

“member of the Council” means a serving member of the Council, whether serving as an elected ordinary member of the Council or as an elected provincial delegate or as an appointed extraordinary member of the Council.

“Members’ Register” has the meaning assigned to it in Bye-law 2(7)(a).

“member of the Society” means a person who becomes and is a member of the Society pursuant to Bye-law 2(1).

“ordinary member of the Council” means a member of the Society who has been elected as a member of the Council in the annual election.

“past President’s privilege” has the meaning designated in Bye-law 6(23).

“period of the office of the Council” means the period specified in Bye-law 6(2)(a).

“poll” means a poll of all, or a relevant geographic section, of the members of the Society conducted pursuant to Bye-law 4(8) in relation to a resolution presented to and debated at an annual general meeting or special general meeting or a poll by the Council conducted pursuant to Bye-law 5(5) in relation to an issue or issues connected with the business of the Society.

“practice address” means the address of the principal place of business of a member of the Society which, at any particular relevant time, is in the register of practising solicitors established and maintained pursuant to section 47 of the 1954 Act (as substituted by section 54 of the 1994 Act); or, if, for good and legal reason, such address of a member of the Society as appears on the Roll or as otherwise furnished by such member of the Society to the Secretary, and as entered in the Members’ Register.

“President” means the holder for the time being of the office of President of the Council and also designated President of the Law Society of Ireland, appointed pursuant to Bye-law 7(1).

“provincial delegate” means a member of the Society who has been elected as a member of the Council in one of the provincial elections.

“provincial elections” means the provincial elections conducted by the Society each year, pursuant to Bye-law 6, for the election of provincial delegates to be members of the Council; and, where the context so admits, includes the whole process of conducting the provincial elections from the nomination of candidates up to and including the final declaration of the results of the ballot or ballots of eligible members of the Society at the annual general meeting next following the counting of the votes received by each candidate.

“Registrar of Solicitors” means the holder of the office of registrar of solicitors appointed by the Society pursuant to section 8 of the 1954 Act.

“the Regulations of the Council” means the regulations made by the Council pursuant to Bye-law 10.

“resolution”, in relation to the functioning of a general meeting, means any resolution, motion, proposition, question, issue or other matter which arises and which requires, in the opinion of the chairman of the meeting or a majority of the meeting, to be voted upon.

“the Roll” means the roll of solicitors established and maintained pursuant to section 9 of the 1954 Act (as substituted by section 65 of the 1994 Act), containing an alphabetical list of all solicitors admitted as solicitors pursuant to section 10 of the 1954 Act.

“the scrutineers” means a quorum of at least three of the members of the Society (including the Director General) appointed as scrutineers of the annual election and the provincial elections pursuant to Bye-law 6(9).

“the Secretary” means the Secretary of the Society; and where any Bye-law provides for the receipt by the Secretary of a document, notification or communication, same shall mean either due and acknowledged receipt by the Secretary personally at the Blackhall Place premises or, in the absence or unavailability of the Secretary at the Blackhall Place premises, by another employee of the Society.

“Senior Vice-President” means the holder for the time being of the office of Senior Vice-President of the Council and also designated Senior Vice-President of the Law Society, elected pursuant to Bye-law 7(2).

“sent to each member of the Society”, in relation to a document, means either sent to a member of the Society by pre-paid ordinary post, document exchange or similar distribution agency, or delivered to a member of the Society by hand by or on behalf of the Society, in an envelope addressed to the practice address of such member of the Society; whether any such document so sent or delivered be sent or delivered separately or together with (or included in) the Gazette or together with (or included in) another document or other documents originating from the Society.

the singular includes the plural where the context so permits.

“the Society” means the Law Society of Ireland.

“special general meeting” means a general meeting of the Society convened pursuant to Bye-Law 5.

“the State” means the Republic of Ireland.

“year”, in relation to membership of the Society and payment of the annual membership subscription, means the period commencing on 1st January in one year and ending on 31st December in the same year; being the same period as the practice year pursuant to the Solicitors Acts, 1954 to 1994.

- (2) Other words and phrases in these Bye-laws shall have the meanings assigned to them by the Solicitors Acts, 1954 to 1994.

BYE-LAW 2

MEMBERS

- | | |
|--|--------------------------------|
| (1) Any person whose name is on the Roll and does not stand suspended from practice may become, and may continue to be, a member of the Society, on payment, pursuant to this Bye-law, of the annual membership subscription for the current year and each subsequent year. | Who is a Member |
| (2) The annual membership subscription for each year shall be as determined by the Council from time to time. | Annual Membership Subscription |
| (3) The request by the Society for the amount of the annual membership subscription for any year shall be sent to an existing member of the Society prior to the commencement of that year; provided that if, for any reason, a member of the Society does not receive such a request, it shall remain the obligation of such member of the Society to pay the annual membership subscription. | Payment of Subscription |
| (4) The Society shall, between 1 st June and 1 st July in each year, send a notice to each member of the Society whose annual membership subscription for that year remains unpaid, advising each such member of the Society of the provisions of clause (5) of this Bye-law. | Unpaid Subscriptions |
| (5) Any member of the Society who has not paid his annual membership subscription for the current year by not later than the 30 th September in that year shall, with effect from the 1 st October in that year, thereby and thereupon forfeit his membership of the Society and shall not be entitled to any of the privileges of membership of the Society provided for by these Bye-laws. | Forfeiting Membership |
| (6) If, pursuant to clause (5) of this Bye-law, a person shall have forfeited his membership of the Society by non-payment of his annual membership subscription, such person may again become a member of the Society (if still eligible to do so pursuant to clause (1) of the Bye-law) by paying his annual membership subscription for the following or any subsequent year, such resumed membership to take effect from the date of such payment. | Renewal of Membership |
| (7) (a) The name and practice address of every member of the Society shall be entered in a register (which may be kept on computer file) to be kept by the Secretary for that purpose, called the Members' Register. | Members' Register |
| (b) On first becoming a member of the Society, a solicitor's practice address shall, unless otherwise notified to the Society by the solicitor, be deemed to be the address of that solicitor as appears on the Roll. | |
| (c) Any member of the Society who at any time changes his practice | |

address shall immediately give notice of such change, in writing, to the Secretary.

- (d) The sending by the Society of a document by ordinary pre-paid post, document exchange or similar distribution agency, or the delivery by or on behalf of the Society of a document, to the practice address of a member of the Society as entered at that time in the Members' Register, shall be deemed to be sufficient compliance by the Society with its obligations to notify such member of the Society of the contents of such document.

- (8) Any member of the Society may resign his membership at any time by written notification to the Secretary, such resignation to take effect on the date such written notification is received by the Secretary.

Resigning
Membership

- (9) (a) Subject to these Bye-laws and to the Regulations of the Council, the Blackhall Place premises may be used, on normal business days (Monday to Friday, inclusive) and during normal business hours, for the resort of members of the Society, their spouses or partners and their duly indentured apprentices, and for such other purposes as the Council may consider to be for the benefit of the Society.

Use of the
Blackhall Place
Premises

- (b) No meeting, assembly, function or other form of gathering of people (whether comprised entirely of members of the Society or including one or more members of the Society) shall take place in the Blackhall Place premises, unless authorised by the Council pursuant to the Regulations of the Council.

- (c) No notice, writing or paper shall be posted in the Blackhall Place premises unless authorised by the Council pursuant to the Regulations of the Council.

- (d) No person, except a member of the Society, his spouse, partner and/or his duly indentured apprentice, shall be entitled to admission to any part of the Blackhall Place premises, unless authorised by the Council pursuant to the Regulations of the Council; provided however that a member of the Law Society of Northern Ireland or the Law Society of England and Wales or the Law Society of Scotland shall, on the introduction of a member of the Society, be entitled to the same privileges as a member of the Society in the Blackhall Place premises for a period of not longer than thirty days in any one year.

BYE-LAW 3

ACCOUNTS AND AUDITORS

- | | |
|--|---------------------------------------|
| (1) The financial year of the Society shall terminate on 31 st December in each year and the accounts of the Society shall be made up annually to that date and shall at the least comprise:

(a) an income and expenditure account;

(b) a balance sheet;

(c) a statement of source and application of funds; and

(d) an auditors' report. | Society's Annual Accounts |
| (2) In each year the audit and examination of the books and accounts of the Society for the year to 31 st December shall be carried out by the auditors by not later than the 31 st March following. | Annual Audit |
| (3) A copy of the accounts of the Society shall be posted on the Society's website and a comprehensive and user friendly report and summary of the accounts sent to each member of the Society by not later than the 31 st May in the following year. | Copy of Accounts to Members |
| (4) (a) The accounts of the Society for each year ending 31 st December shall be submitted to the annual general meeting held in the next following November for discussion and approval.

(b) Upon approval of the accounts of the Society by the annual general meeting, the President (or, in his absence, the Senior Vice-President), as the chairman of the annual general meeting, shall sign same in testimony of such approval; and such accounts of the Society shall thereupon be binding and conclusive on all members of the Society.

