

# DIPLOMA CENTRE

## Certificate in Public Procurement



### MODULE 1: SOURCES & SCOPE

SESSION 1	TIME	DELIVERY
Tuesday 31 March 2020	6:00pm – 9:00pm	Onsite & Online
<b>1&amp;2 Cornerstone of public procurement law - the <i>Public Procurement Directive (2014/24/EU)</i>:</b> General overview of Directive and implementing regulations; principles of EU law, including transparency, equality of treatment, proportionality and non-discrimination.		
<b>3 The scope of procurement law:</b> Bodies subject to public procurement legislation; types of contracts and monetary levels where legislation applies; the rules and tests that apply to determine its applicability; what constitutes a 'public body'; contract design and management plus innovation in public procurement.		

3 hrs. Gen. CPD

SESSION 2	TIME	DELIVERY
Tuesday 7 April 2020	6:00pm – 9:00pm	Onsite & Online
<b>1 Irish public procurement rules:</b> Department of Public Expenditure and Reform Public Procurement Guidelines; Office of Government Procurement Circulars; e-tenders website etc.		

### MODULE 2: THE PROCUREMENT PROCESS I – TENDERING PROCEDURE & REMEDIES

- The tendering procedure:** Structure; thresholds; requirement to advertise; contract notices etc.; time-limits; overview of different procedures, i.e. open, restricted; competitive dialogue; negotiated and innovation partnership.
- Case study:** The life cycle of procurement from preliminary market consultations to contract notice to award challenge (using a real example).

3 hrs. Gen. CPD

SESSION 3	TIME	DELIVERY
Tuesday 21 April 2020	6:00pm – 8:00pm	Onsite & Online
<b>1 Remedies available to unsuccessful candidates Part I:</b> Implication of the <i>Remedies Directives</i> and implementing regulations; applicable Court rules; prompt actions; possibility of a complaint to the European Commission.		
<b>2 Remedies available to unsuccessful candidates Part II:</b> Contracts not covered by the EU regime; general judicial review procedures; overall litigation strategy.		

2 hrs. Gen. CPD\*

### MODULE 3: CASE LAW + PROCUREMENT PROCESS II

SESSION 4	TIME	DELIVERY
Tuesday 28 April 2020	6:00pm – 9:00pm	Onsite & Online
<b>1 Recent public procurement case law 1: EU</b>		
<b>2 Recent public procurement case law 2: Domestic (and UK including Northern Ireland)</b>		
<b>3 Different procurement techniques:</b> Framework agreements; dynamic purchasing systems; electronic auctions; electronic catalogues; centralised purchasing; role of the OGP.		

3 hrs. Gen. CPD

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SESSION 5	TIME	DELIVERY
<b>Tuesday 5 May 2020</b>	<b>6:00pm – 9:00pm</b>	<b>Onsite &amp; Online</b>
1 <b>Tender evaluation:</b> General principles; grounds of exclusion; selection criteria; award criteria; life-cycle costing.		
2 <b>Communicating with bidders:</b> What requirements are to be met in notifying both successful and unsuccessful participants and tenderers including standstill, notification letter, and debriefing.		
3 <b>Shared Services:</b> Collaboration among public bodies leading to efficiency gains.		
<b>3 hrs. Gen. CPD</b>		

SESSION 6	TIME	DELIVERY
<b>Saturday 16 May 2020</b>	<b>10:00am – 1:00pm</b>	<b>Onsite only</b>
<b>Workshop 1: Onsite attendance required as workshop will not be webcast</b>		
<b>Acting for the contracting authority:</b> A focus on the drafting of initial tender documentation and correspondence with participants/bidders		
<b>2 hrs. Gen. CPD &amp; 1 hr. M&amp;PD</b>		

MODULE 4: UTILITIES		
SESSION 7	TIME	DELIVERY
<b>Tuesday 19 May 2020</b>	<b>6:00pm – 9:00pm</b>	<b>Onsite &amp; Online</b>
1 <b>Utilities:</b> A focus on the <i>Utilities Directive (2014/25/EU)</i> and implementing regulations; relevant activities and thresholds; procedures; and other key differences within the 'normal' procurement regime.		
2 <b>A practical look at the differences in conducting an award process under the <i>Utilities Directive</i></b>		

### MODULE 5: PROCUREMENT PERSPECTIVES

- 3 ***The Concessions Public Procurement Directive***

**3 hrs. Gen. CPD**

SESSION 8	TIME	DELIVERY
<b>Tuesday 26 May 2020</b>	<b>6:00pm – 8:00pm</b>	<b>Onsite &amp; Online</b>
1 <b>Risk management in public procurement:</b> When the process fails; from the tender's perspective; from the contracting authority's perspective; the importance of a single point of contact; clear criteria; use of consultants for evaluations.		

### MODULE 6: THE FUTURE OF PROCUREMENT AND CHALLENGES

- 2 **Procurement as a vehicle to achieve horizontal objectives:** Green public procurement; social procurement; procurement of innovation.

**2 hrs. Gen. CPD**

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SESSION 9	TIME	DELIVERY
Saturday 6 June 2020	10:00am – 1:30pm	Onsite only

### Workshop 2: Onsite attendance required as workshop will not be webcast

1 Discussion on the effectiveness of the EU and Irish procurement regimes including remedies; discussion of scope to 'lift the suspension' after the European Communities (Public Authorities Contracts) (Review Procedures) (*Amendment Regulations 2015*)

2 **Case study question:** Challenging the award process

2.5 hrs. Gen. CPD & 1 hr. M&PD

**ASSIGNMENT DUE DATE: 17 JULY 2020**

Please note that topics & dates may be subject to change. Draft timetable as of Nov 2019.

\* Gen = General, M&PD = Management and Professional Development, Reg = Regulatory and eLearning = eLearning CPD credits. **CPD Note:** The number of hours of CPD that you may claim in relation to your diploma/certificate course will depend on the way in which you access each of the individual sessions. For further information please visit the course homepage on our website: [www.lawsociety.ie/diplomacentre](http://www.lawsociety.ie/diplomacentre)