



**Law Society of Ireland**  
**FINAL EXAMINATION – FIRST PART**  
**20 – 29 March 2012**

Please read the notes on page 4 before completing this form. Please ensure that you complete **all** sections of the form and enclose the appropriate fee and supporting documents. **Incomplete applications will be returned.**

**PLEASE COMPLETE THIS FORM IN CAPITAL LETTERS**

**Personal Details:**

- 1. FIRST NAMES: \_\_\_\_\_
- 2. SURNAME: \_\_\_\_\_
- 3. ADDRESS: \_\_\_\_\_  
\_\_\_\_\_
- 4. TELEPHONE NO: \_\_\_\_\_  
[Office Hours]
- 5. EMAIL ADDRESS: \_\_\_\_\_  
Please write your email address clearly.
- 6. DATE OF BIRTH: \_\_\_\_\_

**Subject Entries:**

7. Please tick the subjects you intend to sit in March 2012. Fee: €110 per subject.

<b>Company</b>	<input type="checkbox"/>	<b>Equity</b>	<input type="checkbox"/>
<b>Constitutional</b>	<input type="checkbox"/>	<b>EU Law</b>	<input type="checkbox"/>
<b>Contract</b>	<input type="checkbox"/>	<b>Property</b>	<input type="checkbox"/>
<b>Criminal</b>	<input type="checkbox"/>	<b>Tort</b>	<input type="checkbox"/>

**The FE-1 will be held in DUBLIN ONLY in March 2012.**

**Exemptions:**

9. Have you ever **applied** to sit the Final Examination - First Part before? Yes  No

If yes, please state the most recent sitting only: \_\_\_\_\_

If you have secured exemptions in any previous sitting of the Final Examination – First Part, please state the sitting and year in which the exemption was obtained.

Subject	Year Exemption Obtained
Company	
Constitutional	
Contract	
Criminal	
Equity	
EU Law	
Property	
Tort	

**Education:**

10. Degree: \_\_\_\_\_ Year of Award: \_\_\_\_\_

Conferring University: \_\_\_\_\_

**OR**

Date on which you passed or were granted exemption from the Preliminary Examination \_\_\_\_\_

11. Preparatory Course (if any) \_\_\_\_\_

**Proof of Identity**

12. Please enclose a copy of your passport or driving licence.

13. **I certify that the information which comprises this application is true and accurate.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Checklist (Please tick)**

**REPEAT CANDIDATES MUST PROVIDE THE FOLLOWING ITEMS:**

- I. **Copy** of letter(s) confirming any exemptions you are carrying forward from a previous FE-1 Sitting. **Please do NOT send original letters as they cannot be returned.**
- II. Examination fee €110 per subject (Please note: cash cannot be accepted).   
**PLEASE ENSURE CANDIDATE NAME, IN BLOCK CAPITALS, IS ON THE BACK OF YOUR PAYMENT - CHEQUE/BANK DRAFT/POSTAL ORDER.**
- III. Copy Passport or Driving Licence

**APPLICANTS SITTING THE FE-1 FOR THE FIRST TIME MUST PROVIDE THE FOLLOWING ITEMS:**

- I. **Photocopy** of your degree certificate (i.e. parchment received on conferral)   
**or** letter from college confirming your degree and date of your conferring ceremony   
**(Judgment Forms or Transcripts of Results are NOT sufficient evidence of degree)**
- II. Examination fee €110 per subject (Please note: cash cannot be accepted).   
**PLEASE ENSURE CANDIDATE NAME, IN BLOCK CAPITALS, IS ON THE BACK OF YOUR PAYMENT - CHEQUE/BANK DRAFT/POSTAL ORDER.**
- III. Copy Passport or Driving Licence

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14. The closing date for receipt of applications is **5.00 p.m. on Friday, 03 February 2012.**

**Please return pages 1 & 2 of this form to: FE-1 Administrator, Law Society of Ireland, Blackhall Place, Dublin 7.**

**WHAT HAPPENS NEXT?**

You will be sent a letter acknowledging receipt of your application within three weeks of the closing date.

## NOTES

### Entry Requirements:

1. Admission to the Final Examination – First Part is open to those who hold a degree (in any discipline) awarded by the HETAC/NCEA **or** by a university in Ireland or the United Kingdom **or** have passed the Preliminary Examination **or** have been granted exemption from the Preliminary Examination.

### Evidence of qualifications:

2. Your application must be accompanied by evidence of
  - (a) your primary degree **or** of passing the Preliminary Examination **or** being granted exemption from it.  
If your degree will not be conferred until after the closing date for receipt of this application you must provide a letter from your university confirming that you have met all of the requirements for the award of the degree and stating the date on which your degree will be conferred.  
**(Please note Final Year Judgement Forms or Transcripts of Results are NOT sufficient)**
  - (b) any exemptions you are carrying forward from a previous sitting of the Final Examination – First Part.

### Candidates with Disabilities

3. The Law School is committed to meeting the needs of candidates with disabilities. Candidates are asked to contact the Education Officer to discuss their specific needs as early as possible and not later than one month before the start of the examination. This timeframe will only be reviewed in exceptional circumstances. Candidates will be required to provide medical evidence of disability from a consultant/specialist or educational psychologist.

### Access Programme

4. Applicants interested in participating in the Law Society's access programme should complete the access application form available on our website ([www.lawsociety.ie](http://www.lawsociety.ie)). Any queries about the access programme should be directed to a Student Development Advisor in the Law School.

### Fees

5. The examination fee is **€110** per subject. Please enclose a cheque, postal order or bank draft, payable to The Law Society of Ireland, with this application. Please note that cash payments cannot be accepted. Please ensure you put the candidate's name in Block Capitals on the back of your payment.

### Refunds

6. Examination fees CANNOT be transferred to another sitting of this examination. A refund of examination fees will only be given to candidates who produce medical evidence for non-attendance or where leave is given for a refund on compassionate grounds. No refund will be given if a candidate is present for the examination, regardless of whether any of the examination questions were attempted. All refunds will incur an administration charge of 20% of the exam entry fee. Requests for refunds must be received by **Friday, 27 April 2012.**

### Examination Timetable

Tuesday	20 March	Tort	Monday	26 March	Equity
Wednesday	21 March	Company Law	Tuesday	27 March	EU Law
Thursday	22 March	Constitutional Law	Wednesday	28 March	Criminal Law
Friday	23 March	Property	Thursday	29 March	Contract

**All examinations will be held between 9.30 a.m. and 12.30 p.m.**

7. Please note that you must sit a minimum of **four** subjects unless you have received three or more exemptions at a previous sitting of the examination.
8. The closing date for receipt of applications is **5.00 p.m. on Friday, 03 February 2012. Applications will NOT be accepted after this date.**
9. Copies of the current syllabus, past examination papers (€6.00 per set of papers) and past examiners' reports (€6.00 per set) are available from the Law School or can be ordered on the Society's website ([www.lawsociety.ie](http://www.lawsociety.ie))

## **Results**

**10.** Results will be posted to candidates and will be available on the Society's website ([www.lawsociety.ie](http://www.lawsociety.ie)) on the same day.

To access your results online you will need your username (your username is your Law Society ID Number which appears next to *Our Ref:* on all letters you receive from the FE-1 section). We will send you an email (to the email address on your application form) shortly before the release of the results advising you of the date the results will be published.

You must provide written notification of any change of your email or postal address. Results cannot be given over the telephone.