(c) If, for any reason, the accounts of the Society for any year ending on the preceding 31 st December are not submitted to, or, if submitted, are not approved by, the next following annual general meeting, the Council, as soon as practicable and having due regard to any discussion that may have occurred at such annual general meeting, shall have the right to approve such accounts of the Society; and the President (or, in his absence, the Senior Vice-President), as chairman of the Council, shall sign same in testimony of such approval; and such accounts of the Society shall then be binding and conclusive on all members of the Society, subject only to written notification of such approval by the Council being, as soon as practicable, sent to each member of the Society. | Approval of Society's Annual Accounts |

<p>(5) (a) The holders of the office of auditors to the Society shall be a practising firm of auditors and accountants of appropriate size and professional competence; and shall be elected or re-elected, at each annual general meeting to hold office as auditors to the Society from the date of one annual general meeting to the date of the next annual general meeting; with the function of auditing and examining the books and accounts of the Society for the year ending on the 31st December immediately following the annual general meeting at which they were elected or re-elected; and such auditors shall be remunerated out of the funds of the Society.</p> <p>(b) If, for any reason, an annual general meeting fails to elect (or re-elect) auditors, the election (or re-election) of auditors shall be made by the Council at a meeting of the Council to be held before the 31st December immediately following that annual general meeting.</p>		Auditors
<p>(6) Notwithstanding the provisions of clause (5) of this Bye-law, the Council shall have the right to instruct (and to remunerate out of the funds of the Society) the auditors, or another or other firms of auditors and accountants, to carry out other functions of an appropriate kind for the Society.</p>		Other Accountants
<p>(7) If, for any reason, a vacancy occurs in the office of auditors to the Society between one annual general meeting and the next annual general meeting, then the Council shall, as soon as practicable after such vacancy occurs, elect another firm of auditors and accountants of appropriate size and professional competence to hold office as auditors to the Society up to the date of the next following annual general meeting.</p>		Vacancy in Office of Auditors

BYE-LAW 4

ANNUAL GENERAL MEETING

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|---|----------------------------------|
| (1) The annual general meeting of the Society shall be held in the Blackhall Place premises (or, in the event of the Blackhall Place premises being in the opinion of the Council unavailable or unsuitable, in such other suitable premises as the Council may by resolution determine) on a date in the month of November to be determined by an annual general meeting or by the Council. | Annual General Meeting |
| (2) (a) The agenda for the annual general meeting shall be prepared by the Secretary in consultation with the President; provided however that the following items shall always be included on the agenda for the annual general meeting:

(i) Reading of notice convening the meeting;

(ii) Minutes of the last general meeting;

(iii) Approval of annual accounts;

(iv) Election of auditors;

(v) Report of scrutineers on the annual election and the provincial elections and the final declaration of results;

(vi) Consideration of the annual report;

(vii) Appointing date of next annual general meeting;

(viii) Any other business properly arising.

(b) A notice convening the annual general meeting together with the agenda therefore shall be sent to each member of the Society at least fourteen days prior to the date of the annual general meeting. | Agenda of Annual General Meeting |
| (3) (a) Notwithstanding the provisions of clause (2) of this Bye-law, any motion connected with the business of the Society may be discussed and dealt with at an annual general meeting at the request of at least two members of the Society; provided that previous notice in writing of such motion, signed by at least those two members of the Society, shall have been given to the Secretary at least twenty-eight days before the date of the annual general meeting.

(b) Notwithstanding that a notice in writing of a motion has been duly given to the Secretary, pursuant to sub-clause (a) of this clause, the Secretary may, after consultation with the President, reject the motion in question (and so notify the requesting members of the | Motions from Members |

Society), if the Secretary be of the opinion that:

- (i) the motion in question is already encompassed by an item or items on the agenda for the particular annual general meeting and that no extension of the agenda is required to enable the motion in question to be discussed and dealt with; or that,
- (ii) the motion in question has already been discussed and dealt with as a specific item on the agenda at an annual general meeting or special general meeting within the preceding two years and that no change of circumstances makes it reasonable or appropriate that the motion in question be again discussed and dealt with;

provided that any such decision of the Secretary to so reject the motion in question may be questioned by either of the requesting members of the Society under the 'any other business properly arising' item on the agenda at the annual general meeting.

(c) If the Secretary duly receives a request that a motion connected with the business of the Society be discussed and dealt with at an annual general meeting and does not decide to reject such request pursuant to sub-clause (b) of this clause, then the Secretary shall proceed as follows:

- (i) If the notice convening the particular annual general meeting and the proposed agenda therefor has not yet been sent to each member of the Society, the Secretary shall include the motion concerned as a separate item on the agenda for the annual general meeting to be sent to each member of the Society.
- (ii) If the notice convening the particular annual general meeting and the proposed agenda therefor has already been sent to each member of the Society, the Secretary shall, as soon as practicable, send to each member of the Society written notice of the motion and the fact of its inclusion as a separate item on the agenda for the annual general meeting.

(4) After the agenda for an annual general meeting has been disposed of, any business which the President (or, in his absence, the Senior Vice-President), after such consultation with the Council as he deems appropriate, shall regard as proper to introduce, shall, with the approval of the meeting, be entered upon and discussed, and the opinion of the meeting in the form of a resolution shall, if deemed necessary or appropriate, be taken thereon.

President's
Business

<p>(5) After all business introduced by the President (or, in his absence, the Senior Vice-President) shall have been disposed of, it shall be competent for any member of the Society present, with the approval of the meeting, to make any proposition in connection with the business of the Society which may be legally entertained at such meeting and to recommend any proposition which he may think should be considered at a future annual general meeting or special general meeting.</p>	<p>Other Business</p>
<p>(6) (a) An annual general meeting may be convened to take place on any day of the week other than a Sunday or a Bank Holiday.</p> <p>(b) An annual general meeting may be convened to commence on the convened day not earlier than 9.00 a.m. and not later than 8.00 p.m.</p>	<p>Time of Annual General Meetings</p>
<p>(7) At all annual general meetings –</p> <p>(a) the President, or, in his absence, the Senior Vice-President, shall be chairman;</p> <p>(b) a member of the Society shall not be permitted to speak more than once on the same motion, proposition, question, issue or other matter (other than for the purpose of explanation when no new matter may be introduced), except that the mover of same shall have a right to reply, after which the debate on same shall be closed;</p> <p>(c) Subject, where applicable, to clause 8 of this Bye-law, any resolution shall be decided by a majority of votes of those members present and voting;</p> <p>(d) in the event of an equality of votes on a resolution, the chairman shall have a casting vote in addition to his first vote; and,</p> <p>(e) in the case of a dispute, doubt or difficulty arising, not provided for in these Bye-laws, the decision of the chairman thereon shall be final and conclusive.</p>	<p>Procedure at Annual General Meetings</p>
<p>(8) (a) After the presentation and the debating of a resolution at an annual general meeting and immediately prior to any vote thereon, a poll on the resolution may be requested –</p> <p>(i) by the chairman, or</p> <p>(ii) by at least 25% of the members of the Society present, being not less than 21 in number, or</p> <p>(iii) by a request in writing to that intent signed by not less than 100 members of the Society furnished to the Secretary at least 48 hours prior to the notified commencement date and time of the annual general meeting.</p>	<p>Request for Poll on a Resolution</p>

- (b) Where a poll on a resolution has been requested pursuant to sub-clause (a) of this clause, the chairman shall direct that a poll on the resolution be conducted either of all the members of the Society or (as may be appropriate and reasonable having regard to the subject matter of the resolution) of a relevant geographic section of the members of the Society.
- (c) Where a poll on a resolution is directed pursuant to sub-clause (b) of this clause, the chairman shall thereupon request the annual general meeting to nominate and direct, respectively, a named proponent of the resolution and a named opponent of the resolution to be responsible for the preparation of, respectively, a memorandum in writing summarising the arguments advanced at the annual general meeting in support of the resolution and a memorandum in writing summarising the arguments advanced at the annual general meeting in opposition to the resolution, each such memorandum to be of no more than 500 words and each to be submitted to the Secretary within a period of not more than fourteen days following the date of the presentation and the debating of the resolution at the annual general meeting in question.
- (d) Where, for any reason, a memorandum in writing in support of the resolution or a memorandum in writing in opposition to the resolution, or both, is or are not submitted to the Secretary within the period provided for in sub-clause (c) of this clause, the Secretary, in lieu thereof, shall cause to be prepared (subject to the final approval of the scrutineers) a memorandum in writing objectively summarising the arguments advanced at the annual general meeting in question in support of the resolution or in opposition to the resolution or both, as the case may be.
- (e) A poll on a resolution directed pursuant to sub-clause (b) of this clause shall be conducted under the supervision of the scrutineers in accordance with sub-clauses (f) and (g) of this clause.
- (f) There shall be sent to each member of the Society (or, if applicable, to each member of the Society whose practice address is situated within a relevant geographical area), within a period of not more than twenty-eight days following the date of the presentation and the debating of the resolution at the annual general meeting in question, the following:
 - (i) a voting paper in the form set forth in Part I of the Third Schedule to these Bye-laws, adapted as appropriate by the scrutineers; which voting paper shall specify the latest date by which the voting paper should be returned to the Secretary in order to be included in the poll, which latest date shall not be less than ten days following the date on

which the voting paper is sent out;

- (ii) copies of the memorandum in writing in support of the resolution and the memorandum in writing in opposition to the resolution, prepared pursuant to sub-clause (c) or (d) of this clause;
- (iii) an envelope marked on the front thereof 'Voting Paper'; and
- (iv) a further larger outer envelope pre-addressed on the front thereof to the Secretary at the Blackhall Place premises and also containing on the front thereof two lines respectively marked 'Signature of Member' and 'Name of Member in block letters'.

(g) Subject to the provisions of sub-clause (f) of this clause, the scrutineers shall, in relation to the receipt, the validity and the counting of voting papers, have regard, insofar as it is relevant and appropriate, to the provisions of Bye-law 6 relating to the conducting of the annual election or a provincial election; provided that, in the event of any matter arising in relation to the conducting of any such poll that is not, mutatis mutandi, provided for in Bye-law 6, the scrutineers shall have the right to decide how best to deal with such matter.

(h) Following the counting of voting papers, the scrutineers shall notify the Secretary of the result of the poll and the Secretary shall cause that result to be promulgated as soon as practicable in the Gazette.

