

Law Society of Ireland

George's Court, George's Lane, Dublin 7. DX 1025 Four Courts.

Qualifying Certificate Application

for practice year ending 31 December 2011



Law Society of Ireland

This form should be completed in conjunction with the related guidance notes. The guidance notes can be found at www.lawsociety.ie.

Section A - Personal Details

Name of Registered Lawyer:

Name of Firm/Organisation:

Address of Firm/Organisation:

Registered Lawyer Number:

R	E	L		
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Firm Number:

F				
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Section B - Status

1. My current professional status in the State is (please as appropriate):

- (a) Sole principal in a registered lawyer's practice
- (b) Partner in a solicitor's practice
- (c) Registered lawyer employed in a solicitor's practice
- (d) Registered lawyer employed by a non-solicitor (e.g. financial institution, commercial entity, statutory body)
- (e) Registered lawyer employed by an independent law centre
- (f) Registered lawyer in the full-time service of the State
- (g) Conveyancing-only registered lawyer employed by a non-solicitor
- (h) Other, please specify:

2. If your status **has changed** during the practice year 2010, state date of change: / / 2010

3. (a) My nationality is:

(b) My home member state is:

4. Name of any other practice(s) than that noted above:

5. Questions of the Registrar of Solicitors to be answered by each applicant for a Qualifying Certificate, pursuant to the Solicitors Acts 1954 to 2008. Please as appropriate:

To be completed by each applicant whether referable to the period in the State or in any other jurisdiction, including (by addressing the substance of each question) a registered lawyer applying for his/her first Qualifying Certificate.

(a) Has the last Qualifying Certificate issued to you been suspended or issued subject to conditions or been endorsed with conditions? Yes No

Is this application by you for a Qualifying Certificate following upon:

(b) The expiration of a period of suspension from practice? Yes No

(c) Any order permitting your re-admission as a lawyer by any body governing your practice as a lawyer? Yes No

Since the last Qualifying Certificate issued to you:

(d) Have you failed to comply with the Solicitors Acts 1954 to 2008 or with any order or regulation made thereunder, including the Solicitors Accounts Regulations 2001 to 2006? Yes No

(e) Have you failed to comply with any legislation or with any order, direction or regulation in respect of your practice as a lawyer in any other jurisdiction? Yes No

(f) Have you been notified by any body governing your practice as a lawyer that you have failed to exercise adequate personal supervision over any office or place of business? Yes No

(g) Have you been notified by any body governing your practice as a lawyer that you have failed to give an explanation which that body regards as sufficient and satisfactory in respect of any matter affecting your conduct? Yes No

(h) Have you had an order of attachment or committal made against you? Yes No

(i) Have you been adjudicated bankrupt? Yes No

(j) Have you entered into a composition with your creditors or deed of arrangement for the benefit of your creditors? Yes No

(k) Have you failed to comply with any order(s) of any court(s)? Yes No

(l) Have you failed to comply with any determination, requirement or direction of any body governing your practice as a lawyer in any jurisdiction? Yes No

(m) Have you been sentenced to a term of imprisonment? Yes No

(n) Have you failed to satisfy any body governing your practice as a lawyer that you are fit to carry on the practice of a lawyer having regard to the state of your physical or mental health? Yes No

(o) Have you failed to satisfy any body governing your practice as a lawyer that, having regard to all the circumstances, including the financial state of your practice, you should be permitted to carry on practice as a lawyer subject to a specified condition or conditions? Yes No

(p) Has (Have) any judgement(s) or decree(s) been given against you (including judgement(s) or decree(s) to which you are entitled, as respects the whole effect of the judgement(s) or decree(s) upon you, to indemnity or relief from any other person(s)) which remain(s) unsatisfied in whole or in part, and in respect of which judgement(s) or decree(s) you have not produced to the Registrar of Solicitors evidence of the satisfaction of such judgement(s) or decree(s)? Yes No
[If applicable, details should be submitted with this application of any such judgement(s) or decree(s), including (if applicable) evidence of the satisfaction thereof.]

6. To be completed by a registered lawyer **who did not hold a Qualifying Certificate** for the practice year 2010 other than a registered lawyer who is making his/her first application for a Qualifying Certificate as part of his/her application to register as a registered lawyer.

I did not hold a Qualifying Certificate since the practice year ended 31 December for the following reason(s):

Section C - Investment Business Services or Investment Advice

This Section is required to comply with the Solicitors Acts 1954 to 1994 (Investment Business and Investor Compensation) Regulations 1998 (S.I. No. 439 of 1998) as amended. See Section C of the guidance notes.

If you are a registered lawyer who is an investment business firm or an investment firm within the terms of section 47(1)(a) or (b) of the Investor Compensation Act 1998, please Part I.

If you are **not** a registered lawyer who is an investment business firm or an investment firm within the terms of section 47(1)(a) or (b) of the Investor Compensation Act 1998, Part II applies to you and no action by you is required other than signing the declaration on the last page of this form.

Part I

I am a registered lawyer of the description set out in part I of Section C of the guidance notes and I enclose evidence in writing as set out in part I of Section C of the guidance notes.

YES

Part II

By signing the declaration on the last page of the form I undertake in the terms set out in Part II of Section C of the Guidance Notes.

Section D - Solicitors Accounts Regulations 2001 to 2006

If you are a sole principal or a partner in private practice or employed by an independent law centre, please ignore this Section.

