



Law Society of Ireland

Application for Transcript of Results

A fee of €10 will apply per transcript (by bankdraft, cheque or postal order only payable to the Law Society of Ireland). **Please note that we do NOT accept CASH.**

Any request for a transcript not accompanied by the application fee will be returned. ***Please allow up to 2 working weeks for the processing of your application.***

*Indicates a required field. This information is necessary for your application to be processed.

Please complete this form in **BLOCK CAPITAL** letters.

1. *NAME: _____

2. *APPRENTICE/TRAINEE NUMBER: _____

OR

3. *SOLICITOR NUMBER: _____

4. *ADDRESS TO WHICH TRANSCRIPT SHOULD BE SENT:

5. DAYTIME TELEPHONE NUMBER: _____

6. EMAIL ADDRESS: _____

7. *COURSES ATTENDED (i.e. YOUR COURSE TITLES) e.g. 47th Professional Course, 47th Advanced Course *or* 2000 PPCI, 2000 PPCII etc.

(a) Professional Course/PPCI _____

(b) Advanced Course/PPCII _____

8. QUALIFICATION DATE (DATE ENTERED ON ROLL OF SOLICITORS): _____

9. ADDITIONAL INFORMATION REQUIRED:

*Signature: _____ Date of application: _____

A transcript is an account of course examination results, i.e. a list of subjects, percentage awarded per subject (where possible), dates in attendance at the Law School (where possible) and date of admission on the Roll of Solicitors (if applicable).

The Law Society cannot release details of individual examination results to any person other than the applicant in question. It is a legal requirement (under the Data Protection Act) that any third party obtains a letter of release, signed by the applicant, approving the issue of his/her examination results to a named third party.

Examination results cannot be given over the telephone.

Please return completed form and fee to: Course Examinations Administration, Law Society of Ireland, Blackhall Place, Dublin 7, DX 79.

Enquiries only to: courseexaminations@lawsociety.ie