(i) Where the result of the poll is that the resolution is supported by a majority of the votes cast, the resolution shall be deemed to be "a resolution passed pursuant to a poll" within the meaning of clause (10) (b) (v) of this Bye-law.

(j) Where the result of the poll is that the resolution is not supported by a majority of the votes cast, the resolution shall be deemed to be a resolution not passed at the annual general meeting in question.

(k) For the purposes of sub-clause (d) of this clause, "sent to each member of the Society" means sent by prepaid ordinary post or delivered by a document exchange system commonly used by solicitors or delivered by such other method of delivery as may be deemed by the scrutineers to be reasonable and appropriate.

(9) In the event of any irregularity occurring in the convening of an annual general meeting or in the conducting of an annual general meeting (including any election or other proceedings at such annual general

Effect of
Irregularity

meeting) and such irregularity being not publicly noticed and objected to at such annual general meeting, all proceedings at such annual general meeting shall be of the same force and validity as if no irregularity had occurred; provided that if any irregularity shall be publicly noticed and objected to at such annual general meeting the annual general meeting shall decide thereon and such decision shall be final and conclusive.

(10) (a) A resolution decided by an annual general meeting shall not be binding on the Society until it has been adopted by the Council or has been confirmed at a special general meeting convened pursuant to Bye-law 5(1)(b); and it shall be the duty of the Council, if it does not adopt such resolution, to bring such resolution before such a special general meeting to be held within a period of three months after the annual general meeting at which such resolution was decided.

Effect of
Resolution at
Annual General
Meeting

(b) Sub-clause (a) of this clause shall not apply in a case of –

(i) the enactment, alteration or repeal of a Bye-law;

(ii) a resolution proposed by the President pursuant to clause (4) of this Bye-law and carried at the annual general meeting at which it was proposed;

(iii) a resolution pursuant to Bye-law 13 for the removal from office or the suspension for a period of a member of the Council; or

(iv) a resolution pursuant to Bye-law 14 for the expulsion or suspension of a member of the Society from membership of the Society.

(v) a resolution passed pursuant to a poll.

(11) (a) In the event of an annual general meeting being adjourned for any reason to another day, the business to be transacted at the adjourned annual general meeting shall be specified at the annual general meeting prior to the adjournment taking place and shall be entered on the minutes of the annual general meeting; and no business shall be transacted at such an adjourned annual general meeting which shall not have been so specified and entered.

Adjourned
Annual General
Meetings

(b) At any such adjourned annual general meeting the business to be transacted shall be taken in the order in which it shall have been entered on the minutes of the annual general meeting from which the adjournment took place.

BYE-LAW 5

SPECIAL GENERAL MEETINGS

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| <p>(1) (a) The Council may at any time convene a special general meeting for a purpose connected with the business of the Society or, pursuant to Bye-law 13, in connection with the suspension of a member of the Council.</p> <p>(b) Subject to sub-clause (c) of this clause, the Council shall convene a special general meeting to be held within a period of three months after an annual general meeting or a special general meeting where a resolution decided by that annual general meeting or special general meeting has not been adopted by the Council; and such resolution shall be brought before such special general meeting and, where confirmed by a special general meeting, shall be binding on the Society.</p> <p>(c) Where the annual general meeting is convened to take place within a period of three months after a special general meeting and a resolution decided by that special general meeting has not been adopted by the Council, such resolution shall be brought before the annual general meeting and, where confirmed by the annual general meeting, shall be binding on the Society.</p> | Council Convening
Special General
Meeting |
| <p>(2) (a) Subject to the provisions of this Bye-law, a special general meeting may be requisitioned for a purpose connected with the business of the Society upon a written requisition to that end, signed by at least one hundred members of the Society, being duly delivered to the Secretary.</p> <p>(b) Upon receipt of such a written requisition for a special general meeting, the Secretary shall immediately bring same to the attention of the Council by sending a copy of such written requisition to each member of the Council.</p> <p>(c) Within fourteen days of the receipt by the Secretary of such a written requisition, the Council shall, either by formal decision at a meeting of the Council or acting through the initiative of the President, convene a special general meeting to take place at the Blackhall Place premises (or, in the event of the Blackhall Place premises being in the opinion of the Council unavailable or unsuitable, in such other suitable premises as the Council may by resolution determine) within thirty-six days next following the receipt by the Secretary of such a written requisition.</p> <p>(d) Subject to clause (3) of this Bye-law, if the Council shall refuse or neglect to comply with such a written requisition for a special general meeting, the members of the Society who have</p> | |

so signed such a written requisition may themselves, after the expiration of fourteen days from the date of the delivery of such a written requisition to the Secretary and by at least twenty-one days notice sent to each member of the Society, duly convene a special general meeting to take place at the Blackhall Place premises.

(e) If the members of the Society who have so signed such a written requisition for a special general meeting do proceed to duly convene a special general meeting, where the Council have refused or neglected to do so, then in the event of the special general meeting so deciding, the vouched reasonable cost incurred by such members of the Society in so convening such a special general meeting shall be reimbursed by the Society to such members of the Society.

(3) (a) Notwithstanding the provisions of clause (2) of this Bye-law, the Council shall have the right to refuse to convene a special general meeting pursuant to a written requisition of members, if the purpose connected with the business of the Society specified in such a written requisition is a purpose which has been the subject matter of a resolution which has already been discussed and dealt with as a specific item on the agenda at a previous annual general meeting or a special general meeting within the two years immediately preceding the delivery of such a written requisition to the Secretary; and that no change of circumstances makes it reasonable or appropriate that such purpose connected with the business of the Society be again discussed and dealt with.

Proper Refusal to Convene Special General Meeting

(b) The members of the Society who have signed such a written requisition, on being so advised in writing by the Secretary of the Council's refusal pursuant to sub-clause (a) of this clause to convene a special general meeting, shall have no right to themselves duly convene a special general meeting or to be entitled to be reimbursed by the Society for the vouched reasonable cost incurred in purporting to so convene such a special general meeting.

(4) Except where inconsistent with the provisions of this Bye-law, the provisions of Bye-law 4 shall apply to the convening and conducting of a special general meeting and to the effect of a resolution decided at a special general meeting.

Applicability of Bye-law 4

(5) (a) The Council may at any time decide that a poll of all, or a relevant geographic section, of the members of the Society should be held in relation to an issue or issues connected with the business of the Society, in order to ascertain the views of the members of the Society (or a relevant geographic section thereof) on such issue or issues.

Poll of members

- (b) Any such poll of members of the Society (or a relevant geographic section thereof) shall be conducted under the supervision of the scrutineers by means of a voting paper in the form set forth in part II of the Third Schedule to these Bye-laws, adapted as appropriate by the scrutineers and, insofar as is relevant and appropriate, in accordance with the provisions of Bye-law 6 relating to the conducting of the annual election or a provincial election.
- (c) In the event of any matter arising in relation to the conducting of any such poll that is not expressly provided for in Bye-law 6, the scrutineers shall have the right to decide how best to deal with such matter.
- (d) After the result of any such poll is known, the Council, after due consideration, may take such action in relation to such issue or issues connected with the business of the Society as the Council deems reasonable and appropriate.

BYE-LAW 6

THE COUNCIL

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| <p>(1) The Council shall consist of:</p> <ul style="list-style-type: none">(a) A total of thirty-one ordinary members who shall (if necessary) be chosen by a majority of votes of members of the Society in the annual election conducted pursuant to the provisions of this Bye-law.(b) Four provincial delegates being one for each of the provinces of Munster, Leinster (excluding the County and the City of Dublin), Connaught and Ulster (insofar as it is within the State), who shall (if necessary) be chosen by a majority of votes of eligible members of the Society in the provincial elections conducted pursuant to the provisions of this Bye-law.(c) A total of thirteen extraordinary members who shall be nominated and chosen pursuant to the provisions of clause (3) of this Bye-law; provided that at no time shall more than nine extraordinary members of the Council be entitled to attend and vote at the same time at any meeting of the Council. | <p>Composition of Council</p> |
| <p>(2) (a) The Council shall hold office from the date of one annual general meeting to the date of the next annual general meeting in the following year; the incoming Council commencing to hold office and the outgoing Council ceasing to hold office immediately upon the final declaration of the results of the ballot or ballots pursuant to sub-clause (b) of this clause.</p> <p>(b) The annual general meeting held next following the provisional declaration by the scrutineers of the results of the ballot or ballots in the annual election and provincial elections held pursuant to the provisions of this Bye-law shall finally declare the results of the ballot or ballots in such annual election and provincial elections.</p> | <p>Period of Office of Council</p> |
| <p>(3) (a) In the month of November in each year the Council shall:</p> <ul style="list-style-type: none">(i) invite the council of the Law Society of Northern Ireland to nominate five of its number to be extraordinary members of the incoming Council which takes office at the annual general meeting held during that month;(ii) invite the council of the Southern Law Association to nominate five of its number to be extraordinary members of the incoming Council which takes office at the annual general meeting held during that month; | <p>Extraordinary Members of Council</p> |

provided that each of the persons so nominated shall be members of the Society;

(iii) invite the council of the Dublin Solicitors' Bar Association to nominate three of its number to be extraordinary members of the incoming Council which takes office at the annual general meeting held during that month; provided that each of the persons so nominated shall be members of the Society.

(b) At its meeting immediately following upon the receipt of all or any such nominations the Council (unless for any grave and serious reason it deems it unreasonable and inappropriate so to do) shall appoint those persons so nominated to be extraordinary members of the Council until the next following annual general meeting.

(c) (i) No more than three of the five extraordinary members of the Council nominated by the council of the Law Society of Northern Ireland shall be entitled to attend and vote at the same time at any meeting of the Council.

(ii) No more than three of the five extraordinary members of the Council nominated by the council of the Southern Law Association shall be entitled to attend and vote at the same time at any meeting of the Council.