If you are a registered lawyer in private practice or a registered lawyer employed by a non-solicitor (e.g. financial institution, commercial entity, statutory body), in either case who has not handled clients' moneys during the practice year 2010 other than on behalf of your employer, please this Section if it applies to you.

I have not handled clients' moneys at any time during the practice year 2010 other than on behalf of my employer.

YES

Section E - Professional Indemnity Insurance

If you are a registered lawyer in private practice or employed by an independent law centre, please ignore this Section.

If you are a registered lawyer who provides legal services for a non-solicitor (e.g. financial institution, commercial entity, statutory body), please if appropriate.

This Part applies to a registered lawyer who provides legal services only as part of an employment within the State to provide legal services to and for your employer, provided that such employer is not also a solicitor or registered lawyer.

I provide legal services only as part of an employment within the State to provide legal service to and for my employer who is not a solicitor or a registered lawyer and I confirm that, for the duration of the current indemnity period, I have not and will not engage in the provision of legal services to and for any person other than my employer and I will notify the Society immediately in writing if I cease to provide legal services only on such basis.

YES

Section F - Continuing Professional Development ("CPD")

[The 2010 minimum CPD requirement is 11 hours (to include a minimum of 3 hours Management and Professional Development Skills and a minimum of 1 hour Regulatory Matters) during the CPD cycle between 1 January 2010 and 31 December 2010 in accordance with the CPD Scheme provided for pursuant to the Solicitors (Continuing Professional Development) Regulations 2009 (S.I. No. 452 of 2009).]

[Please ONE ONLY of the following options. If in doubt, please contact the CPD Scheme Unit for clarification on which option applies to you]. I HEREBY CERTIFY as follows:

(a) I have completed the 2010 minimum CPD requirement (whether in full or as may be modified in accordance with the CPD Scheme) or I am exempt from the 2010 minimum CPD requirement by reason of having been registered as a registered lawyer on or after 1 December 2009.

YES

OR

(b) I have made an application to the Education Committee for special dispensation (whether by way of full or partial exemption or for an extension of time to complete the necessary CPD hours) on the basis of my certified long-term illness or other personal circumstances, and this application **has already been granted**.

YES

OR

(c) I failed to complete the 2010 minimum CPD requirement (whether in full or as may be modified in accordance with the CPD Scheme).

YES

OR

(d) I am exempt from the 2010 minimum CPD requirement by reason of not having held a practising certificate at any time during 2010 (or not having been employed as a solicitor in the full-time service of the State at any time during 2010 or not having been a European Lawyer registered with the Society holding a qualifying certificate at any time during 2010).

YES

Section G - Data Protection Statement

It is necessary for the Society to collect and record certain personal data relating to each registered lawyer, including the name, practice address, telephone and fax number(s), email address and academic qualifications. Personal data may also be information concerning a registered lawyer arising from the carrying out by the Society of its regulatory functions under the Solicitors Acts 1954 to 2008 and regulations made thereunder, including sensitive personal data such as health records or information relating to the commission or alleged commission of a criminal offence.

The personal data about a registered lawyer maintained by the Society may be used by the Society for administration, management, marketing and professional development purposes, as well as in pursuance of the Society's regulatory functions. See Section G of the guidance notes for examples of the actual or possible uses of such personal data relating to a registered lawyer. You have the right to request in writing a copy of any personal data about yourself that is held by the Society and have such data amended if it is incorrect, incomplete or misleading.

If you do not wish to be informed of products or services by post or e-mail directly from third party entities approved by the Society as being of benefit to the profession please place a in the box here:

Declaration

I hereby declare that the particulars set out in this application are correct to the best of my knowledge, information and belief and that I have read the Data Protection Statement set out in Section G.

Signature

Date

 / /

Membership of the Society

I hereby apply for membership of the Society as a registered lawyer holding a qualifying certificate for the year ending 31 December 2011. YES

For details of member services and benefits see www.lawsociety.ie

Fees

Note: You are registered: over 3 years less than 3 years

To be read in conjunction with the guidance notes. Please as appropriate:

	Solicitors admitted 3 years or more on 1 January 2011	Solicitors admitted less than 3 years on 1 January 2011
(A) Registration fee	€ 1,448 <input type="checkbox"/>	€ 1,142 <input type="checkbox"/>
(B) Compensation Fund contribution	€ 700 <input type="checkbox"/>	€ 700 <input type="checkbox"/>
(C) Membership subscription	€ 85 <input type="checkbox"/>	€ 55 <input type="checkbox"/>
(D) Membership subscription if admitted during the year 2010		€ 20 <input type="checkbox"/>
(E) Free membership if admitted over 50 years	€ 0 <input type="checkbox"/>	
(F) Solicitors Benevolent Association contribution	€ 50 <input type="checkbox"/>	€ 30 <input type="checkbox"/>
(G) Free Legal Advice Centres contribution	€ 15 <input type="checkbox"/>	€ 15 <input type="checkbox"/>
(H) Community Law Centres contribution	€ 15 <input type="checkbox"/>	€ 15 <input type="checkbox"/>

TOTAL ENCLOSED REMITTANCE

€ , € ,

Payment Methods

Cheque:

Make payable to 'Law Society of Ireland'

Payment Method, please as appropriate

Electronic Funds Transfer:

Bank of Ireland, 2 College Green, Dublin 2
A/C: Law Society of Ireland
Swift Code: BOFIE2D
IBAN: IE40BOFI 900017 30082086
Ref: (Firm name or number)

Cheque
EFT
Other

Print remittance slip and attach to this form

Credit card payments not accepted.