(4) (a) Without prejudice to the generality of clause 2(a) of this Bye-law, the term of office of the ordinary members of the Council elected in the annual election conducted in the months of October and November 1996 and commencing to hold office as members of the Council from the date of the annual general meeting to be held in November 1996 shall be as follows:-

Term of Office of Ordinary Members of Council

(i) the term of two years (expiring on the date of the annual general meeting to be held in November 1998) for the sixteen ordinary members of the Council whom the Council shall determine by lot on or before the 31st December 1996; such determination by lot to be in a manner approved by the Council at the first meeting of the Council to be held immediately following upon the annual general meeting to be held in November 1996; and

(ii) the term of one year (expiring on the date of the annual general meeting in November 1997) for the other fifteen ordinary members of the Council.

(b) Without prejudice to the generality of clause 2(a) and (where applicable) clause 13(a) of this Bye-law,

- (i) the annual election to be conducted by the Society pursuant to this Bye-law in the months of October and November 1998 and similarly every two years thereafter shall be to elect sixteen ordinary members of the Council for a term of two years (commencing from the date of the annual general meeting immediately following the annual election and expiring on the date of the annual general meeting two years later and being equivalent to two periods of office of the Council); and
- (ii) the annual election to be conducted by the Society pursuant to this Bye-law in the months of October and November 1997 and similarly every two years thereafter shall be to elect fifteen ordinary members of the Council for a term of two years (commencing from the date of the annual general meeting immediately following the annual election and expiring on the date of the annual general meeting two years later and being equivalent to two periods of office of the Council).

(5) (a) Without prejudice to the generality of clause 2(a) of this Bye-law, the term of office of the provincial delegates elected in the provincial elections conducted by the Society pursuant to this Bye-law in the months of October and November 1996 and commencing to hold office as members of the Council from the date of the annual general meeting to be held in November 1996 shall be as follows:

Term of Office of
Provincial Delegates

- (i) the term of two years (expiring on the date of the annual general meeting held in November 1998) for the two provincial delegates whom the Council shall determine by lot on or before the 31st December 1996; such determination by lot to be in a manner approved by the Council at the first meeting of the Council to be held immediately following upon the annual general meeting to be held in November 1996; and
- (ii) the term of one year (expiring on the date of the annual general meeting held in November 1997) for the other two provincial delegates.

(b) Without prejudice to the generality of clause 2(a) of this Bye-law,

- (i) the two provincial elections to be conducted by the Society pursuant to this Bye-law in the months of October and November 1998 and similarly every two years thereafter shall be to elect for a term of two years (commencing from the date of the annual general meeting immediately following each of the two provincial elections and expiring on the date of the

annual general meeting two years later and being equivalent to two periods of office of the Council) a provincial delegate for each of the two provinces whose provincial delegates had been determined by lot pursuant to sub-clause (a)(i) of this clause; and

- (ii) the two provincial elections to be conducted by the Society pursuant to this Bye-law in the months of October and November 1997 and similarly every two years thereafter shall be to elect for a term of two years (commencing from the date of the annual general meeting immediately following each of the two provincial elections and expiring on the date of the annual general meeting two years later and being equivalent to two periods of office of the Council) a provincial delegate for each of the two provinces whose provincial delegates had not been so determined by lot.

(6) (a) The Council shall on or before 15th September in each year:-

Nomination Date
and Close of Poll
Date

- (i) appoint a final date for receipt of nominations of candidates for the annual election and for the provincial elections to be held during the immediately following months of October and November;
- (ii) appoint a close of poll date by 5 p.m. on which date duly completed voting papers should be received at the Blackhall Place premises, as hereinafter in this Bye-law provided, in the event of it being necessary to conduct a ballot of members of the Society in the annual election or in the event of it being necessary to conduct a ballot of eligible members of the Society in relation to any one or more of the provincial elections.

(b) There shall be sent to each member of the Society not later than fourteen days before the final date for receipt of nominations:-

- (i) a written communication of the provisions of clause (7) of this Bye-law (relating to the right to nominate candidates for the annual election and the provincial elections) and of clause (8) of this Bye-law (relating to the final date for the receipt of nomination forms); and
- (ii) a nomination form for the nomination of a candidate for the annual election (in the form set forth in Part I of the First Schedule to these Bye-laws) and, if an eligible member of the Society, a nomination form for the nomination of a candidate for the provincial elections (in the form set forth in Part II of the First Schedule to these Bye-laws).

(7) (a)	Every candidate for the annual election shall be a member of the Society and shall be nominated by two other members of the Society, who shall complete and sign a nomination form in the form set forth in Part I of the First Schedule to these Bye-laws.	Nomination of Candidates
(b)	Every candidate for one of the provincial elections shall be an eligible member of the Society and shall be nominated by two other eligible members of the Society, who shall complete and sign a nomination form in the form set forth in Part II of the First Schedule to these Bye-laws.	
(c)	A member of the Society (together with another member of the Society) may in any year nominate up to but not more than two candidates for election as members of the Council.	
(8) (a)	It shall be the sole responsibility of each intended candidate for the annual election or for one of the provincial elections to ensure that a nomination form duly completed and signed pursuant to clause (7) of this Bye-law shall be duly received by the Secretary at the Blackhall Place premises before 5pm on the final date for the receipt of such nomination forms, provided that such nomination form shall be deemed to have been duly received by the Secretary where a copy of same is received by means of facsimile at the Blackhall Place premises before 5 pm on the final date for the receipt of such nomination forms and subject to the original of such nomination form being received at the Blackhall Place premises by not later than 5 pm on the second working day following upon the said final date.	Receipt of Nomination Forms
(b)	The Secretary shall be entitled to assume, in the case of every completed and signed nomination form duly received by him nominating a member of the Society to be a candidate either for the annual election or one of the provincial elections, that the candidate named in each such nomination form has consented to being such a candidate; provided that the Secretary, in the case of any doubt or uncertainty in that regard, shall be at liberty immediately to communicate with such nominated candidate in order to verify that he has so consented to being such a candidate.	
(9) (a)	The Council shall each year appoint (or re-appoint) not less than ten and not more than fifteen members of the Society, together with the Director General, all of whom, subject to the approval of the next following general meeting, shall be the scrutineers of the next following annual election and the next following provincial elections; with the authority (with three of their number constituting a quorum) to do all things necessary and appropriate in relation to the conducting of such annual election or provincial elections.	Scrutineers

- (b) In the event of any scrutineer so appointed being nominated as a candidate for the annual election or for one of the provincial elections of which he is one of the scrutineers and in the event of such scrutineer accepting such nomination as a candidate, that scrutineer shall thereupon immediately resign as such scrutineer and cease to perform the functions of a scrutineer; but without prejudice to the validity of any prior functions of the scrutineers relating to such annual election or provincial elections in which such scrutineer may have participated.
- (c) The scrutineers may be assisted in the exercise of all or any of their functions pursuant to the provisions of this Bye-law by officers or employees of the Society.

10 (a) It shall be permissible for a solicitor who is a member of the Society to be validly nominated as a candidate for the annual election and, as an eligible member of the Society, to be concurrently in the same year validly nominated as a candidate for a provincial election; provided that:

- (i) having recorded all votes duly received by each candidate (including the solicitor) in the annual election concerned, or
- (ii) where the number of validly nominated candidates (including the solicitor) for the annual election does not exceed the number required for a ballot of members of the Society to take place as provided for in clause (13) of this Bye-law,

the scrutineers have provisionally declared elected (among others) the solicitor as an ordinary member of the Council, the solicitor shall thereupon be deemed not to have been a candidate for the provincial election concerned and the scrutineers shall proceed (as provided for in clause (19) of this Bye-law) in relation to the provincial election concerned as if the name of the solicitor was not on each provincial election voting paper included in the count and (where there are one or more other candidates involved) shall disregard any votes received by the solicitor in conducting that count.

- (b) Where, in consequence of the application of the provisions of sub-clause (a) of this clause, there is no other validly nominated candidate for the provincial election concerned, the provisions of clause (22) of this Bye-law shall apply in relation to the co-option by the Council of an eligible member of the Society to fill the vacancy thereby created.
- (c) For the removal of doubt and without prejudice to the generality of clause (9) of this Bye-law, a member of the

Where
solicitor
nominated
as
candidate
for annual
election and
for a
provincial
election in
the same
year

Council, whether serving as an ordinary member of the Council or as a provincial delegate, whose term of office is not due to expire until the date of the annual general meeting in the year following the year in question shall not be eligible to be nominated as a candidate for the annual election or for one of the provincial elections in the year in question unless prior to being so nominated he resigns as such member of the Council and so notifies the Secretary in writing; and the Council may then fill the vacancy in the membership of the Council thereby created in accordance with clause (22) of this Bye-law.”

- (11) (a) On the third working day following the final date by which nominations of candidates for the annual election or the provincial elections should be received, the scrutineers shall meet in the Blackhall Place premises at 12 noon and shall examine each nomination form duly received by the Secretary at the Blackhall Place premises in accordance with clause (8)(a) of this Bye-law: and the scrutineers shall be the sole and final arbiters of the validity of each such nomination form.
- (b) Any member of the Society shall have the right to attend before the scrutineers at such meeting, between 12 noon and 1.00 p.m., and to object to the nomination of any candidate or candidates so received and to state a reason or reasons for such objection or objections; provided that, after reasonable and appropriate consideration of any such objection or objections, the scrutineers shall be the sole and final arbiters of the validity of any such nomination or nominations so objected to.
- (c) At the conclusion of such meeting of scrutineers, the scrutineers shall agree upon and shall provide the Secretary with a full list of candidates found by the scrutineers to have been validly nominated as candidates for the annual election and for each of the provincial elections.
- (12) Notwithstanding the provisions of this Bye-law, in any year, in the event of the member of the outgoing Council who is then serving as Senior Vice-President being validly nominated as a candidate in the annual election, that member of the Council shall thereupon be deemed elected to the incoming Council; unless, prior to the last date for receipt of nominations for such annual election, that member of the outgoing Council notifies the Secretary of his intention not to present himself as a candidate for appointment by the incoming Council as President pursuant to Bye-law 7(1) of these Bye-laws.
- (13) (a) In the event that the number of validly nominated candidates for the annual election does not exceed fifteen or sixteen (as the case may be pursuant to clause (4)(b) of this Bye-law) then no ballot of members of the Society shall take place and the scrutineers shall provisionally declare all such validly

Scrutiny of
Nominations

Senior Vice-
President Deemed
Elected

Whether Number of
Candidates Requires
Ballot

nominated candidates to be elected and shall report that outcome to the next following annual general meeting.

(b) In the event that the number of validly nominated candidates for any one or more of the provincial elections does not exceed one, then no ballot of eligible members of the Society shall take place in that provincial election or those provincial elections, and the scrutineers shall provisionally declare each sole validly nominated candidate to be elected and shall report that outcome to the next following annual general meeting.

(c) If the number of validly nominated candidates for the annual election exceeds fifteen or sixteen (as the case may be pursuant to clause 4(b) of this Bye-law) then a ballot of members of the Society shall take place.

(d) If the number of validly nominated candidates for any one or more of the provincial elections exceeds one, a ballot of eligible members of the Society in that provincial election or those provincial elections shall take place.

(14) (a) If a ballot of members of the Society in the annual election is to take place, the Secretary shall cause voting papers to be printed in the form set forth in Part I of the Second Schedule to these Bye-laws, each of which voting papers shall show:

Form of Voting
Papers

(i) the name and practice address of each validly nominated candidate for such annual election in alphabetical order of surname;

(ii) the names of the two members of the Society who have nominated each candidate;

(iii) (if an outgoing member of the Council) the number of attendances of each such candidate at Council meetings out of the total number held during the preceding two years from the November at the commencement of the first year period up to and including the September at the end of the second year period;

(iv) in the case of the Senior Vice-President, if a validly nominated candidate who is deemed elected pursuant to clause (12) of this Bye-law, the following words opposite his name in the column otherwise reserved for the marking (with an X) of the voter's preference or preferences: "Sen. V.P.: deemed elected pursuant to Bye-law 6(12);" and,

(v) the close of poll date by which the duly completed voting paper must be received at the Blackhall Place premises.

- (b) If a ballot of eligible members of the Society in one or more of the provincial elections is to take place, the Secretary shall cause voting papers to be printed for each such provincial election in the form set forth in Part II of the Second Schedule to these Bye-laws, each of which voting papers shall show:
- (i) the name and practice address of each validly nominated candidate for such provincial election in alphabetical order of surname;
 - (ii) the names of the two eligible members of the Society who have nominated each such candidate;
 - (iii) (if an outgoing member of the Council) the number of attendances at Council meetings out of the total number of Council meetings held during the preceding two years from the November at the commencement of the first year period up to and including the September at the end of the second year period;
 - (iv) the close of poll date by which the duly completed voting paper must be received at the Blackhall Place premises.

- (15) (a) In the case of the annual election, at least ten days before the close of poll date, the Secretary shall cause to be sent to each member of the Society:

Sending out of
Voting Papers

- (i) one such annual election voting paper;
- (ii) an envelope marked on the front thereof, 'Voting Paper'; and
- (iii) a further larger outer envelope pre-addressed on the front thereof to the Secretary at the Blackhall Place premises, and also containing on the front thereof two lines respectively marked 'Signature of Member' and 'Name of Member in Block Letters'; and
- (iv) one A4-size page of black-and-white canvassing literature for each candidate who has provided same to the Secretary at least twenty-one days before the close of poll date.

- (b) In the case of a provincial election, at least ten days before the close of poll date, the Secretary shall cause to be sent to each eligible member of the Society:

- (i) one such provincial election voting paper;
- (ii) an envelope marked on the front thereof, 'Voting

Paper'; and,

- (iii) a further larger outer envelope pre-addressed on the front thereof to the Secretary at the Blackhall Place premises; and also containing two lines respectively marked 'Signature of Member' and 'Name of Member in Block Letters'; and also marked on the front thereof 'Provincial Election', preceded by the name of the particular province, either Munster, Leinster, Connaught or Ulster, as the case may be; and
- (iv) one A4-size page of black-and-white canvassing literature for each candidate who has provided same to the Secretary at least twenty-one days before the close of poll date.

(16) (a) A member of the Society, upon receiving such annual election voting paper and such two envelopes, who wishes to exercise his right to vote, shall proceed as follows:-

Marking of Voting Papers

- (i) He shall mark X in the left hand column of the voting paper immediately opposite the name of each candidate for whom he wishes to vote, provided that he shall not so vote for more than either fifteen or sixteen candidates, (as the case may be pursuant to clause (4)(b) of this Bye-law) or one less where the Senior Vice-President is one of the candidates and is deemed to be elected pursuant to clause (12) of this Bye-law.
- (ii) He shall then place his duly marked annual election voting paper in the envelope marked 'Voting Paper' and shall seal that envelope.
- (iii) He shall then place that sealed 'Voting Paper' envelope containing his duly marked annual election voting paper inside the larger outer envelope pre-addressed to the Secretary at the Blackhall Place premises and shall seal that outer envelope.
- (iv) He shall then sign his name with his ordinary signature along the line marked on that outer envelope and may, in addition, write his full first name and surname in block letters.
- (v) He shall then return that outer envelope and its said contents to the Secretary at the Blackhall Place premises, either by prepaid ordinary post, document exchange or similar distribution agency, or by hand, so that that outer envelope and its contents are received at the Blackhall Place premises by not later than 5 p.m. on the close of poll date.

- (b) An eligible member of the Society, upon receiving such provincial election voting paper and such two envelopes, who wishes to exercise his right to vote, shall proceed as follows:
 - (i) He shall mark X on the left hand column of the voting paper immediately opposite the name of the candidate for whom he wishes to vote.
 - (ii) He shall then place his duly marked provincial election voting paper in the envelope marked 'Voting Paper' and shall seal that envelope.
 - (iii) He shall then place that sealed 'Voting Paper' envelope containing his duly marked provincial election voting paper inside the larger outer envelope pre-addressed to the Secretary at the Blackhall Place premises and shall seal that outer envelope.
 - (iv) He shall then sign his name with his ordinary signature along the line marked on that outer envelope and may, in addition, write his full first name and surname in block letters.
 - (v) He shall then return that outer envelope and its said contents to the Secretary at the Blackhall Place premises, either by pre-paid ordinary post, document exchange or similar distribution agency, or by hand, so that that outer envelope and its contents are received at the Blackhall Place premises by not later than 5 p.m. on the close of poll date.

(17) Prior to the close of poll date, the scrutineers shall provide such number of ballot boxes as the scrutineers shall deem reasonable and appropriate for the depositing of voting papers duly returned to the Society's premises pursuant to this Bye-law; provided that each such ballot box shall be:

- (a) duly identified by one of the scrutineers on the outside as being for the annual election or one of the provincial elections, as the case may be; and,
- (b) duly sealed by one of the scrutineers in a manner which would ensure that any improper interference with such ballot box would come to the knowledge of the scrutineers.

(18) (a) In the event of the scrutineers at any time during the course of an annual election or provincial election becoming aware of any matter which in their considered opinion could irreparably undermine the integrity of such election, the scrutineers shall immediately report that matter in writing to the Secretary, who,

Supervision of
Ballot by
Scrutineers

Scrutineers' Duty to
Report Irregularity

after due consultation with the President and the Society's legal advisers, shall immediately convene a special meeting of the Council.

- (b) The Council, at such special meeting, after due consideration of the report of the scrutineers and the advices of the Society's legal advisers, may decide to take no action; or may take such action as the Council deems appropriate, including the immediate conducting of another annual election and/or another one or more provincial elections.

(19) On the next day following the close of poll date, the scrutineers shall proceed in the following manner:

Conduct of the
Counting of Votes
by the Scrutineers

- (a) They shall collect together in one room in the Blackhall Place premises all the ballot boxes provided by them pursuant to clause (17) of this Bye-law.
- (b) They shall then check each such ballot box to satisfy themselves that each such ballot box has not been improperly opened or otherwise improperly tampered with during the course of the annual election or provincial election, as the case may be.
- (c) They shall then proceed separately to check and count the annual election voting papers duly received and the provincial election voting papers duly received.
- (d) They shall then check each voting paper duly received in the following manner:-
 - (i) Firstly, they shall satisfy themselves that the voter who has signed his name on each outer envelope is, in the case of the annual election, a member of the Society entitled to vote, and, in the case of a provincial election, is an eligible member of the Society entitled to vote; provided that, if a voter does not so sign his name, that outer envelope and its contents shall be rejected and put aside and the voting paper contained therein shall not be included among the voting papers comprising the total number of votes that are counted.
 - (ii) Secondly, they shall then open each outer envelope and separately, in the case of the annual election and each provincial election, place the inner sealed envelope marked 'Voting Paper' unopened into an empty ballot box or boxes, while retaining each outer envelope until after the final declaration of the result of each such election at the next following annual general meeting; and a note shall be taken by them of the number of such outer envelopes and such voting paper envelopes

received in the case of the annual election and each provincial election.

- (iii) Thirdly, after mixing all the unopened voting paper envelopes, each of those envelopes shall be opened and each voting paper removed.
- (e) They shall then separately scrutinise each annual election voting paper and each provincial election voting paper and make a record of each vote received by each candidate; provided that if a voter in the annual election has purported to vote for a number greater than fifteen or sixteen (as the case may be pursuant to clause (4)(b) of this Bye-law) or one less where the Senior Vice-President is one of the candidates and is deemed to be elected pursuant to clause (12) of this Bye-law, or if a voter in a provincial election has purported to vote for more than one candidate, that voting paper shall be adjudged spoiled and the votes thereon not so recorded.
- (f) They shall record all votes duly received by each candidate in the annual election and each provincial election and then shall provisionally declare elected (subject to final declaration at the next following annual general meeting):
- (i) In the annual election, the fifteen or sixteen candidates (as the case may be pursuant to clause (4)(b) of this Bye-law) or one less where the Senior Vice-President is one of the candidates and is deemed to be elected pursuant to clause (12) of this Bye-law, obtaining the greatest number of votes; and,
 - (ii) In each provincial election, the candidate receiving the greatest number of votes, or, if only a sole validly nominated candidate, pursuant to clause (13)(b) of this Bye-law, that candidate.
- (g) They shall then make a written report to the next following annual general meeting, stating the following, in respect of the annual election and in respect of each provincial election:
- (i) the number of outer envelopes containing voting paper envelopes returned to the Society;
 - (ii) the number of voting papers rejected for failure to comply with clause (16)(a)(ii), (iii), (iv) or (v) of this Bye-law in relation to the annual election, or clause (16)(b)(ii), (iii), (iv) or (v) of this Bye-law in relation to a provincial election;
 - (iii) the number of voting papers adjudged spoiled for failure to comply with clause (16)(a)(i) of this Bye-law

in relation to the annual election, or clause (16)(b)(i) of this Bye-law in relation to a provincial election;

- (iv) the number of valid voting papers included in the count; and,
- (v) the number of votes received by each candidate (in order of highest to lowest) indicating the candidates who have been provisionally declared elected and the candidates who have not been provisionally declared elected.

(20) Where, in the counting of votes in the annual election or in a provincial election, the scrutineers find, after conducting such recounting and rechecking as they deem reasonable and appropriate, that two or more candidates have received an equal number of votes and the circumstances are such that it is necessary to place those candidates in an order of priority one before the other, such priority shall be determined by lot.

Where Equality of
Votes

(21) (a) The seniority of ordinary members of the Council 'inter se' shall be determined as follows:

Seniority of
Members of Council

- (i) An ordinary member of the Council who is continuously elected for a greater number of periods of office of the Council shall have seniority over another ordinary member of the Council who has been continuously elected for a lesser number of periods of office of the Council.
- (ii) Among ordinary members of the Council who have been continuously elected for the same number of periods of office of the Council, the seniority of one such ordinary member of the Council over another such ordinary member of the Council shall be determined by the number of votes obtained by each such ordinary member of the Council in the first annual election in which each was elected to be an ordinary member of the Council, with the ordinary member of the Council who received the greater number of votes in such annual election having seniority over the ordinary member of the Council who received the lesser number of votes in such annual election.
- (iii) In the event of an ordinary member of the Council failing to be elected as an ordinary member of the Council for any period or periods of office of the Council, his seniority as an ordinary member of the Council shall be determined by the number of periods of office of the Council for which he has been elected as

an ordinary member of the Council; and in the event of such ordinary member of the Council having the same number of periods of office of the Council as an ordinary member of the Council as has another ordinary member of the Council, the seniority of one such ordinary member of the Council over another such ordinary member of the Council shall be determined by the number of votes obtained by each such ordinary member of the Council in the first annual election in which each were common candidates and in which each was elected to be an ordinary member of the Council, with the ordinary member of the Council who received the greater number of votes in such annual election having seniority over the ordinary member of the Council who received the lesser number of votes in such annual election.

- (b) An ordinary member of the Council shall be deemed to have seniority over either a member of the Council elected as a provincial delegate or an extraordinary member of the Council.
 - (c) The seniority of one member of the Council elected as a provincial delegate over another member of the Council elected as a provincial delegate shall be determined in the same manner as, pursuant to sub-clause (a) of this clause, is the seniority of one ordinary member of the Council over another ordinary member of the Council; and, in case of any doubt, such seniority among members of the Council elected as provincial delegates shall be determined by lot.
 - (d) A member of the Council elected as a provincial delegate shall be deemed to have seniority over an extraordinary member of the Council.
 - (e) The seniority of extraordinary members 'inter se' shall be determined by the number of periods of office of the Council for which they have served as an extraordinary member; and otherwise shall be determined by lot.
- (22) (a) In any year, in the event of the number of validly nominated candidates for the annual election being less than fifteen or sixteen (as the case may be pursuant to clause (4)(b) of this Bye-law) the incoming Council may, as it sees fit, co-opt one or more members of the Society, who are not already ordinary members of the Council, to serve as members of the Council for the same term of office as if they had been elected in such annual election, such number of co-options not to exceed the number by which the number of validly nominated candidates for such annual election falls short of fifteen or sixteen (as the case may be).

Filling Council
Vacancies by
Co-option

- (b) In any year, in the event of there being no validly nominated candidate for a provincial election, the Council may, as it sees fit, co-opt an eligible member of the Society who is not already an ordinary member of the Council, to serve as a provincial delegate for the same term of office as if he had been elected in the provincial election.
- (c) Where, not later than two months prior to an annual general meeting, a vacancy occurs among the ordinary members of the Council, the Council may, as it sees fit and subject to sub-clause (f) of this clause, co-opt a member of the Society, who is not already an ordinary member of the Council, to fill such vacancy for the balance of the term of office remaining; provided that in giving consideration to such co-option, the Council (where applicable) shall first give consideration to the member of the Society who was the candidate with the greatest number of votes who was not elected in the annual election in which the former ordinary member of the Council (whose departure from the Council gave rise to the vacancy) was elected; and (where necessary) the Council shall thereafter give consideration to the member or members of the Society next not so elected in such annual election in the order of the votes received.
- (d) If, not later than two months prior to an annual general meeting, a vacancy occurs among the members of the Council who are provincial delegates, the Council may, as it sees fit and subject to sub-clause (f) of this clause, co-opt an eligible member of the Society, who is not already an ordinary member of the Council, to fill such vacancy for the balance of the term of office remaining; providing that in giving consideration to such a co-option, the Council (where applicable) shall first give consideration to the eligible member of the Society who was the candidate with the greatest number of votes who was not elected in the provincial election in which the former provincial delegate (whose departure from the Council gave rise to the vacancy) was elected; and (where necessary) the Council shall thereafter give consideration to the eligible member or members of the Society next not so elected in such provincial election in the order of the votes received.
- (e) Where, in giving consideration to the co-option to the Council of a member of the Society or an eligible member of the Society pursuant to sub-clauses (c) or (d) of this clause, the Council are unable for any reason to resolve (pursuant to sub-clause (f) of this clause) to co-opt a member of the Society who had been an unsuccessful candidate at the annual election or the provincial election in which the former ordinary member of the Council or provincial delegate (whose departure from the Council gave rise to the vacancy) was elected, the Council may, as it sees fit and subject to sub-clause (f) of this clause, co-opt a

member of the Society or an eligible member of the Society (as the case may be) who is not already an ordinary member of the Council to fill such vacancy for the balance of the term of office remaining.

(f) A resolution of the Council to co-opt a member of the Society to be a member of the Council, pursuant to sub-clauses (a), (b), (c), (d) or (e) of this clause, in order to be carried, shall require the affirmative vote of at least twenty-five members of the Council present and voting.

(g) Where a member of the Society, who has been co-opted to serve as a member of the Council, is validly nominated as a candidate in the next following annual election, the annual election voting paper, in showing the attendance record of such co-opted member of the Council, shall show both the number of Council meetings attended and the total number of Council meetings which have taken place since the co-option of such member of the Council.

(23) (a) A past President, who ceases to be a member of the Council, may, so long as he is a member of the Society, for a maximum of three periods of office of the Council following upon his ceasing to be a member of the Council have the privilege of receiving notices and agenda papers for, and attending (but not voting) at, all Council meetings (in the Bye-laws designated as “the past President’s privilege”); provided that he notifies the Secretary of his desire to so participate in the affairs of the Council.

Right of Past Presidents to attend Council Meetings

(b) A past President availing of the past President’s privilege provided for in sub-clause (a) of this clause, as an indication of his continued desire to so participate in the affairs of the Council, shall be expected, in the period between one annual general meeting and the next following annual general meeting, to attend at least three meetings of the Council.

(24) Reasonable travelling and out-of-pocket expenses, to be fixed from time to time by the Council, shall be paid to members of the Council out of the funds of the Society in respect of their attendance at meetings of the Council or meetings of committees of the Council or committees of the Society, or in respect of they being otherwise duly engaged in the business of the Society.

Payment of Expenses to Members of the Council

(25) (a) Each member of the Council is expected to attend each meeting of the Council convened pursuant to the Regulations of the Council.

Requirement of member of the Council to attend Council meetings

(b) Where a member of the Council repeatedly fails without reasonable excuse to attend meetings of the Council, the

Council may, on due prior notice being given to that member of the Council and all other members of the Council, by resolution passed by the Council with the affirmative vote of at least twenty-five members of the Council present and voting, withdraw from that member of the Council the privilege of receiving, pursuant to the Regulations of the Council, notices and agenda papers for future Council meetings during the remaining period of his term of office as a member of the Council and any other privileges appertaining to him as a member of the Council.”

BYE-LAW 7

THE PRESIDENT AND VICE-PRESIDENTS

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| <p>(1) (a) At the first meeting of the Council immediately following upon the annual general meeting in each year, the Council shall appoint the outgoing Senior Vice-President as the President of the Council for the period ending at the equivalent meeting of the Council in the following year.</p> <p>(b) Where, for any reason, the outgoing Senior Vice-President cannot be appointed as President in accordance with sub-clause (a) of this clause, the Council shall elect a President from among the ordinary members of the Council who are eligible pursuant to clause (2) of this Bye-law to be Senior Vice-President.</p> <p>(c) The President of the Council shall be designated as the President of the Law Society of Ireland.</p> | Appointment of
President of Council | |
| <p>(2) (a) At the first meeting of the Council immediately following upon the annual general meeting in each year, the Council shall elect the Senior Vice-President of the Council from among the ordinary members of the Council who comply with sub-clause (b) of this clause, provided that an ordinary member of the Council who is serving or has previously served as President or as Senior Vice-President shall not be eligible for election as Senior Vice-President.</p> <p>(b) The ordinary members of the Council eligible for election as Senior Vice-President shall be those who have each completed service of a minimum of six periods of office of the Council as a member of the Council on the date of the annual general meeting immediately preceding the meeting of the Council at which the election of the Senior Vice-President is to take place pursuant to sub-clause (a) of this clause; provided that those ordinary members of the Council shall each have served at least two periods of office of the Council immediately preceding the said meeting of the Council.</p> <p>(c) Any period of service as a member of the Council prior to the date of the annual general meeting in November 1997 shall be taken into account in reckoning the minimum service of six periods of office of the Council for the purposes of compliance with sub-clause (b) of this clause.</p> <p>(d) The Senior Vice-President of the Council shall be designated as the Senior Vice-President of the Law Society of Ireland.</p> | | Election of Senior
Vice-President of
Council |

(3) (a)	At the first meeting of the Council immediately following upon the annual general meeting in each year, the Council shall elect the Junior Vice-President of the Council from among the ordinary members of the Council who comply with sub-clause (b) of this clause, provided that an ordinary member of the Council who is serving or has previously served as President or as Senior Vice-President or as Junior Vice-President shall not be eligible for election as Junior Vice-President.	Election of Junior Vice-President of Council
(b)	The ordinary members of the Council eligible for election as Junior Vice-President shall be those who have each completed service of a minimum of four periods of office of the Council as a member of the Council on the date of the annual general meeting immediately preceding the meeting of the Council at which the election of the Junior Vice-President is to take place pursuant to sub-clause (a) of this clause; provided that those ordinary members of the Council shall each have served at least two periods of office of the Council as a member of the Council immediately preceding the said meeting of the Council.	
(c)	Any period of service as a member of the Council prior to the date of the annual general meeting in November 1997 shall be taken into account in reckoning the minimum service of four periods of office of the Council for the purposes of compliance with sub-clause (b) of this clause.	
(d)	The Junior Vice-President of the Council shall be designated as the Junior Vice-President of the Law Society of Ireland.	
(4) (a)	Where more than two candidates offer themselves for election to the office of Senior Vice-President or Junior Vice-President pursuant to sub-clause (2)(a) or (3)(a) of this clause, the election shall be conducted on a proportional representation (single transferable vote) basis.	Conduct of Elections
(b)	An ordinary member of the Council is prohibited from offering himself for election to the office of Senior Vice-President and Junior Vice-President in the same year.	
(5)	During his term of office, the President shall be paid a subvention by the Society, the amount of the subvention to be fixed by the Council having regard to what the Council considers to be the amount required to employ for a period of eighteen months an assistant solicitor of three years' experience in private practice.	Subvention to President

BYE-LAW 8

OFFICERS AND STAFF OF THE SOCIETY

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| (1) The Council shall appoint the Director General to be the chief executive officer of the Society; and, unless the Council otherwise expressly decides to the contrary, the Director General shall also hold the office of Secretary and the office of Registrar of Solicitors. | Appointment of
Director General |
| (2) (a) The Council shall also appoint, after due consultation with the Director General, all other officers and employees of the Society.

(b) In the event of the Director General or any other officer or employee of the Society being, for any reason, unavailable to attend to his duties for a period that is or is likely to be significant, the Council may appoint a temporary acting deputy to carry out such duties during such period. | Appointment of
other Officers and
Employees |
| (3) (a) The Council shall have ultimate authority and control over the Director General and the other officers and employees of the Society and, subject to law, shall have the ultimate authority:

(i) to fix the terms and conditions of their employment and to vary them as deemed reasonable and appropriate; and

(ii) to terminate their employments.

(b) The Council shall have the right to delegate to the Director General some or all of its functions in relation to the supervision of all the Society's other officers and employees. | Council's authority
over Officers and
Employees |

BYE-LAW 9

MONIES OF THE SOCIETY

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| (1) Monies received by the Society and disbursements of the Society shall be dealt with in accordance with the Regulations of the Council. | Society's Receipts and Disbursements |
| (2) Any borrowing of money by the Society shall first be approved of by the Council in accordance with the Regulations of the Council. | Borrowing by the Society |
| (3) (a) Notwithstanding the provisions of sub-clause (b) of this clause, the Council may, on such terms as the Council may direct, appoint a sub-committee comprising the President, the Senior Vice-President and the two immediate Past Presidents to purchase, on behalf of the Society, any interest in freehold or leasehold property/premises, on such terms as the said sub-committee shall decide. The Society may borrow such sums as are necessary to complete the purchase, stamping and registration of title of any such interest. Any development costs or other expenditure in respect of said property/premises shall be subject to sub-clause (b) of this clause. | Monies in excess of €2 million |
| (b) No monies in excess of a maximum aggregate sum of €2 million shall be borrowed by or on behalf of the Society or expended by or on behalf of the Society on any one capital project or series of related capital projects without the prior approval of the members of the Society in General Meeting, provided that nothing in this clause shall prevent the performance of the Society's statutory functions in relation to the Compensation Fund. | |

BYE-LAW 10

REGULATIONS OF THE COUNCIL

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| <p>(1) The Council may from time to time make regulations (to be called the “Regulations of the Council”) for any of the following objects:</p> <ul style="list-style-type: none">(a) the establishment of committees of the Council and committees of the Society;(b) the duties of members of the Council;(c) the conducting of the proceedings of meetings of the Council and of committees of the Society;(d) the management of the Society’s premises including the conduct of business and functions therein;(e) the management of the Society’s business by officers and employees of the Society. | Council’s Power to Make Regulations |
| <p>(2) The Council may add to, vary or rescind any of the Regulations of the Council.</p> | |
| <p>(3) (a) The Council, in so making or amending the Regulations of the Council, shall only do so with the express approval of a majority of the ordinary members of the Council.</p> <p>(b) Upon the Council so making or amending the Regulations of the Council, the Society shall, as soon as practicable thereafter, appropriately promulgate that fact in the Gazette.</p> | Approval and Promulgation of Regulations |

BYE-LAW 11

SOCIETY'S COMMON SEAL

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| (1) The Council shall have the custody of the common seal of the Society and the seal shall not be affixed to any document unless such document shall have been read at a meeting either of the Council or of a duly authorised committee of the Council or committee of the Society and approved by the Council or by such duly authorised committee. | Affixing of Seal to Documents |
| (2) The common seal of the Society shall be affixed only by authority of a resolution of the Council or of a duly authorised committee of the Council or of a duly authorised committee of the Society; and shall be authenticated by the signatures of the President or the Senior Vice-President or the Junior Vice-President and one other member of the Council together with the Secretary or acting secretary. | Authority to Affix Seal |
| (3) The common seal of the Society shall be retained in secure custody by the Secretary. | Custody of Seal |

BYE-LAW 12

MINUTES OF THE COUNCIL AND COMMITTEES

- (1) Minutes of the proceedings of every meeting of the Council and of each committee of the Council and each committee of the Society shall be taken by the Secretary or by some other person appointed by the chairman of the meeting and shall be signed by the chairman of the succeeding meeting of the Council or of each such committee.

Minutes of the
Council and
Committees

BYE-LAW 13

SUSPENSION OF MEMBERS OF THE COUNCIL

- (1) The Council may, after due consideration and for what the Council deems grave and serious reason, suspend a member of the Council from acting as a member of the Council for such period as the Council may deem reasonable and appropriate up to a maximum of thirty-six days; provided that at least twenty-five members of the Council be present at the meeting of the Council at which such suspension shall be resolved upon and that at least two-thirds of the members of the Council so present shall by vote consent thereto.

- (2) Whenever the Council, in accordance with clause (1) of this Bye-law, has suspended any member of the Council from acting as a member of the Council, the Council shall immediately thereafter duly convene a special general meeting to be held within a period of not greater than thirty-six days from the date of such suspension; which special general meeting, by a majority of members of the Society present and voting, shall have the right either to remove such member of the Council from his office as a member of the Council or to continue the period of suspension of such member of the Council from membership of the Council, if deemed by such special general meeting as reasonable and appropriate so to do; or to otherwise act under the circumstances as deemed by such special general meeting as reasonable and appropriate.

Suspension by
Council

Removal or
Suspension by
Special General
Meeting

BYE-LAW 14

**SUSPENSION AND EXPULSION OF MEMBERS OF
THE SOCIETY**

- (1) The Council may, after due consideration, and for what the Council deems grave and serious reason, suspend a member of the Society from membership of the Society and from all rights and privileges of membership (including the right and privilege to resort to the Society's premises) for such period as the Council may deem reasonable and appropriate but not extending beyond the date of the next following annual general meeting; provided that at least twenty-five members of the Council be present at the meeting of the Council at which such suspension shall be resolved upon and that at least two-thirds of the members of the Council so present shall by vote consent thereto.

- (2) Whenever the Council, in accordance with clause (1) of this Bye-law, has suspended any member of the Society from membership of the Society, the Council shall report the fact of such suspension to the next following annual general meeting; which annual general meeting, by a majority of members of the Society present and voting, shall have the right to expel, or to further suspend for a specified period, such member of the Society from membership of the Society, if deemed by such annual general meeting as reasonable and appropriate so to do; or to otherwise act under the circumstances as deemed by such annual general meeting as reasonable and appropriate.

Suspension by
Council

Expulsion or
Suspension by
Annual General
Meeting

BYE-LAW 15

EFFECTIVENESS OF THESE BYE-LAWS

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| (1) Upon their being made and ordained at a general meeting, these Bye-laws shall become and be effective and the previously existing Bye-laws of the Society shall become and be rescinded and of no further effect, without prejudice to the validity of any act or thing previously carried out, done, made or suffered pursuant to such rescinded Bye-laws. | Coming into Effect |
| (2) In the event of any question arising on the interpretation of the Bye-laws, the Council shall determine such question, and such determination thereon shall be final and conclusive. | Interpretation of Bye-laws |
| (3) Upon these Bye-laws or any amendment or amendments thereto coming into effect, the Society shall, as soon as practicable thereafter, appropriately promulgate that fact in the Gazette. | Promulgation of Bye-laws |

FIRST SCHEDULE

PART I

Nomination Form for Candidate for the Annual Election

We, the undersigned two members of the Law Society of Ireland (“the Society”), hereby nominate

(full name in block letters)

of (practice address)

as a candidate for the annual election. The said nominated candidate is a member of the Society and has signified to us his/her willingness, if elected, to serve as a member of the Council of the Society.

Signature of first nominating member:

Full Name (in block letters):

Practice Address:

Signature of second nominating member:

Full name (in block letters):

Practice Address:

Dated [insert date]:

I confirm my willingness, if elected, to serve as a member of the Council of the Society and I confirm that I am eligible, pursuant to the Bye-laws of the Society, to so serve for the full term for which I am seeking election.

Signature of nominated candidate:

Dated [insert date]:

FIRST SCHEDULE

PART II

Nomination Form for Candidate for a Provincial Election

We, the undersigned two eligible members* of the Law Society of Ireland (“the Society”), each of whose practice address is within the Province of [Munster/Leinster (excluding the County and the City of Dublin)/Connaught/Ulster (insofar as it is within the State) delete what is inapplicable], hereby nominate:

(full name in block letters)

of (practice address)

as a candidate for the [insert province] provincial election. The said nominated candidate is an eligible member of the Society and has signified to us his/her willingness, if elected, to serve as a provincial delegate for the said province.

Signature of first nominating eligible member:

Full Name (in block letters):

Practice Address:

Signature of second nominating eligible member:

Full Name (in block letters):

Practice Address:

Dated [insert date]:

I confirm my willingness, if elected, to serve as a provincial delegate for the province of [insert province] and I confirm that I am eligible, pursuant to the Bye-laws of the Society, to so serve for the full term for which I am seeking election.

Signature of nominated candidate:

Dated [insert date]:

* “eligible member” means a member of the Society whose practice address is situated within the appropriate province, as provided for in Bye-law 1 of the Society’s Bye-laws.

SECOND SCHEDULE

PART I

Form of Voting Paper for the Annual Election

Directions for Voting:

- (1) The voter may vote for any number of candidates not exceeding fifteen or sixteen, as the case may be, [or fourteen or fifteen, as the case may be, if the Senior Vice-President is deemed elected pursuant to Bye-law 6(12)]. If the voter votes for more than that number, then the voter's voting paper will be adjudged spoiled.
- (2) The voter shall mark "X" opposite the name of each candidate for whom the voter wishes to vote.
- (3) The voter shall insert the duly completed voting paper ONLY into the envelope marked 'VOTING PAPER' and seal it. No indication of the identity of the voter should appear on the voting paper or the envelope marked 'Voting Paper', as otherwise the voter's voting paper will be adjudged spoiled.
- (4) The voter shall insert the voting paper envelope (containing the voting paper) into the larger outer envelope pre-addressed to the Secretary, and shall sign his/her name with his/her ordinary signature along the line marked and may, in addition, write his/her full first name and surname in block letters.
- (5) The voter must return the outer envelope containing the voting paper envelope to the Secretary, by pre-paid ordinary post or otherwise, so as to be received at the Society's premises, at Blackhall Place, Dublin 7, by not later than 5 p.m. on [insert date] being the close of poll date appointed by the Council.

THE LAW SOCIETY OF IRELAND

VOTING PAPER

for Ordinary Members of the Council
for the period ending on the day of the
Annual General Meeting in November [insert year]

VOTER'S MARK "X"	No.	Candidates (in alphabetical order of surname) who have been duly nominated and are eligible for election	Names of Nominating Members	No. of attendances at Council Meetings during the preceding two years (November of year of election to September of this year) [When this column is blank the candidate is not a member of the outgoing Council] Maximum No.
	1			
	2			

SECOND SCHEDULE

PART II

Form of Voting Paper for a Provincial Election

Directions for Voting:

- (1) The voter may vote for one candidate only. If the voter votes for more than one candidate, then the voter's voting paper will be adjudged spoiled.
- (2) The voter shall mark "X" opposite the name of the candidate for whom the voter wishes to vote.
- (3) The voter shall insert the duly completed voting paper ONLY into the envelope marked 'VOTING PAPER' and seal it. No indication of the identity of the voter should appear on the voting paper or the envelope marked 'Voting Paper', as otherwise the voter's voting paper will be adjudged spoiled.
- (4) The voter shall insert the voting paper envelope (containing the voting paper) into the larger outer envelope pre-addressed to the Secretary, and shall sign his/her name with his/her ordinary signature along the line marked and may, in addition, write his/her full first name and surname in block letters.
- (5) The voter must return the outer envelope containing the voting paper envelope to the Secretary, by pre-paid ordinary post or otherwise, so as to be received at the Society's premises, at Blackhall Place, Dublin 7, by not later than 5 p.m. on [insert date] being the close of poll date appointed by the Council.
- (6) The voter must be an eligible member of the Society, i.e. must reside in the Province of [Munster/Leinster (excluding the County and the City of Dublin)/Connaught/Ulster (insofar as it is within the State) – include only the applicable province].

THE LAW SOCIETY OF IRELAND

VOTING PAPER

for Provincial Delegate for the Province of for the period ending on the day of the Annual General Meeting in November [insert year]				
VOTER'S MARK "X"	No.	Candidates (in alphabetical order of surname) who have been duly nominated and are eligible for election	Names of Nominating Eligible Members	No. of attendances at Council Meetings during the preceding two years (November of year of election to September of this year) [When this column is blank the candidate is not a member of the outgoing Council] Maximum No.
	1			
	2			

THIRD SCHEDULE

PART I

Form of Voting Paper for a Poll Conducted pursuant to Bye-law 4(8) in relation to a resolution presented to and debated at an Annual General Meeting or a Special General Meeting.

Directions for Voting:

- (1) The voter shall mark “X” either in the box containing the words: “IN FAVOUR OF THE RESOLUTION” or in the box containing the words: “AGAINST THE RESOLUTION”.
- (2) The voter shall insert the duly completed voting paper ONLY into the envelope marked “VOTING PAPER” and seal it. No indication of the identity of the voter should appear on the voting paper or on the envelope marked ‘Voting Paper’, as otherwise his/her voting paper will be adjudged spoiled.
- (3) The voter shall insert the voting paper envelope (containing the voting paper) into the larger outer envelope pre-addressed to the Secretary, and shall sign and shall write his/her full name in block letters on the outer envelope where provided.
- (4) The voter must return the outer envelope containing the voting paper envelope to the Secretary, by pre-paid ordinary post or otherwise, so as to be received at the Society’s premises, at Blackhall Place, Dublin 7, by not later than 1 p.m. on [specify date – being not less than ten days following the date on which the voting papers are sent out].

THE LAW SOCIETY OF IRELAND

VOTING PAPER

In relation to a resolution passed at the Annual General Meeting/Special General Meeting held on [specify date]

The following Resolution was passed at the Annual General Meeting/Special General Meeting held on [specify date], in respect of which a poll of the members of the Society/a poll of the members of the Society whose practice addresses are situated within the geographic area(s) of [insert relevant geographic area or areas] was requested.

RESOLUTION: [set out text of resolution]

IN FAVOUR OF THE RESOLUTION:	
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AGAINST THE RESOLUTION:	
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THIRD SCHEDULE

PART II

Form of Voting Paper for a Poll by the Council Conducted pursuant to Bye-law 5(5) in relation to an Issue or Issues Connected with the Business of the Society.

Directions for Voting:

- (1) The voter shall mark “X” either in the box containing the word: “YES” or in the box containing the word: “NO” [“in respect of each issue” – if more than one issue].
- (2) The voter shall insert the duly completed voting paper ONLY into the envelope marked “VOTING PAPER” and seal it. No indication of the identity of the voter should appear on the voting paper or on the envelope marked ‘Voting Paper’, as otherwise his/her voting paper will be adjudged spoiled.
- (3) The voter shall insert the voting paper envelope (containing the voting paper) into the larger outer envelope pre-addressed to the Secretary, and shall sign and shall write his/her full name in block letters on the outer envelope where provided.
- (4) The voter must return the outer envelope containing the voting paper envelope to the Secretary, by pre-paid ordinary post or otherwise, so as to be received at the Society’s premises, at Blackhall Place, Dublin 7, by not later than 1 p.m. on [specify date – being not less than ten days following the date on which the voting papers are sent out].

THE LAW SOCIETY OF IRELAND

VOTING PAPER

For a Poll by the Council in relation to the following issue(s) connected with the business of the Society.

ISSUE: [Set out in as succinct a form as is consistent with clarifying the issue, or each separate issue, prefaced by the words: “Are you in favour of”]

YES:	
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NO:	
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